

SCITUATE TOWN LIBRARY



3 1644 00305 7906

# TOWN OF SCITUATE



## 2013 ANNUAL REPORT

Once again this year, the photograph on the cover was taken by Brian J. Stewart. Brian is a very talented photographer, and he took this picture during one of the many storms we experienced in 2013. You may view his work on his website: [www.brianstewphotos.com](http://www.brianstewphotos.com)

We thank him for sharing his artistic photographs with us.

MAY -- 2014

**ANNUAL REPORT**  
**of the TOWN OFFICES and COMMITTEES of**  
**SCITUATE**  
**FOR THE YEAR ENDING**  
**DECEMBER 31, 2013**



**Scituate Town Library**  
**Scituate, Mass**



Digitized by the Internet Archive  
in 2018 with funding from  
Boston Public Library

<https://archive.org/details/annualreportofto2013scit>



**IN MEMORIAM – 2013**

**Rudolph (Rudy) Mitchell-  
School Photographer  
April 5, 2013**

**Jane F. Heffernan-  
Former Secretary Scituate Police  
July 11, 2013**

**Jane Wilder-  
Registrar of Voters  
October 10, 2013**

## **TOWN OF SCITUATE**

- Established: July 1, 1633
- Incorporated: 1636
- Plymouth County
- Commonwealth of Massachusetts

## **TYPE OF GOVERNMENT – TOWN MEETING**

- Annual Town Meeting – Second Monday in April
- Election of Officers- Sixth Saturday following the Monday of Town Meeting
- Total Registered Voters 2013 –13,941
- 2013 Population – 18,648

## **UNITED STATES SENATE**

- Senator Elizabeth Warren  
317 Hart Senate Office Bldg, Washington, DC 20510  
2400 JFK Federal Building 15 New Sudbury St. Boston, MA 02203
- Senator John Kerry – appointed U.S. Secretary of State 2/1/2013
- Senator Edward Markey – elected 6/25/2013  
218 Russell Senate Office Building, Washington, DC 20510  
JFK Federal Building 15 New Sudbury St. Boston, MA 02203

## **UNITED STATES CONGRESS**

- Representative Stephen Lynch, (Eighth Congressional District)  
2133 Rayburn HOB, Washington, DC 20515  
Boston Office-88 Black Falcon Ave. Suite 340 Boston, MA 02210

## **GOVERNOR**

- Governor Deval Patrick  
The State House, Boston, MA 02133

## **SECRETARY OF THE COMMONWEALTH**

- William Francis Galvin  
McCormack Building, One Ashburton Pl, Boston, MA 02133

## **MEMBERS OF THE GREAT AND GENERAL COURT**

- Senator Robert L. Hedlund, Norfolk and Plymouth Senatorial District  
Room 313C, The State House, Boston, MA 02133
- Representative James Cantwell, Fourth Plymouth Rep. District (Precincts 1-2, 4-6)  
Room 22, The State House, Boston, MA 02133
- Representative Garrett J. Bradley, Third Plymouth District (Precinct 3)  
Room 479, The State House, Boston, MA 02133

## **GOVERNOR'S COUNCIL**

- Christopher A. Iannella, Jr., Fourth District  
The State House, Boston, MA 02133  
263 Pond St, Boston, MA 02130

ANNUAL REPORT  
Of the TOWN OFFICES and COMMITTEES of

**SCITUATE**

FOR THE YEAR ENDING  
DECEMBER 31, 2013

**GENERAL GOVERNMENT**

Selectmen, Administrator, Accountant, Assessors, Treasurer/Collector, Town Clerk, ( Town Meetings, Births, Deaths, Marriages, Elections ), Community Preservation Committee, Conservation Commission, Planning Board, Advisory Committee.

1

**PUBLIC SAFETY**

Police, Fire, Building Commissioner, Inspections, Harbormaster, Shellfish, Waterways, Plymouth County Mosquito Control.

2

**PUBLIC WORKS**

Department of Public Works, South Shore Recycling Cooperative.

3

**SCHOOLS**

School Committee, Superintendent, School Directory, Graduating Class, Awards, South Shore Regional School District.

4

**HUMAN SERVICES**

Health, Veterans.

5

**CULTURAL/RECREATION**

Library, Recreation, Historical Society, Historical Commission, Beautification.

6

**PLUS**

Economic Development, Information Technology, Elected Officials, Appointments: Selectmen, Town Administrator, Index.

7





## REPORT OF THE BOARD OF SELECTMEN

1

2013 was a year that challenged the fortitude of the Town of Scituate as a coastal community. Joe Norton chose not to seek re-election in April after serving on the Board for over thirty years. As a Selectman, he tackled each issue, no matter how large or small, thoroughly and with compassion. Scituate is a better community for his service. Selectman John Danehey was re-elected to a third term and to a Board who values his expertise on many important issues. The Selectmen welcomed Marty O'Toole, as its newest member of the Board, in April 2013. Marty is a local businessman whose enthusiasm and knowledge of coastal issues has already made him a valued member of the Board.

This was a year of difficult coastal storms and nothing topped the fury of storm Nemo in February at which time it was necessary for the Selectmen to declare a "state of emergency". Loss of power for days with sub-zero temperatures tested our public safety personnel, Department of Public Works and resources to the limit. The Board continues to examine issues such as seawalls and "sea level rise" to ascertain how the community can best move forward in a safe and economically stable environment for years to come. The arrival of the new FEMA flood plain maps occupied much of the Town Administrator's, Town Hall staff's and residents' time from mid-summer through to the end of the year.

Scituate's position as one of the top Green Communities in the State was secured when the solar array, located on top of the capped landfill, went "on line" during the summer months. The Selectmen addressed the need for an updated water delivery system and with the help of the Department of Public Works, devised an accelerated plan to correct and replace the Town's water main infrastructure. The third phase of sewer expansion was realized by the Musquashicut Pond/ Minot residents during the fall months.

Plans for a new public safety complex continued to move forward as did the Public Facilities Master Plan Steering Committee's important work to create a building plan that will accommodate Town offices and a number of different departments. The Scituate Farmer's Market moved to a new location in the Harbor and its success has benefitted many of our local farmers and artisans. In an effort to encourage tourism, the Town hired a company to create a video of Scituate, to be telecast nationwide, depicting the great diversity and warmth of our community.

The Police and Fire Departments joined together in creating a "July 4<sup>th</sup> Observance Regulations" document and their outreach to the community made this the most safe and family oriented summer holiday in many years. Our Police Chief of many years, Brian Stewart, retired from the force and the entire community thanked him for his years of dedicated service. An exhaustive search for the next Chief took place during the summer months culminating in the hiring of the most qualified candidate in September - our own Mike Stewart. Also in September, the Board of Selectmen appointed a new Finance Director/ Town Accountant, Nancy Holt, who brings many years of experience to our Town. In November, our Department of Public Works Director, Al Bangert, retired and his guidance and expertise will be missed. Florence Choate, Council on Aging Director, retired in December after a wonderful tenure with our seniors. Linda Hayes, the

new Council on Aging Director, was welcomed by the Board in December.

On behalf of the Board, I would like to recognize and thank the dedicated volunteers who make up the membership of the many different committees, commissions, boards and councils. Their expertise and donation of time is key to the smooth operation of Town business each day. Thank you also to Selectmen John Danehey, Marty O'Toole, Rick Murray, Joe Norton, Tony Vegnani and Patricia Vinchesi, Town Administrator, for their dedication and hard work on the many important issues the Town faced over the past year. Thank you to Sheila Manning, Kimberley Donovan, Christine Chessia and Michele Seghezzi for administering the "day to day" operation of the office and answering resident concerns. I would also like to recognize all Town employees whose dedication and hard work benefits our community in countless ways. The Board of Selectmen looks forward to solving the challenges of the upcoming year and beyond.

Sincerely,

Shawn Harris, Chairman  
Board of Selectmen



## REPORT OF THE TOWN ADMINISTRATOR

1

2013 marked my fourth full year as Scituate Town Administrator. It would be a welcome change for one of these annual reports not to report on severe weather events impacting our community, but 2013 will not be one. On the heels of a severe winter starting in 2012 and carrying into early 2013, we started 2013 with a blizzard of significant proportions. This event resulted in opening of the shelter at the high school which handled over 100 persons and comprehensive emergency responses including voluntary evacuations. Over \$8 million in repairs was submitted to FEMA for storm damage. While still not as severe as the December 2010 storm, impacts were still significant and staff and volunteers once again rose to the occasion to keep our residents safe. The Town is fortunate to have trained and experienced personnel to respond to these events which are increasing at an alarming rate. Such incidents not only tax resources but cost significant sums in clean up and repair and impact our infrastructure in ways much more intense than in earlier decades. Indeed, infrastructure and facilities management, along with the challenges to address and maintain them, continue to dominate financial and operational discussions and planning for the Town.

The Town's financial picture remains stable with a positive outlook as noted by a marked increase in long dormant building projects. This includes two previously approved 40B projects, Walden Woods and Stockbridge Road. These developments will require multiple reviews by town staff and committees and will result in over 100 new residences by 2015. In the fall, town officials were also approached about potential development on the Goulston property off Hatherly and the eastern parking lot owned by the MBTA in Greenbush. While new development brings revenues, it also brings an increase in town and school services that must be planned for.

In May of 2013 the Town received proposed FEMA flood insurance maps that insurance agencies and the federal government use to determine risks and costs for residences and businesses impacted by coastal flooding. After review by town staff, it was determined that

the maps contained a number of inconsistencies and raised more questions than answers. What followed was an exhausting and comprehensive endeavor to inform residents of the changes, providing education and forums about the maps and working with FEMA in addressing issues raised about them. This work led to the Town engaging consultants to examine the methodology and science used by FEMA in developing the maps and eventually appealing the proposed new flood elevations. In November, the Town was informed that one of the two appeals it submitted was accepted to be reviewed formally by FEMA and the second will be reviewed by a third party Scientific Review Panel sometime in 2014. The time and effort devoted by staff to this initiative consumed weeks and weeks of time but in the end should benefit residents hopefully in the areas of the degree of impact the new maps might have and the eventual cost. By working with the Massachusetts congressional delegation and our state representatives, town officials led a nationwide effort to delay federal directives that would further impact homeowners and raised awareness about the deficiencies in the proposed maps.

It is fair to say that in addition to the normal business of the Town, efforts devoted solely to coastal protection, grants associated with sea level rise and hazard mitigation, annual administration of the Coastal Rating System, and reports and damage assessments to FEMA, consumed more than a majority of departmental resources the past year. This will likely continue into 2014 and the foreseeable future.

2013 also marked a year of retirements of long-time staff and officials and bringing on new talent to succeed them. Chief of Police Brian Stewart retired in September after 36 years of dedicated service to the Town of Scituate. Chief Stewart's devotion and commitment to the Scituate Police Department will always be remembered along with ushering the department into the 21<sup>st</sup> century. He is succeeded by former Lieutenant W. Michael Stewart, who was appointed after a comprehensive nationwide search involving an assessment center, community panel and search committee process.



In October the Town welcomed new Finance Director/Town Accountant Nancy Holt. Nancy comes to us with a wealth of experience as the former Treasurer/Collector in Marshfield and is a welcome addition to the Town's financial team. In December, DPW Director Al Bangert retired and Kevin Cafferty, Town Engineer is serving as Interim Director. Al's initiatives and management skills advanced the operations and maintenance of the Town's public works considerably and the DPW now has in place plans for all aspects of its responsibilities: water, sewer, engineering, and grounds and road maintenance. Al will remain in a limited capacity as special projects coordinator to continue to oversee the wind turbine and solar array operations as well as assist the Public Facilities Master Plan with its work in moving the facilities program forward. Last, Recreation Assistant Maura Glancy was promoted to Co-Recreation Director to serve with long-time Director Jennifer Vitelli under a job-sharing arrangement. This partnership has worked well and continues to enhance and expand the breadth and variety of recreational programs and activities offered in our community. In May the Town also said goodbye to longtime Selectman Joe Norton as he retired from 30 years of service on the Board. Joe's contributions, insight, and sense of humor are sorely missed. Of the 45 Selectmen I have served since 1986, he is without exception one of the finest.

The solar array became operational in the fall and the completion of this project made the Town of Scituate the first community in Massachusetts to be 100% powered in its municipal and school facilities by Clean Energy. This is a huge milestone for the Town and one in which we can be very proud.

Progress continued to be made on the Public Facilities Master Plan. The library project was approved late in 2013 and will break ground in 2014. Schematic design is now in process for a new public safety building, and a cost estimate of approximately \$18-20 million was determined for retrofitting Gates Middle School into a combination Town Hall/Recreation/Senior Center. Final renderings or determinations will not be made until after the School Feasibility Study is completed next June. This Feasibility Study will recommend

an educational plan for Scituate Public Schools along with recommendations for appropriate school facilities to meet that educational plan. Results of this study will guide the future direction of other public facilities.

Town services continue to expand with a new website launched and more on-line services and interaction provided to our residents. For example, long beach sticker lines each June have been eliminated at Town Hall and on-line viewing of assessors' maps was implemented in December. A new GIS system will provide even more information when it goes live in 2014.

The Town's capital needs remain a concern. Over \$70 million in needed capital was identified by departments in just FY 13 alone. We have made great strides in moving our five-year rolling capital plan along while keeping the Town's debt service manageable. This is because of looming capital needs such as the middle school, public safety building and library project expected in the next 24 months. Town meeting's approval of \$22 million in water infrastructure repairs will also cause some frustrating upheavals in neighborhoods for the next three years, but this project was vitally important to eradicating the Town's brown water issues. The operating budget is projected to remain fairly stable barring any unforeseen circumstances in state finances. All of the Town's union contracts expired in FY 14 and all but one are expected to be settled by the end of the fiscal year.

Scituate is fortunate to have committed officials serving on board and committees, volunteers who help supplement so much of what we do, and talented staff and public safety personnel that are always ready to assist and provide whatever is required of them. The work of local government grows more difficult each year, but we are managing to move forward after years of small inroads, and the support of the community is much appreciated.

My sincere thanks to all those who work for, or serve the Town in some capacity.

Respectfully submitted,

Patricia A. Vinchesi  
Town Administrator



**FINANCIAL REPORTS**  
**FINANCE DIRECTOR/TOWN ACCOUNTANT**

1

Submitted herewith is the annual report for the fiscal year ended June 30, 2013. This report includes the following:

**GENERAL FUND**

- Summary of Historical Financial Data
- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenditures and Changes in Fund Balance
- 3. Report of Appropriations and Expenditures
- 4. Statement of Revenues, Expenditures and Changes in Fund Balance Actual vs. Budget

**SPECIAL REVENUE FUNDS**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenditures and Changes in Fund Balance

**CAPITAL PROJECT FUNDS**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenditures and Changes in Fund Balance

**WIDOW'S WALK GOLF COURSE**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenses and Changes in Retained Earnings
- 3. Statement of Cash Flow

**TRANSFER STATION ENTERPRISE FUND**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenses and Changes in Retained Earnings
- 3. Statement of Cash Flow

**SEWER ENTERPRISE FUND**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenses and Changes in Retained Earnings
- 3. Statement of Cash Flow

**WATER ENTERPRISE FUND**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenses and Changes in Retained Earnings
- 3. Statement of Cash Flow

**WATERWAYS ENTERPRISE FUND**

- 1. Balance Sheet (Combined)
- 2. Statement of Revenues, Expenses and Changes in Retained Earnings
- 3. Statement of Cash Flow

**TRUST FUNDS**

Combined Statement of Changes in Fund Balance

**GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS**

Statement of General Long-Term Debt  
Debt Authorized and Unissued

Respectfully Submitted,

Nancy Holt  
Finance Director/Town Accountant

## SUMMARY OF HISTORICAL FINANCIAL DATA

TAX RATE		TOWN DEBT	
2008	9.22	6/30/08	47,840,201
2009	9.68	6/30/09	44,052,776
2010	10.56	6/30/10	40,378,638
2011	11.25	6/30/11	46,445,430
2012	12.34	6/30/12	42,612,765
2013	12.72	6/30/13	50,875,921

FREE CASH		OUTSTANDING TAXES	
7/1/07	302,274	6/30/08	964,469
7/1/08	(189,322)	6/30/09	914,723
7/1/09	293,677	6/30/10	718,737
7/1/10	976,826	6/30/11	784,753
7/1/11	1,528,822	6/30/12	666,650
7/1/12	2,123,316	6/30/13	705,880
7/1/13	2,813,553		

LOCAL RECEIPTS		BUDGET BALANCES CLOSED OUT	
FY 2008	4,996,496	6/30/08	461,452
FY 2009	5,217,953	6/30/09	934,190
FY 2010	4,486,115	6/30/10	677,509
FY 2011	4,702,427	6/30/11	1,001,099
FY 2012	4,839,926	6/30/12	1,017,916
FY 2013	5,221,089	6/30/13	1,759,178

STATE AID (CHERRY SHEET)	
FY 2008	7,309,272
FY 2009	7,216,078
FY 2010	7,005,837
FY 2011	6,648,627
FY 2012	6,717,972
FY 2013	6,756,356



TOWN OF SCITUATE  
COMBINING BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
June 30, 2013

	Governmental Funds			Proprietary Funds			Fiduciary Fund		Account Groups			(Memorandum Only)	
	Special Revenue			Capital Projects			Golf, TransSt, Sewer, Water & Waterways		Agency and Trust			General Fixed Assets	
	General											6/30/13	6/30/12
ASSETS													
Cash	\$ 8,630,335	\$ 12,274,891	\$ 3,893,151				6,855,334	\$ 5,228,644				\$ 36,882,355	\$ 32,441,419
Petty Cash	875	100					1,350					2,325	2,325
Merchandise inventory							55,415					55,415	55,415
Property, buildings, and equipment							89,373,470					190,925,586	184,194,251
Accumulated depreciation							(31,628,627)					(65,637,417)	(62,678,063)
Receivables:													
Real and personal property taxes	705,882											705,882	666,650
Provision for abatements and exemptions	(433,098)											(433,098)	(448,644)
Tax deferrals	251,648	212					6,543					258,403	223,218
Tax liens	1,189,339	21,379					92,729					1,303,447	1,034,852
Tax foreclosures	243,113											243,113	232,219
Motor vehicle excise	241,848											241,848	163,808
Boat excise	17,367											17,367	14,733
User charges							906,572					906,572	733,070
Liens added to taxes	850						40,863					41,713	36,515
Apportioned assessments not yet due	65,245	11,702					7,425,306					7,502,253	8,143,562
Departmental	393,120								55,518			448,638	203,848
Community preservation surcharge		12,500							75,251			12,500	12,210
Due from other funds							545,327					545,327	3,477,257
Due from other governments							864,217					2,865,222	5,098,217
Construction in progress													
Amount to be provided bonds payable												13,403,994	13,403,994
TOTAL ASSETS	\$ 11,306,524	\$ 12,320,784	\$ 3,893,151	\$ 74,538,500	\$ 5,359,413	\$ 69,544,331	\$ 190,366,697	\$ 179,074,562					
LIABILITIES AND FUND EQUITY													
Liabilities:													
Warrants payable	\$ 935,711	\$ 301,812	\$ 86,846	\$ 186,666	\$ 33,918							\$ 1,544,953	\$ 2,963,724
Contracts payable--retainage													206,277
Payroll deductions	1,102,216											1,102,216	554,889
Other liabilities	50,243								649,944			700,187	795,364
Deferred revenue:													
Property taxes	504,767											504,767	414,601
Tax deferrals													218,171
Tax liens	1,209,853	21,379										1,231,232	955,342
Tax foreclosures	243,113											243,113	232,219
Excise	259,215											259,215	178,541
Special assessments	65,245	11,702					7,839,133					7,916,080	8,376,239
Intergovernmental													
Community preservation surcharge		12,711										12,711	13,803
Departmental and other	393,120								55,518			448,638	86,086
Due to commonwealth													
Obligations under capital leases												110,902	110,902
Bond and state anticipation notes payable			225,000									536,000	8,394,961
Bonds payable												44,099,901	42,612,765
Fund Equity:													

TOWN OF SCITUATE  
COMBINING BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
June 30, 2013

	Governmental Funds			Proprietary Funds		Fiduciary Fund Agency and Trust	Account Groups		(Memorandum Only)	
	General	Special Revenue	Capital Projects	Golf, TransSt, Sewer, Water & Waterways			General Fixed Assets	General Long-Term Debt	6/30/13	6/30/12
Net assets unrestricted							69,544,331		\$ 69,544,331	68,005,346
Contributed capital									\$ -	1,238,956
Unreserved retained earnings									\$ 32,325,659	25,193,381
Reserve for:										
Encumbrances	935,990								\$ 1,045,530	1,357,675
Continuing appropriations	959,036	2,741,153							\$ 6,504,729	7,253,917
Expenditures	744,531	185,350							\$ 1,018,631	1,887,877
Open space		164,689							\$ 164,689	-
Historic resources		132,285							\$ 132,285	-
Community housing		260,910							\$ 260,910	-
Petty cash	875				100				\$ 975	1,075
Debt exclusion	84,518								\$ 84,518	75,330
Trust funds									\$ 4,620,033	4,850,594
Depreciation					66,302				\$ 66,302	66,302
Unreserved:									\$ -	
Undesignated	3,818,091	8,488,793	3,581,305						\$ 15,888,189	11,019,426
TOTAL LIABILITIES AND FUND EQUITY	\$11,306,524	\$12,320,784	\$3,893,151	\$74,538,500	\$5,359,413	\$13,403,994	\$69,544,331	\$190,366,697	\$179,074,562	

TOWN OF SCITUATE  
COMBINING BALANCE SHEET  
Proprietary Fund Types  
June 30, 2013

	Proprietary Funds					(Memorandum Only)	
	Widow's Walk	Transfer Station	Sewer	Water	Waterways	6/30/13	Total 6/30/12
ASSETS							
Cash	\$ 144,830	\$ 813,265	\$ 2,721,983	\$ 1,870,547	\$ 1,304,709	\$ 6,855,334	\$ 7,103,012
Petty Cash	1,250				100	1,350	1,350
Merchandise inventory	55,415					55,415	45,692
Property, buildings, and equipment	5,945,935	2,706,088	46,764,616	23,941,533	10,015,297	89,373,470	86,025,564
Accumulated depreciation	(3,578,737)	(1,199,098)	(12,016,917)	(11,138,322)	(3,695,553)	(31,628,627)	(31,628,627)
Receivables:							
Deferrals			6,266	278		6,543	5,047
Tax liens			57,297	35,432		92,729	79,510
User charges			314,867	591,705		906,572	733,070
Liens added to taxes			28,417	12,445		40,863	35,640
Sewer assessments						-	-
Unapportioned sewer assessments			7,425,306			7,425,306	8,104,983
Reserve for uncollectible receivables						-	-
Due from other governments			545,327			545,327	3,284,795
Construction in progress			12,417	414,300	437,500	864,217	4,212,122
TOTAL ASSETS	\$ 2,568,693	\$ 2,320,255	\$ 45,859,581	\$ 15,727,918	\$ 8,062,052	\$ 74,538,500	\$ 78,002,158

LIABILITIES AND FUND EQUITY

Liabilities:							
Warrants payable	\$ 11,376	\$ 55,635	\$ 44,107	\$ 56,608	\$ 18,941	\$ 186,666	\$ 992,255
Contracts payable-retainage						-	206,277
Other liabilities						-	0
Deferred revenue	100,189		7,521,604	217,340		7,839,133	8,337,660
Due to commonwealth						-	0
Obligations under capital leases	110,902					110,902	110,902
Bond and state anticipation notes payable			311,000			311,000	6,535,479
Bonds payable	1,410,000	183,000	23,019,407	5,068,500	1,015,000	30,695,907	29,208,771
Fund Equity:							
Contributed capital						-	1,238,956
Unreserved retained earnings	933,119	1,998,842	13,355,217	9,466,028	6,572,454	32,325,659	25,193,381
Reserve for:							

TOWN OF SCITUATE  
COMBINING BALANCE SHEET  
Proprietary Fund Types  
June 30, 2013

Schedules WW-1  
TS-1  
SE-1  
WE-1  
W-1

	Proprietary Funds					(Memorandum Only)	
	Widow's Walk	Transfer Station	Sewer	Water	Waterways	6/30/13	6/30/12
Encumbrances	3,107	64,750	16,450	24,309	925	109,540	102,059
Continuing appropriations		18,029	1,591,796	895,134	299,581	2,804,540	4,854,426
Expenditures					88,750	88,750	1,155,590
Petty cash					100	100	100
Revenue deficits						-	-
Depreciation					66,302	66,302	66,302
TOTAL LIABILITIES AND FUND EQUITY	\$ 2,568,693	\$ 2,320,255	\$ 45,859,581	\$ 15,727,918	\$ 8,062,052	\$ 74,538,500	\$ 78,002,158



TOWN OF SCITUATE  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

<b>Property Taxes</b>		
Real Estate	46,837,245.00	
Personal	498,919.00	
Tax Liens Redeemed	285,518.00	
Tax Deferrals Collected	44,897.00	
Tax Foreclosures	-	\$47,666,579.00
<b>Motor and Boat Excise</b>		
Motor Vehicle Excise	2,402,059.00	
Boat Excise	47,159.00	2,449,218.00
<b>Penalties and Interest</b>		
Property Taxes	144,269.00	
Motor Vehicle Excise	104,572.00	
Tax Liens	74,767.00	
Lien Fees and Other Taxes	24,604.00	348,212.00
<b>Fees</b>		
Parking Lot Fees	485.00	
Assessors	4,744.00	
Town Administrator	391.00	
Treasurer/Collector: Municipal Lien Certificates	57,355.00	
Town Clerk: Street Listings	1,650.00	
By-law and Zoning Maps	385.00	
Certified Copies	19,260.00	
Other	4,406.00	
Conservation: Hearings	29,317.00	
Zoning Board of Appeals: Hearings	6,522.00	
Police: Administrative Fees	14,832.00	
Other	-	
Fire	25,284.00	
Building Inspector: Certificates of Inspection	760.00	
Board of Health: Percolation Tests	2,570.00	167,961.00
<b>Federal Revenue</b>		
Administrative fees-grants	4,012.00	4,012.00
<b>State Revenue</b>		
Abatements to Veterans, Surviving Spouses, Elderly	57,924.00	
Veterans' Benefits	28,636.00	
Unrestricted General Government	1,701,540.00	
School Aid Chapter 70	4,957,576.00	
Charter School Reimbursement	10,680.00	
State-Non-Contr Pensions Reim	4,011.00	
Mass School Building		
Other State Revenue	-	6,760,367.00
<b>Licenses and Permits</b>		
Selectmen: Alcoholic Beverages	38,663.00	
Other	2,683.00	
Town Clerk: Marriage Licenses	1,535.00	
Dog Licenses	15,427.00	
Clam & Mussel Permits	1,864.00	
Raffles & Bazaars	60.00	
Other	2,555.00	
Police: Pistol Permits/Other	6,863.00	
Inspections: Gas & Plumbing Permits	48,925.00	
Wire Permits	40,540.00	
Building Permits	411,428.00	
Certificate of Occupancy	2,140.00	

TOWN OF SCITUATE  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Sealer of Weights and Measures:	3,360.00		
DPW: Street Opening Permits	32,375.00		
Board of Health: Sewerage Permits	14,610.00		
Rubbish Removal Permits	1,000.00		
Swimming Pools	573.00		
Installers Permits	5,450.00		
Other	7,602.00	637,653.00	
<b>Departmental and Other Revenue</b>			
Special Assessments	22,933.00		
Payments in Lieu of Taxes	18,537.00		
Ambulance	927,213.00		
Rent	243,440.00		
Treasurer/Collector			
School	15,860.00		
DPW	3,445.00		
Restitution	1,038.00		
Medicaid Flu Shot Reimbursements	39,188.00		
Other Miscellaneous Revenue	109,026.00	1,380,680.00	
<b>Fines and Forfeits</b>			
Court	13,280.00		
Parking Fines	14,283.00		
Moving Violation Fines	5,530.00		
Library	25,365.00		
Motor Vehicle Excise Clearing Account	19,055.00		
By-law violations	755.00	78,268.00	
<b>Investment Income</b>			
Earnings on Investments	30,989.00	30,989.00	\$59,523,939.00
<b>Expenditures (see schedule GF-3)</b>			59,071,519.00
<b>Excess(deficiency) of revenues over expenditures</b>			452,420.00
<b>Other Financing Sources(Uses)</b>			
Transfer from PEG Access	166,270.00		
Transfer from Planning Board Revolving Fund	82,301.00		
Transfer from MSBA Reserve	54,472.00		
Transfer from Title V Fund	6,858.00		
Transfer from Capital Projects Fund			
Transfer from Enterprise Funds	705,525.00		
Transfer from Stabilization Fund	955,500.00		
Premium on BANS	128,102.00		
Premium on Sale of Bonds			
Transfer to Special Revenue Fund			
Transfer to Capital Projects			
Transfer to OPEB	(143,884.00)		
Transfer to Workers Comp	(50,000.00)		
Transfer to Capital Stabilization Fund	(100,000.00)		
Transfer to Enterprise Funds	(746,994.00)	1,058,150.00	1,058,150.00
<b>Excess(deficiency) of revenues and other financing sources over expenditures and other financing uses</b>			1,510,570.00
<b>Fund Balance July 1, 2012</b>			5,032,471.00
<b>Fund Balance June 30, 2013</b>			<u><u>\$6,543,041.00</u></u>

TOWN OF SCITUATE  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2013

Department	Carry Over FY 12	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
SELECTMEN								
Personal Services		\$72,221.00		\$72,221.00		\$72,207.90		\$13.10
Purchase of Services		11,285.00		11,285.00		11,204.24		80.76
Legal Services/Litigation	3,885.00	130,000.00	75,000.00	208,885.00		188,353.84	9,486.00	11,045.16
Materials & Supplies		1,560.00		1,560.00		476.20	710.00	373.80
Bills of Prior Year	3,885.00	215,066.00	75,000.00	293,951.00	-	272,242.18	10,196.00	11,512.82
TOWN ADMINISTRATOR								
Personal Services		211,252.00		211,252.00		211,251.25		0.75
Purchase of Services		37,550.00		37,550.00		20,072.25	1,000.00	16,477.75
Labor Counsel		160,000.00		160,000.00	18,081.54	71,816.02	61,525.96	8,576.48
Materials & Supplies		1,200.00		1,200.00		236.37		963.63
Salary Adjustments		10,000.00		10,000.00			10,000.00	
Prior Year Encumbrances	86,218.40			86,218.40			29,959.81	56,258.59
Article 18/08 Collective bargaining	123,382.26			123,382.26		650.00	122,732.26	
Art 11 STM Nov Contractual Obligations-Professic	25,000.00			25,000.00			25,000.00	
Art 15 STM Nov Investment Grade Audit	52,665.00			52,665.00			52,665.00	
	287,265.66	420,002.00	-	707,267.66	18,081.54	304,025.89	302,883.03	82,277.20
ADVISORY BOARD								
Personal Services		1,650.00		1,650.00		1,649.50		0.50
Purchase of Services		350.00	745.00	1,095.00		231.00		864.00
Materials & Supplies		3,800.00		3,800.00		2,590.46		1,209.54
		5,800.00	745.00	6,545.00		4,470.96		2,074.04
RESERVE FUND TRANSFERS								
		90,000.00		90,000.00	5,046.00	1,791.00		83,163.00
TOWN ACCOUNTANT								
Personal Services		172,234.00		172,234.00		158,620.81		5,113.19
Purchase of Services		55,415.00	8,500.00	63,915.00	8,500.00	54,017.26	4,137.50	5,760.24
Materials & Supplies	319.49	1,800.00		2,119.49		1,013.81	350.00	755.68
	319.49	229,449.00	8,500.00	238,268.49	8,500.00	213,651.88	4,487.50	11,629.11
ASSESSORS								
Personal Services		185,315.00		185,315.00		180,794.54		340.46
Purchase of Services	85.00	2,955.00		3,040.00	4,180.00	1,936.14	120.00	983.86
Materials & Supplies		850.00		850.00		246.16		603.84
Revaluation TM 2011	2,667.76			2,667.76		137.88		2,529.88
	2,752.76	189,120.00	-	191,872.76	4,180.00	183,114.72	120.00	4,458.04
TREASURER/COLLECTOR								
Personal Services		253,017.00		253,017.00		221,022.27		44.73
Purchase of Services	307.94	39,075.00	12,000.00	51,382.94	31,950.00	49,984.18		1,398.76
Materials & Supplies	692.06	2,800.00		3,492.06		1,913.08		1,578.98
Equipment		500.00		500.00		262.49		237.51



TOWN OF SCITUATE  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2013

Department	Carry Over FY 12	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
	1,000.00	295,392.00	12,000.00	308,392.00	31,950.00	273,182.02	-	3,259.98
ADMINISTRATION								
Personal Services		15,871.00		15,871.00		15,413.22		457.78
Purchase of Services		68,750.00		68,750.00		27,304.98	9,936.89	31,508.13
Materials & Supplies		4,400.00		4,400.00		3,817.30		582.70
	-	89,021.00	-	89,021.00	-	46,535.50	9,936.89	32,548.61
INFORMATION TECHNOLOGY								
Personal Services		86,562.00		86,562.00		86,561.28		0.72
Purchase of Services	2,585.00	130,820.00		133,405.00	14,700.00	98,038.65	19,747.75	918.60
Materials & Supplies		1,200.00		1,200.00		1,056.64		143.36
Capital Outlay		23,100.00		23,100.00		18,580.53	2,778.72	1,740.75
	2,585.00	241,682.00	-	244,267.00	14,700.00	204,237.10	22,526.47	2,803.43
TAX TITLE FORECLOSURE		39,000.00		39,000.00		16,688.99		22,311.01
CABLE TV								
Personal Services		-	65,776.00	65,776.00		53,376.83		12,399.17
Purchase of Services		74,322.00	15,672.00	89,994.00		17,544.75	13,780.00	58,669.25
Materials and Supplies		-	10,500.00	10,500.00		6,123.09	227.38	4,149.53
	-	74,322.00	91,948.00	166,270.00	-	77,044.67	14,007.38	75,217.95
TOWN CLERK								
Personal Services		145,552.00		145,552.00	1,180.00	144,371.95		0.05
Purchase of Services		30,070.00		30,070.00		27,896.34	901.96	1,271.70
Material & Supplies		3,875.00		3,875.00		2,932.30		942.70
Art 1 STM 2013 Election-Senator			15,400.00	15,400.00		688.49		14,711.51
	-	179,497.00	15,400.00	194,897.00	1,180.00	175,889.08	901.96	16,925.96
CONSERVATION								
Personal Services		85,814.00		85,814.00		83,433.62		0.38
Purchase of Services	1,665.20	29,523.00		31,188.20	2,380.00	10,679.99	181.99	2,326.22
Material & Supplies		950.00		950.00		634.58		315.42
	1,665.20	116,287.00	-	117,952.20	20,380.00	94,748.19	181.99	2,642.02
PLANNING BOARD								
Personal Services		113,986.00		113,986.00		113,222.46		763.54
Purchase of Services		4,565.00		4,565.00		3,295.12		1,269.88
Material & Supplies		700.00		700.00		613.79		86.21
	-	119,251.00	-	119,251.00	-	117,131.37	-	2,119.63
ZONING BOARD OF APPEALS								
Personal Services		23,341.00		23,341.00		22,864.21		476.79
Purchase of Services		1,425.00		1,425.00		1,424.78		0.22
Materials & Supplies		525.00		525.00		287.02		237.98



TOWN OF SCITUATE  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2013

Department	Carry Over FY 12	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
	-	25,291.00	-	25,291.00	-	24,576.01	-	714.99
INSURANCE-PROPERTY	10,000.00	495,000.00		505,000.00		393,039.11	5,000.00	106,960.89
TOTAL GENERAL GOVERNMENT	312,058.11	3,065,862.00	203,593.00	3,581,513.11	118,717.54	2,606,605.77	392,767.69	463,422.11
POLICE								
Personal Services		3,116,520.00	126,000.00	3,242,520.00		3,218,978.50		23,541.50
Purchase of Services		130,450.00	7,500.00	137,950.00		133,300.42	2,267.57	2,382.01
Material & Supplies		115,738.00	14,700.00	130,438.00		125,160.63	175.50	5,101.87
Capital		75,000.00		75,000.00		74,929.29		70.71
Prior Year Encumbrances	34,212.65			34,212.65		33,750.23		462.42
	34,212.65	3,437,708.00	148,200.00	3,620,120.65	-	3,586,119.07	2,443.07	31,558.51
FIRE								
Personal Services		3,712,782.00	169,000.00	3,881,782.00		3,874,251.64		7,530.36
Purchase of Services		98,850.00		98,850.00		94,259.19	3,640.00	950.81
Materials & Supplies		213,300.00		213,300.00		207,712.67	59.56	5,527.77
Capital		14,500.00		14,500.00			8,700.00	5,800.00
Prior Year Encumbrances	12,093.41			12,093.41		9,412.09		2,681.32
Defibrillator - ATM 2011 Art 3I	76.00			76.00		-	76.00	-
Asphalt Apron - ATM 2012 Art 4A		35,000.00		35,000.00			35,000.00	-
Defibrillator - ATM 2012 Art 4B		30,000.00		30,000.00		29,893.38	106.62	-
Rescue Pumper - ATM 2012 Art 4C		45,000.00		45,000.00			45,000.00	-
	12,169.41	4,149,432.00	169,000.00	4,330,601.41	-	4,215,528.97	92,582.18	22,490.26
INSPECTIONS								
Personal Services		204,718.00		204,718.00		196,016.39		8,701.61
Purchase of Services	217.45	10,050.00		10,267.45		9,396.15		871.30
Materials & Supplies	217.45	2,820.00		2,820.00		2,318.21		501.79
		217,588.00	-	217,805.45	-	207,730.75	-	10,074.70
SHELLFISH								
Personal Services		10,234.00		10,234.00		10,233.72		0.28
Purchase of Services		705.00		705.00		575.31		129.69
Materials & Supplies		400.00		400.00		183.85		216.15
Capital		450.00		450.00		-		450.00
	-	11,789.00	-	11,789.00	-	10,992.88	-	796.12
TOTAL PUBLIC SAFETY	46,599.51	7,816,517.00	317,200.00	8,180,316.51	-	8,020,371.67	95,025.25	64,919.59
SCHOOL DEPARTMENT								
Personal Services	59,190.83	25,094,463.00		25,153,653.83		25,392,909.38	1,655.35	(240,910.90)
Purchase of Services	329,698.40	3,595,673.00		3,925,371.40		3,361,534.98	338,314.89	225,521.53
Materials & Supplies	59,933.38	1,322,302.00		1,382,235.38		1,335,372.95	32,072.17	14,790.26
Capital	23,761.93	131,848.00		155,609.93		155,010.82		599.11
School bus - 2011 ATM, Art 3H	5,112.00			5,112.00		-	5,112.00	-

TOWN OF SCITUATE  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2013

Department	Carry Over FY 12	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
2 emerg generators-ATM 2011, Art 3J	84,700.00			84,700.00		82,764.00	1,936.00	-
School Bus - 2012 ATM, Art 4E		92,500.00		92,500.00		-	92,500.00	-
Carpeting - 2012 ATM, Art 4F		60,000.00		60,000.00		55,000.00	5,000.00	-
Gates Feasibility - 2012 STM, Art 3		750,000.00		750,000.00		-	750,000.00	-
School Security-2013 STM, Art 3	562,396.54	245,000.00		245,000.00		324,133.96	(79,133.96)	-
		31,291,786.00	-	31,854,182.54	-	30,706,726.09	1,147,456.45	(0.00)
SHORE SHORE REGIONAL SCHOOL ASSESSMENT		510,381.00		510,381.00		508,016.00		2,365.00
TOTAL SCHOOLS	562,396.54	31,802,167.00	-	32,364,563.54	-	31,214,742.09	1,147,456.45	2,365.00
PUBLIC WORKS								
Personal Services		1,509,959.00	4,478.00	1,514,437.00	4,400.00	1,505,826.27		4,210.73
Purchase of Services		545,250.00		545,250.00	187.00	525,912.64	14,165.57	4,984.79
Materials & Supplies		305,340.00		305,340.00	1,400.00	302,771.07	1,163.44	5.49
Capital		557,900.00		557,900.00	1,645.00	82,165.04	466,947.14	7,142.82
Prior Year Encumbrances	360,973.24			360,973.24		257,679.92	16,952.60	86,340.72
Bills of prior years			3,232.00	3,232.00		947.74		2,284.26
DPW Survey Equipment 2011 ATM/3K	13,766.60			13,766.60		390.00	13,376.60	-
Article 4.9/07-Town hall repairs				-			-	-
Gang Mower 2012 ATM Art 4I		89,000.00		89,000.00		89,000.00	-	-
1 Ton Dump Truck 2012 ATM Art 4G		55,000.00		55,000.00		53,854.00	1,146.00	-
Asphalt Reclamation 2012 ATM Art 4K		40,000.00		40,000.00		39,600.00	400.00	-
DPW Vehicles 2012 ATM Art 4L		89,000.00		89,000.00		87,102.85	1,897.15	-
Emergency Storm Cleanup	374,739.84	3,191,449.00	955,500.00	955,500.00		524,525.87	13,985.55	416,988.58
			963,210.00	4,529,398.84	7,632.00	3,469,775.40	530,034.05	521,957.39
SNOW & ICE CONTROL								
Personal Services		70,000.00		70,000.00		70,000.00		-
Purchase of Services		192,000.00		192,000.00		253,380.11		(61,380.11)
Materials & Supplies		192,075.00		192,075.00		139,203.81	368.87	52,502.32
Capital		35,925.00		35,925.00		27,047.21		8,877.79
Prior Year Encumbrances	203,269.98			203,269.98		26,108.70	160,161.28	17,000.00
	203,269.98	490,000.00	-	693,269.98	-	515,739.83	160,530.15	17,000.00
STREET LIGHTS & BEACONS								
Purchase of Services	13.85	180,000.00		180,013.85		172,409.59	2,164.36	5,439.90
TOTAL PUBLIC WORKS	578,023.67	3,861,449.00	963,210.00	5,402,682.67	7,632.00	4,157,924.82	692,728.56	544,397.29
BOARD OF HEALTH								
Personal Services		138,383.00		138,383.00	2,940.00	135,121.13	689.39	321.87
Purchase of Services		5,105.00		5,105.00		3,725.56		690.05
Materials & Supplies		7,200.00		7,200.00		1,112.61		6,087.39
Capital Outlay	-	200.00		200.00		120.07	689.39	79.93
		150,888.00	-	150,888.00	2,940.00	140,079.37		7,179.24

TOWN OF SCITUATE  
GENERAL FUND  
REPORT OF APPROPRIATIONS AND EXPENDITURES  
FISCAL YEAR 2013

Department	Carry Over FY 12	Appropriation	Transfer In	Available Funds	Transfer Out	Expended	Carry Forward to New Year	Closed to Revenue
COUNCIL ON AGING								
Personal Services		198,168.00		198,168.00		184,797.85		13,370.15
Purchase of Services		42,000.00		42,000.00	257.00	28,441.31	1,763.57	11,538.12
Materials & Supplies		9,000.00		9,000.00		8,170.59		829.41
Capital				-				-
Article 16/09 Paratransit	814.75			814.75		814.75		-
Art 2 STM 3/08 Study renov. Of Sr Ctr	19,243.56			19,243.56			19,243.56	-
Bills of Prior Years	20,058.31	257.00		257.00			-	257.00
		249,425.00	-	269,483.31	257.00	222,224.50	21,007.13	25,994.68
VETERANS SERVICES								
Personal Services		43,313.00	18,930.00	62,243.00		62,242.46		0.54
Purchase of Services		98,257.00	21,070.00	119,327.00		105,740.97	12,320.00	1,266.03
Materials & Supplies		200.00		200.00		153.67		46.33
	-	141,770.00	40,000.00	181,770.00	-	168,137.10	12,320.00	1,312.90
COMMISSION ON DISABILITIES								
Purchase of Services		2,825.00		2,825.00		185.75		2,639.25
Materials & Supplies		2,250.00		2,250.00		-		2,250.00
	-	5,075.00	-	5,075.00	-	185.75	-	4,889.25
TOTAL HUMAN SERVICES	20,058.31	547,158.00	40,000.00	607,216.31	3,197.00	530,626.72	34,016.52	39,376.07
LIBRARY								
Personal Services		716,036.00		716,036.00	5,000.00	706,747.84		4,288.16
Purchase of Services		90,343.00		90,343.00		79,292.56	88.12	10,962.32
Materials & Supplies		134,911.00		134,911.00		134,473.24	335.15	102.61
Capital		5,000.00		5,000.00		4,064.49		935.51
Prior Year Encumbrances	370.00			370.00		277.50	423.27	92.50
	370.00	946,290.00	-	946,660.00	5,000.00	924,855.63		16,381.10
RECREATION								
Personal Services		122,765.00	2,423.00	125,188.00		124,528.39		659.61
Purchase of Services		1,525.00		1,525.00		619.38	122.00	783.62
Materials & Supplies		675.00		675.00		-		675.00
	-	124,965.00	2,423.00	127,388.00	-	125,147.77	122.00	2,118.23
BEAUTIFICATION COMMISSION								
Purchase of Services		9,035.00		9,035.00		8,412.88	435.00	187.12
Materials & Supplies		11,465.00		11,465.00		11,352.10		112.90
Prior Year Encumbrances	10,263.69			10,263.69		5,874.12	435.00	4,389.57
	10,263.69	20,500.00	-	30,763.69	-	25,639.10		4,689.59
HISTORICAL SOCIETY								
Purchase of Services	71.06	10,350.00		10,421.06		6,016.93	2,975.00	1,429.13
TOTAL RECREATION & RESOURCES	10,704.75	1,102,105.00	2,423.00	1,115,232.75	5,000.00	1,081,659.43	3,955.27	24,618.05







**TOWN OF SCITUATE  
GENERAL FUND  
STATEMENT OF REVENUE AND EXPENDITURES AND  
CHANGES IN FUND BALANCE  
ACTUAL VS. BUDGET  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Schedule GF-4

1

	Budget*	Actual	Favorable (Unfavorable)
<b>Revenues</b>			
Real and personal property taxes	48,082,155.99	\$47,666,574.22	(415,581.77)
Motor & boat excise	2,299,251.00	2,449,215.91	149,964.91
Penalties and interest	417,448.00	348,211.12	(69,236.88)
Fees	197,565.00	167,960.06	(29,604.94)
Intergovernmental	8,663,377.00	8,735,303.91	71,926.91
Licenses and permits	420,320.00	637,651.62	217,331.62
Departmental and other revenue	1,101,857.00	1,380,690.05	278,833.05
Fines and forfeits	80,559.00	78,268.56	(2,290.44)
Investment income	48,000.00	30,989.33	(17,010.67)
<b>Total Revenues</b>	<b>61,310,532.99</b>	<b>\$61,494,864.78</b>	<b>184,331.79</b>
<b>Expenditures</b>			
General government	3,150,737.46	2,402,368.67	748,368.79
Public safety	8,133,717.00	8,020,371.67	113,345.33
Education	31,802,167.00	31,214,742.09	587,424.91
Public works	4,817,027.00	4,157,924.82	659,102.18
Human services	583,961.00	530,626.72	53,334.28
Culture and recreation	1,099,528.00	1,081,659.43	17,868.57
Pension and fringe benefits	9,838,065.00	9,256,190.26	581,874.74
State and county assessments	491,928.00	445,762.09	46,165.91
Debt service	2,047,600.00	2,030,757.61	16,842.39
<b>Total Expenditures</b>	<b>61,964,730.46</b>	<b>59,140,403.36</b>	<b>2,824,327.10</b>
Excess(deficiency) of revenues over expenditures	(654,197.47)	2,354,461.42	3,008,658.89
<b>Other Financing Sources (Uses)</b>			
Premium on sale of notes/bonds	-	128,102.45	128,102.45
Operating transfers in (out) from other funds	(971,994.00)	(971,994.00)	-
<b>Total Other Financing Uses</b>	<b>(971,994.00)</b>	<b>(843,891.55)</b>	<b>128,102.45</b>
Excess(deficiency) of revenues and other financing sources over expenditures and other financing uses	(1,626,191.47)	1,510,569.87	3,136,761.34
<b>Budget Balancing Items</b>			
Debt premium reserve	12,133.00		
Free cash	744,531.00		
Carryforwards and encumbrances at Beginning of Year	1,559,840.89		
Carryforwards and encumbrances at End of Year	(2,395,423.27)		
<b>Total Budget Items</b>	<b>(78,918.38)</b>		
<b>Net Budget and Actual</b>	<b>(1,705,109.85)</b>		
<b>Fund Balance July 1, 2012</b>		<b>5,032,471.31</b>	
<b>Fund Balance June 30, 2013</b>		<b>6,543,041.18</b>	

\* Budget includes the current year's budget amounts, adjusted for encumbrances outstanding at the beginning and end of the period.

TOWN OF SCITUATE  
SPECIAL REVENUE FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR JUNE 30, 2013

Department	Fund Balance July 1, 2012	Revenues	Expenditures	Fund Balance June 30, 2013
FUND 12				
School Lunch	\$ 115,847.31	\$ 637,732.62	\$ 758,744.58	\$ (5,164.65)
FUND 14				
School Grants:				
SPED 94-142 Allocation - FY12	24,561.23	-	24,561.23	-
Community Partnership - FY12	2,622.00		2,622.00	-
Community Partnership - FY13	-	33,713.00	33,713.00	-
Teacher Quality - FY12	3,236.08		3,236.08	(0.00)
Teacher Quality - FY13	-	49,618.00	46,766.33	2,851.67
Metco - FY12	7,058.00		7,058.00	-
Metco - FY13	-	370,397.00	368,900.15	1,496.85
Title I - FY12	22,743.93		22,743.93	-
Title I - FY13	-	56,235.00	64,654.31	(8,419.31)
Title I (Part A)- FY13	-	-	5,002.50	(5,002.50)
Title I Carryover- FY13	155.00	-	-	155.00
SPED EC Allocation - FY12	242.82		242.82	(0.00)
SPED EC Allocation - FY13	-	19,557.00	13,643.62	5,913.38
SPED Prog Improvement - FY12	1,318.66		1,318.66	0.00
SPED Prog Improvement - FY13	-	14,711.00	15,625.00	(914.00)
Early Childhood SPED Prog Imp - FY13	-	3,000.00	1,200.00	1,800.00
Ed Jobs - FY12	5,804.00		5,804.00	-
Ed Jobs Carryover - FY12	-	5,179.00	10,358.00	(5,179.00)
Kindergarten Enhancement - FY13	-	54,382.00	54,382.00	-
Kindergarten Transition - FY13	-	10,000.00	4,463.59	5,536.41
Circuit Breaker - FY12	639,607.00	25,525.00	665,132.00	-
Circuit Breaker - FY13	-	707,256.00	200,000.00	507,256.00
Academic Support Services - FY12	2,439.80		2,439.80	-
Academic Support Services - FY13	-	4,100.00	2,200.85	1,899.15
Big Yellow School Bus	1,850.00	1,000.00	2,270.00	580.00
SPED IDEA Carryover - FY11	9,746.01		9,746.01	-
SPED IDEA - FY13	-	663,287.00	629,199.79	34,087.21
STARS Residences - FY13	-	2,900.00	2,900.00	-
Live Well PEP Grant - Fy11	105,030.86		104,192.39	838.47
	\$ 826,415.39	\$ 2,020,860.00	\$ 2,304,376.06	\$ 542,899.33
FUND 15				
School Special Revenue:				
Non-resident Tuition	\$ 391,001.21	\$ 311,140.85	\$ 403,369.89	\$ 298,772.17
School Bus Revolving	148,795.00	263,094.32	293,676.32	118,213.00
Full-time Kindergarten	65,302.56	410,174.75	428,107.81	47,369.50
School Athletics Revolving	26,848.73	25,196.40	3,732.87	48,312.26
Early Childhood Tuition	26,642.87	103,330.82	119,843.69	10,130.00
PTO Donations	19,889.20	49,010.33	14,753.79	54,145.74
High School Gifts	6,673.45	698.66	2,684.58	4,687.53
Votech Gift Account	3,047.04	-	-	3,047.04
Wampatuck Building Donations	2,000.00	1,206.53	1,711.52	1,495.01
HS & Gates Lost Book Accounts	19,856.94	2,867.87	5,003.33	17,721.48
Bourndale Camp Outing	19,502.90	121,825.78	129,242.51	12,086.17
Summer Vocational	750.00	19,975.00	20,350.00	375.00
CORSE Grant Account	6,420.05	41,053.25	43,768.25	3,705.05

TOWN OF SCITUATE  
SPECIAL REVENUE FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR JUNE 30, 2013



Department	Fund Balance		Expenditures	Fund Balance
	July 1, 2012	Revenues		June 30, 2013
Evening School	6,317.70	11,242.50	15,263.32	2,296.88
Early Childhood Summer Program	1,583.55	-	-	1,583.55
Art Adoption	1,263.42	945.00	120.50	2,087.92
Gates Agenda Fees	-	5.00		5.00
HS User Fee	(300.00)	187,410.80	187,646.99	(536.19)
Summer School	536.18	-	-	536.18
Action for Healthy Kids	208.77	-	-	208.77
Water Resource Grant	253.71	-	-	253.71
Alternative High School	600.00	2,602.00	600.00	2,602.00
Summer Reading School	75.81	-	-	75.81
Insurance Proceeds < \$20K	13,305.28	14,008.14	21,023.71	6,289.71
School Use	200.00	3,410.00	3,810.00	(200.00)
Early Childhood Playground Program	-	1,375.00	81.57	1,293.43
Gates User Fees	-	3,601.00	3,601.00	-
	<u>\$ 760,774.37</u>	<u>\$ 1,574,174.00</u>	<u>\$ 1,698,391.65</u>	<u>\$ 636,556.72</u>

FUND 21

**Town Grants:**

DCR Seawall Grant (3784-G)	\$ 31,599.03	\$ -	\$ -	\$ 31,599.03
DCR Seawall Grant (3878-G)	\$ -	\$ 60,000.00	\$ 56,430.00	\$ 3,570.00
Library State Aide	43,212.47	7,517.17	124.10	\$ 50,605.54
4b Peer Grant	2,250.00	-	-	2,250.00
CZM Index Well Grant	1,561.15	-	-	1,561.15
Bullet Proof Vest	20,850.00		18,965.00	1,885.00
COA Formula Grant - FY09	10.15	-	-	10.15
COA Formula Grant - FY11	189.12	-	161.31	27.81
COA Formula Grant - FY12	7,718.37	-	6,887.87	830.50
COA Formula Grant - FY13	-	30,338.00	30,338.00	-
Fire S.A.F.E. Grant - FY10	4,013.55	-	-	4,013.55
Fire S.A.F.E. Grant - FY12	5,265.00	-	3,399.13	1,865.87
Fire S.A.F.E. Grant - FY13	-	5,225.00	5,026.73	198.27
Fire Equipment - FY09	4,948.86		4,948.86	-
Firefighters' Assistance Grant	10.33	-	-	10.33
Septic Management Plan	6,891.64	-	-	6,891.64
Cultural Council	6,334.78	3,890.41	3,400.00	6,825.19
Clean Energy Choice Grant	1,793.17	-	-	1,793.17
Bioterrorism Public Health Grant	1,587.20	-	-	1,587.20
Title V Septic Loans	1,143.22	-	-	1,143.22
Watch your Car	675.00	-	-	675.00
Fire Emergency Preparedness Grant	200.00		154.64	45.36
BOH Emergency Prep Grant-FY12	310.74	-	310.74	-
BOH Emergency Prep Grant-FY13	-	6,690.12	5,017.59	1,672.53
2007 FEMA Seawall Repairs	106,304.18		7,273.67	99,030.51
E911 Training Grant - FY13	-	855.56	32,812.00	(31,956.44)
E911 Support Grant	24,306.32	23,083.23	28,523.31	18,866.24
E911 Support Grant - FY13	-		911.25	(911.25)
Flood Mitigation-Elevation	46,890.39	86,837.53	132,167.92	1,560.00
FEMA EMPG Grant - FY10	-	4,000.00	4,000.56	(0.56)
Green Communities	81,512.50	-	-	81,512.50
Pump-out Boat - FY13	-	13,125.00	13,125.00	-
Commercial Pier Rehab - FY13	-	50,000.00	-	50,000.00



**TOWN OF SCITUATE  
SPECIAL REVENUE FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR JUNE 30, 2013**

Department	Fund Balance July 1, 2012	Revenues	Expenditures	Fund Balance June 30, 2013
North River Dredging Grant	-	50,000.00	-	50,000.00
SWMI Grant BRP12-06	-		32,440.00	(32,440.00)
Hunters Pond Project GOMC	-	6,000.00	23,377.44	(17,377.44)
	<u>\$ 399,577.17</u>	<u>\$ 347,562.02</u>	<u>\$ 409,795.12</u>	<u>\$ 337,344.07</u>

**FUND 22**

**Town Special Revenue:**

Pier 44/Damon Galen Pond	\$ 818,974.77		\$ (5,700.54)	\$ 824,675.31
PEG Channel Access	509,759.68	256,349.12	176,170.00 {2}	589,938.80
Streetscape Fund(MBTA)	21,363.32		10,318.17	11,045.15
Streetscape Fund-Street Sign (MBTA)	3,261.73	-	-	3,261.73
Streetscape Fund-Beautification (MBTA)	1,229.12	-	1,177.12	52.00
Greenbush Village Improvements	12,179.13	-	352.00	11,827.13
Recreation Revolving	233,093.75	380,280.43	370,578.03	242,796.15
Beach Revolving Fund	219,696.79	242,789.96	190,751.84	271,734.91
Gifts - Widows Walk	1,765.17	-	-	1,765.17
Gifts - Fire Department	5,695.84	2,556.00	184.00	8,067.84
Gifts - Accelerated Life Support	1,994.62	-	-	1,994.62
Gifts - Founders Park	1,700.00	-	1,700.00	-
Gifts - Highway	1,100.00	-	-	1,100.00
Gifts - Recycling	3,000.00	-	-	3,000.00
Gifts - COA	32,446.60	8,404.00	3,337.13	37,513.47
Gifts - Fuel Assistance	1,574.55	-	911.07	663.48
Gifts - Veterans Benefits	419.00	1,333.28	-	1,752.28
Gifts - Veterans Advisory Council	1,130.00	1,000.00	776.70	1,353.30
Gifts - Library	31,874.84	60,402.41	12,077.22	80,200.03
Gifts - Recreation	7,968.64	2,015.00	-	9,983.64
Recreation Sailing	-	2,000.00	1,133.10	866.90
Perc Witness Fees Revolving	42,857.99	20,750.00	19,075.00	44,532.99
Insurance under \$20K	37,096.02	-	-	37,096.02
Insurance under \$20K Police	11,469.04	8,306.59	1,981.65	17,793.98
Insurance under \$20K Fire	3,567.39	14,326.50	2,614.09	15,279.80
Insurance under \$20K DPW	4,002.50	-	-	4,002.50
Insurance under \$20K Sewer	-	7,511.02	7,381.97	129.05
Insurance under \$20K Water	28,539.35	622.84	-	29,162.19
Insurance under \$20K COA	10,929.73	996.00	-	11,925.73
COA Formula Grant - FY07	7,917.64	-	-	7,917.64
COA - MAP	-	-	1,705.00	(1,705.00)
GATRA	-	51,256.42	-	51,256.42
BOH Food Inspection Fees Revolving	32,219.40	18,432.50	17,918.00	32,733.90
BOH Flu Clinics	-	2,311.80	894.04	1,417.76
Fire-Unmanned Ambulance	21,056.27	4,500.00	2,614.45	22,941.82
Seniors Programs Revolving	25,330.37	2,068.00	3,261.34	24,137.03
Conservation Fund	12,832.58		509.00	12,323.58
Planning Board Fees Revolving	10,000.00	10,360.00	10,360.00 {1}	10,000.00
Solar Revolving	1.00	109,562.26	-	109,563.26
Wind Turbine Revolving	52,088.44	462,005.54	366,568.26	147,525.72
Medical Transp. Grant	8,296.71	7,017.00	603.00	14,710.71
Memorial Gift Fund	6,986.40	2,680.00	9,666.40	-
Library-Lost Book Account	7,564.55	2,888.42	717.78	9,735.19
Lawson Tower Clock/Bell Maint. Fund	2,525.00	-	-	2,525.00



**TOWN OF SCITUATE  
SPECIAL REVENUE FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR JUNE 30, 2013**

1

Department	Fund Balance July 1, 2012	Revenues	Expenditures	Fund Balance June 30, 2013
Lighthouse Restoration Gift	1,216.28	-	-	1,216.28
Land Acquisition Fund(MBTA)	2,244.66	-	-	2,244.66
SPD Drug Education Fund	3,991.94	7,000.00	6,968.47	4,023.47
MA Vietnam Veterans Gift Acct	1,959.90	-	-	1,959.90
K-9 Fund	4,209.95	1,250.00	166.49	5,293.46
375th Anniversary Fund	162.66	324.79	392.45	95.00
No Place for Hate	1,100.00	-	-	1,100.00
MAPC Bike Rack Grant	463.57	-	-	463.57
R.A.D. Gift Account	445.11	-	-	445.11
	<u>\$ 2,251,302.00</u>	<u>\$ 1,691,299.88</u>	<u>\$ 1,217,163.23</u>	<u>\$ 2,725,438.65</u>

## FUND 23

**Highway Improvements**

<u>\$ 6,675.58</u>	<u>\$ 527,097.01</u>	<u>\$ 539,584.87</u>	<u>\$ (5,812.28)</u>
--------------------	----------------------	----------------------	----------------------

## FUND 24

**Receipts Res'd for Appropriation**

Title V Septic Loan Repayment	\$ 42,470.74	\$ 2,527.39	\$ 6,858.00	\$ 38,140.13
MSBA Lump Sum Payment	755,567.00	-	54,472.00	701,095.00
	<u>\$ 798,037.74</u>	<u>\$2,527.39</u>	<u>\$61,330.00</u>	<u>\$739,235.13</u>

## FUND 25

**Community Preservation Fund**

<u>\$6,141,277.13</u>	<u>\$1,456,003.68</u>	<u>\$597,217.36</u>	<u>\$ 7,000,063.45</u>
-----------------------	-----------------------	---------------------	------------------------

[1] \$7,049.04 transferred to General Fund

[2] \$166,270 transferred to General Fund

TOWN OF SCITUATE  
CAPITAL PROJECTS FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	Balance Forward	Revenues	Expenditures	Balance
Sch#0910 S2 Wampanatuck	(389,482.02)	474,021.00		84,538.98
School Security Equipm Sch#911-3b	-	300,000.00	298,468.00	1,532.00
School Technology Sch#912-4D	-	285,000.00	114,882.49	170,117.51
Library Repairs Sch#907-4.10	19,818.04			19,818.04
Library Feasability Sch#910-4a	7,500.00			7,500.00
Rescue Pumper Sch#911-3.d	(381,994.16)	430,000.00	47,836.44	169.40
Ambulance Sch#911-3.e	35,000.00	175,000.00	209,987.75	12.25
Foreshore Protection Sch#911-3.a	(21,508.20)	500,000.00	71,090.44	407,401.36
Roadway Improvements Sch#911-3.c	(33,314.05)	150,000.00	64,631.13	52,054.82
DPW Bobcat Sch#911-3.f	(87,692.00)	90,000.00		2,308.00
Energy Savings Contract (ESCO) Sch#0912-4H	-	2,700,000.00		2,700,000.00
Facilities Design/Eng Services Sch#0912-4J	-	7,897.49	30,044.51	(22,147.02)
Street Acceptance Rd Imp Sch#0912-7O	-	158,000.00		158,000.00
	<u>\$ (851,672.39)</u>	<u>\$ 5,269,918.49</u>	<u>\$ 836,940.76</u>	<u>\$ 3,581,305.34</u>

**TOWN OF SCITUATE**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS**  
**WIDOW'S WALK GOLF COURSE**  
**JUNE 30, 2013**

1

Operating revenue:	
User charges	\$1,101,088.65
Merchandise sales	94,903.42
Total operating revenues	<u>1,195,992.07</u>
Operating expenses:	
Cost of merchandise sold	50,407.07
Personal services	170,211.75
Purchase of services	623,399.85
Materials and supplies	47,066.16
Depreciation expense	-
Total operating expenses	<u>891,084.83</u>
Operating income(loss)	<u>304,907.24</u>
Nonoperating revenues (expenses)	
Interest income	433.19
Lease income	35,700.00
Debt service - interest	(59,125.00)
Capital lease interest	(2,268.60)
Total nonoperating revenues(expenses)	<u>(25,260.41)</u>
Net income (loss)	<u>279,646.83</u>
Retained earnings-unreserved July 1, 2012	656,579.18
-Change in Reserve for Expenditures	(3,106.74)
Retained earnings-unreserved June 30, 2013	<u><u>\$ 933,119.27</u></u>



Town of Scituate  
Widow's Walk Golf Enterprise Fund  
Statement of Cash Flow  
for the Twelve Months Ended June 30, 2013

Cash flow from operating activities:

Operating income(loss)		299,531.90
Adjustments to reconcile net operating income to net cash provided by operating activities:		
Depreciation and amortization	\$ -	
Decrease in deferred revenue	\$ (12,289.97)	
Decrease in warrants payable	\$ (5,328.34)	
Increase in sales tax payable	\$ -	
Increase in merchandise inventory	\$ (9,722.15)	
Total adjustments		(27,340.46)
Net cash provided by operating activities		272,191.44

Cash flows from capital and related financing activities:

Debt service payments	(379,125.00)	
Net cash used for capital and related financing activities		(379,125.00)

Cash flows from investing and other activities:

Interest earned on investments	433.19	
Lease income from restaurant	35,700.00	
Net cash from investing and other activities		36,133.19
Net cash decrease for the year		(70,800.37)
Cash at beginning of year		216,880.42
Cash June 30, 2013		\$146,080.05

**TOWN OF SCITUATE**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNING**  
**TRANSFER STATION ENTERPRISE**  
**JUNE 30, 2013**

Operating revenue:	
Transfer station stickers	\$ 444,936.97
Trash bags	465,768.15
Bulky waste & white goods	269,839.89
Recycling	45,413.10
Total operating revenues	<u>1,225,958.11</u>
Operating expenses:	
Personal services	203,310.03
Purchase of services	822,821.43
Materials and supplies	97,636.53
Depreciation expense	-
Total operating expenses	<u>1,123,767.99</u>
Operating income(loss)	102,190.12
Nonoperating revenues (expenses)	
Interest income	2,461.52
General fund subsidy	100,000.00
Premium on bond	-
Debt service - interest	(24,417.00)
Total nonoperating revenues(expenses)	<u>78,044.52</u>
Net income (loss)	\$ 180,234.64
Retained earnings-unreserved July 1, 2012	1,473,136.21
- Change in reserve for continuing appropriations	(14,529.00)
- Change in reserve for continuing expenditures	360,000.00
Retained earnings-unreserved June 30, 2013	<u><u>\$ 1,998,841.85</u></u>

**Town of Scituate**  
**Transfer Station Enterprise Fund**  
**Statement of Cash Flow**  
**for the Twelve Months Ended June 30, 2013**

Cash flow from operating activities:

Operating income(loss)		102,190.12
Adjustments to reconcile net operating income to net cash provided by operating activities:		
Depreciation and amortization	0.00	
Decrease in warrants payable	(1,960.95)	
Total adjustments		(1,960.95)
Net cash provided by operating activities		100,229.17

Cash flows from capital and related financing activities:

Interest income	2,461.52	
General fund subsidy	100,000.00	
Bond proceeds	0.00	
Premium on bond	0.00	
Decrease in bond anticipation notes payable	0.00	
Debt service payments	(81,417.00)	
Net cash used for capital and related financing activities		21,044.52
Net cash increase for the year		121,273.69
Cash at beginning of year		691,991.47
Cash June 30, 2013		\$813,265.16



**TOWN OF SCITUATE**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS**  
**SEWER ENTERPRISE**  
**June 30, 2013**

Operating revenue:	
Sewer use charges	\$ 969,309.87
Interest/penalties	5,058.64
Sewer liens	142,602.33
Tax liens	10,821.21
Disposal fees	221,602.00
Sewer connection fees	103,000.00
Sewer assessments	969,827.85
Sewerage permits, other	2,812.00
Total operating revenues	<u>2,425,033.90</u>
Operating expenses:	
Personnel services	416,570.58
Purchase of services	597,297.91
Materials and supplies	183,818.04
Depreciation expense	-
Total operating expenses	<u>1,197,686.53</u>
Operating income(loss)	<u>1,227,347.37</u>
Nonoperating revenues (expenses)	
Interest income	6,097.39
Transfer from general fund(debt exclusion)	666,614.97
Intergovernmental revenue	-
MWPAT subsidy	492,171.98
Premium on sale of bonds	(5,588.53)
Debt service - interest	(1,048,135.22)
Total nonoperating revenues(expenses)	<u>111,160.59</u>
Net income (loss)	<u>1,338,507.96</u>
- Change in reserve for continuing appropriations	(605,788.40)
- Change in reserve for expenditures	777,199.00
Net change in unreserved retained earnings for year	<u>1,509,918.56</u>
Retained earnings-unreserved July 1, 2012	11,845,298.24
Retained earnings-unreserved June 30, 2013	<u><u>13,355,216.80</u></u>

Town of Scituate  
Sewer Enterprise Fund  
Statement of Cash Flow  
for the Twelve Months Ended June 30, 2013

Cash Flow from operating activities:

Operating Income(Loss)		1,227,347.37
Adjustments to reconcile net operating income to net cash provided by operating activities:		
Depreciation and amortization	0.00	
Increase in warrants payable	446,855.06	
Increase in Due from State	4,756,466.30	
Increase in accounts receivable	(11,074.91)	
Total adjustments		5,192,246.45
Net cash provided by operating activities		6,419,593.82

Cash flows from capital and related financing activities:

Interest income	6,097.39	
Intergovernmental revenue	0.00	
MWPAT Subsidy	492,171.98	
Transfer from general fund for debt exclusion	666,614.97	
Bond Proceeds	569,486.00	
Premium on bond proceeds	(5,588.53)	
Increase in contract retainage payable	(124,524.24)	
Decrease in amount due from state	0.00	
Decrease in bond anticipation notes	(5,647,486.00)	
Debt service payments	(2,359,223.55)	
Net cash used for capital and related financing activities		(6,053,784.98)

Net cash increase for the year	365,808.84
Cash at beginning of year	2,356,174.54
Cash June 30, 2013	\$2,721,983.38

**TOWN OF SCITUATE**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS**  
**WATER ENTERPRISE**  
**June 30, 2013**

1

Operating revenue:	
Water use charges	2,493,250.61
Interest/penalties	5,787.76
Water liens	285,202.46
Tax liens	11,069.22
Installation and service fees	152,750.00
Miscellaneous	2,005.99
Total operating revenues	<u>2,950,066.04</u>
Operating expenses:	
Personnel services	700,888.70
Purchase of services	131,885.74
Materials and supplies	446,663.10
Intergovernmental assessment	270,408.16
Depreciation expense	-
Total operating expenses	<u>1,549,845.70</u>
Operating income(loss)	<u>1,400,220.34</u>
Nonoperating revenues (expenses)	
Interest income	3,759.79
Premium on sale of bonds	21,065.14
Debt service - interest	(200,314.05)
Total nonoperating revenues(expenses)	<u>(175,489.12)</u>
Net income (loss)	<u>1,224,731.22</u>
 - Change in reserve for expenditures	 130,484.00
- Change in reserve for continuing appropriations	<u>598,002.67</u>
Net change in unreserved retained earnings for year	<u>1,953,217.89</u>
Retained earnings-unreserved July 1, 2012	<u>7,512,809.94</u>
Retained earnings-unreserved June 30, 2013	<u><u>9,466,027.83</u></u>



**Town of Scituate**  
**Water Enterprise Fund**  
**Statement of Cash Flow**  
**for the Twelve Months Ended June 30, 2013**

Cash Flow from operating activities:

Operating Income(Loss)		1,400,220.34
Adjustments to reconcile net operating income to net cash provided by operating activities:		
Depreciation and amortization	-	
Decrease in warrants payable	(423,479.08)	
Increase in Accounts Receivable	(169,184.56)	
Total adjustments		(592,663.64)
Net cash provided by operating activities		807,556.70

Cash flows from capital and related financing activities:

Interest income	3,759.79	
Bond proceeds	855,493.00	
Premium on sale of bonds	21,065.14	
Decrease in bond anticipation notes	(526,993.00)	
Capitalized expenditures	(1,153,764.65)	
Decrease in contracts payable	(81,752.92)	
Debt service payments	(588,314.05)	
Net cash used for capital and related financing activities		(1,470,506.69)
Net cash decrease for the year		(662,949.99)
Cash at beginning of year		2,533,496.59
Cash June 30, 2013		1,870,546.60

TOWN OF SCITUATE  
WATERWAYS ENTERPRISE FUND  
STATEMENT of REVENUES, EXPENSES,  
AND CHANGES IN RETAINED EARNINGS  
FOR THE YEAR ENDED JUNE 30, 2013

1

Operating revenues:

Charges and fees:

Slip fees	643,385.30	
Mooring registrations	93,585.00	
Mooring waiting list fees	4,482.00	
Marina user fees	77,000.00	
Town pier fees	12,300.00	
Tieups	29,241.60	859,993.90

Other:

Boat excise	36,041.59	
Sale of ice	4,330.00	
Miscellaneous	396.22	40,767.81
Total operating revenues		900,761.71

Operating expenses:

Personal services	240,913.73	
Purchase of services	167,415.24	
Materials and supplies	75,022.12	
Depreciation	0.00	
Total operating expenses		483,351.09
Operating income(loss)		417,410.62

Nonoperating revenues(expenses):

Interest income	3,280.48	
Lease income	109,573.66	
State revenue grants	0.00	
Donations	1,725.00	
Premium on sale of bonds	0.00	
Sale of surplus floats	0.00	
Debt service - interest	(153,986.26)	
Total nonoperating revenues(expenses)		(39,407.12)

Net income(loss) \$378,003.50

-Change in reserve for continuing appropriations (246,659.19)

-Change in reserve for expenditures 85,300.00

Net increase(decrease) in retained earnings 216,644.31

Retained earnings- Unreserved July 1, 2012 3,900,809.37

Retained earnings-Unreserved June 30, 2013 \$4,117,453.68

TOWN OF SCITUATE  
WATERWAYS ENTERPRISE FUND  
STATEMENT OF CASH FLOW  
FOR THE YEAR ENDED JUNE 30, 2013

Cash flow from operating activities:		
Operating income		\$417,410.62
Adjustments to reconcile net operating income		
to net cash provided by operating activities:		
Depreciation	0.00	
Increase in warrants payable	5,986.80	
Total adjustments		<u>5,986.80</u>
Net cash provided by operating activities		<u>423,397.42</u>
Cash flows from capital and related financing activities:		
Lease income	109,573.66	
State revenue	0.00	
Donations	1,725.00	
Interest income	3,280.48	
Sale of surplus floats	0.00	
Bond proceeds	0.00	
BAN proceeds	0.00	
Premium on sale of bonds	0.00	
Decrease in bond anticipation notes	(50,000.00)	
Fixed asset acquisitions	0.00	
Debt service payments	<u>(488,986.26)</u>	
Net cash used for capital and related financing		<u>(424,407.12)</u>
activities		
Net cash decrease for the year		<u>(1,009.70)</u>
Cash at beginning of year		<u>1,305,818.63</u>
Cash June 30, 2013		<u><u>\$1,304,808.93</u></u>



TOWN OF SCITUATE  
TRUST FUNDS IN CUSTODY OF TREASURER  
COMBINED STATEMENT OF CHANGES IN FUND BALANCES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	Fund Balance 6/30/12	Additions to Principal	Investment Income	Expenditures	Fund Balance 6/30/13	Expendable Funds	Non-Expendable Funds
<b>SCHOLARSHIP TRUST FUNDS</b>							
Feinberg Scholarship Trust	\$1,779.43		\$1.43		\$1,780.86	280.86	\$1,500.00
Murray Northey Fund	102,213.22		82.96	8,000.00	94,296.18		94,296.18
Scituate Women's Club Trust	5,467.81		4.43	1,000.00	4,472.24	4,462.24	10.00
Mary Devereaux Scholarship	11,455.74		9.16	275.00	11,189.90	6,189.90	5,000.00
Mary E. LeClair Scholarship	45,230.13		36.44	750.00	44,516.57	4,516.57	40,000.00
Kelly Family Scholarship	6,019.11		4.87	500.00	5,523.98	523.98	5,000.00
Leroy E. Fuller Scholarship	57,311.95		46.57	2,000.00	55,358.52		55,358.52
J. Driscoll Memorial	16,058.71		13.02	1,500.00	14,571.73	14,571.73	
Sally Bailey Brown	9,479.33		7.66	2,000.00	7,486.99	7,486.99	
Thomas A. Watson Fund	5,470.24		4.44	500.00	4,974.68	4,974.68	
<b>TOTAL SCHOLARSHIP TRUST FUNDS</b>					244,171.65	43,006.95	201,164.70
<b>CEMETERY TRUST FUNDS</b>							
Clara T. Bates	3,253.85		2.64		3,256.49	3,056.49	200.00
Charles E. Jenkins	6,506.03		5.28		6,511.31	4,911.31	1,600.00
Emeline A. Jacobs	1,197.93		0.97		1,198.90	1,098.90	100.00
Union Cemetery Fund	7,647.99		6.09		7,654.08	7,654.08	
<b>TOTAL CEMETERY TRUST FUNDS</b>					18,620.78	18,720.78	1,900.00
<b>ASSISTANCE TRUST FUNDS</b>							
Comelia M. Allen	12,604.82		10.08	300.00	12,314.90	7,314.90	5,000.00
George O. Allen	1,062.12		0.88		1,063.00	563.00	500.00
Benjamin T. Ellms	8,369.81		6.78		8,376.59	4,376.59	4,000.00
Ella G. Gardner	13,005.63		10.57		13,016.20	3,908.20	9,108.00
Eliza Jenkins	6,112.06		4.97		6,117.03	3,117.03	3,000.00
Hanna Dean Miller	4,109.82		3.33		4,113.15	2,160.15	1,953.00
Scituate Welfare Trust	7.49		7.49		14.98		14.98
Lucy O. Thomas	2,716.89		2.20		2,719.09	1,719.09	1,000.00
Sara J. Wheeler	2,707.67		2.20		2,709.87	1,709.87	1,000.00
Ann Marie Millen	16,405.30		13.35		16,418.65	4,575.52	11,843.13
<b>TOTAL ASSISTANCE TRUST FUNDS</b>					66,863.46	29,444.35	37,419.11
<b>LIBRARY TRUST FUNDS</b>							
Scituate Public Library	50,799.44		41.31		50,840.75	50,562.87	277.88
Ella G. Gardner	5,934.68		4.81		5,939.49	4,939.49	1,000.00
Madeline Ellis	5,908.31		4.79		5,913.10	5,147.10	766.00
Konihasset Boat Club	2,501.15		2.04		2,503.19	2,041.19	462.00
Frederick A. Fenger	41,604.75		33.84		41,638.59	31,638.59	10,000.00
E. Foster Pierce	1,014.29		0.81		1,015.10	1,015.10	
Elsie F. Turner Trust	1,490.18		1.22		1,491.40	853.28	638.12
Robert Tilden Memorial	3,306.80		2.67		3,309.47	1,048.47	2,261.00
Lydia Tilden Memorial	3,188.10		2.59		3,190.69	3,190.69	
Allen Memorial Fund	7,947.86		6.46		7,954.32	5,954.32	2,000.00
<b>TOTAL LIBRARY TRUST FUNDS</b>					123,796.10	106,391.10	17,405.00
<b>PARK TRUST FUNDS</b>							
Everett Torrey Park Fund	1,957.16		1.59		1,958.75	1,658.75	300.00
Beautification Tree Fund	6,036.93		4.88		6,041.81	6,041.81	
<b>TOTAL PARK TRUST FUNDS</b>					8,000.56	7,700.56	300.00
<b>VARIOUS OTHER TRUST FUNDS</b>							
Civil War Veterans Trust	1,185.86		0.96		1,186.82	166.10	1,020.72
Jesse Leroy Baugh	1,151.99		0.94		1,152.93	952.93	200.00
Driftway Conservation Fund	17,258.22		13.98		17,272.20	17,272.20	
Stabilization Fund	3,009,924.61		7,058.61	955,500.00 [1]	2,061,481.22	2,061,481.22	
Capital Stabilization Fund	0.00	100,000.00	3.62		100,003.62		
Economic Development Stabilization Fund	0.00				0.00		
400th Anniversary Fund	992.30		0.79		993.09	567.79	425.30
Animal Shelter Fund	5,136.78		4.16		5,140.94	5,140.94	
Law Enforcement Trust Fund	105,925.33	404.50	81.37	12,762.49	93,648.71	93,648.71	
Senior Shuttle Gift Account	8,535.52		3.41		8,538.93	2,738.93	5,800.00
Lighthouse Gift Account	33,337.40		8,743.59	4,694.30	37,386.69	37,386.69	
Mann House Gift Account	9,702.08	6,273.86	4.35	10,920.07	5,060.22	5,060.22	
Catherine McGowan Sr. Ctr. Fund	85.05		3.58		88.63	88.63	
William McGowan Sr. Ctr. Fund	944.61		0.76		945.37	945.37	
Scituate Cable TV Fund	29,307.90		23.82		29,331.72	29,331.72	
Handicap Parking Fines	2,460.96		1.98		2,462.94	2,462.94	
Historic Resources Trust (multiple accts)	24,968.72		27.16		24,995.88	24,995.88	
Affordable Housing Trust Fund	820,424.42	188,292.88	1,792.41	17,921.81	992,587.90	992,587.90	
Town Scholarship Fund	780.30	7,217.00	0.95	6,000.00	1,998.25	1,998.25	
Town Educational Fund	4,201.66	782.00	3.52		4,987.18	4,987.18	
Workers Compensation Trust Fund	225,930.86	307,161.00	306.63	163,510.84	369,887.65	369,887.65	
OPEB Liability Trust	65,023.66	143,884.00	319.70		209,227.36	209,227.36	
Flannery Athletic Field	5,433.05		4.40		5,437.45	5,437.45	
<b>TOTAL VARIOUS OTHER TRUST FUNDS</b>	4,372,711.28	754,015.24	18,398.69	1,171,309.51	3,973,815.70	3,866,366.06	7,446.02
<b>TOTAL ALL TRUST FUNDS</b>	<b>\$4,850,594.01</b>	<b>\$754,015.24</b>	<b>\$18,793.51</b>	<b>\$1,188,134.51</b>	<b>\$4,435,268.25</b>	<b>\$4,069,629.80</b>	<b>\$265,634.83</b>

[1] Transfer to General Fund for storm costs

**TOWN OF SCITUATE**  
**GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS**  
**STATEMENT OF LONG-TERM DEBT**  
**June 30, 2013**

	Original Amount	Interest Rate	Date of Issue	Annual Principal Payment	Year Due	Amount	Outstanding Balance June 30, 2013
<b>INSIDE THE DEBT LIMIT:</b>							
Sewer Plant Upgrade(WPAT Loan#96-27)	699,600	2.00%	12-9-98	varies	2011-2018	254,500	254,500
Sewer Plant Upgrade(WPAT Loan#97-48)	11,418,180	2.00%	12-9-98	varies	2011-2018	4,153,800	4,153,800
Inflow/Infiltration Study(WPAT Loan#97-58)	104,660	2.00%	12-9-98	varies	2011-2018	37,600	37,600
Inflow/Infiltration Study(WPAT Loan#98-124)	536,384	2.00%	10-1-99	varies	2011-2019	212,859	212,859
Sewer Plant Upgrade(WPAT Loan#97-48b)	2,236,327	2.00%	11-8-00	varies	2011-2020	992,960	992,960
Sewer Extension (WPAT Loan# CW02-22)	5,249,626	2.00%	11-1-03	varies	2011-2023	3,261,781	3,261,781
Marina Land Acquisition	4,175,000	4.01%	3-1-05	220,000	2012-2023	2,200,000	
				215,000	2024	215,000	2,415,000
Sewer Expansion	1,980,000	4.04%	3-1-05	100,000	2012-2023	1,000,000	
			3-1-05	90,000	2024-2025	180,000	1,180,000
Inflow/Infiltration	741,000	4.04%	3-1-05	37,000	2012-2025	444,000	444,000
Seawalls	775,000	3.84%	3-1-05	79,000	2014	79,000	79,000
School Vehicles	225,000	3.84%	3-1-05	25,000	2012-2014	25,000	25,000
School Remodeling	1,279,000	4.04%	3-1-05	65,000	2012-2020	455,000	
				60,000	2021-2025	300,000	755,000
Inflow/Infiltration	325,000	4.04%	3-1-05	16,000	2012-2025	192,000	192,000
School Construction	10,000,000	3.84%	9-15-05	525,000	2011-2024	6,300,000	6,300,000
Sewer Extension (WPAT Loan# CW02-22A)	1,288,256	2.00%	10-26-05	varies	2012-2023	884,159	884,159
Sewer Extension (WPAT Loan# CW04-38)	3,939,773	2.00%	11-16-05	varies	2011-2025	2,691,537	2,691,537
Sewer Extension (WPAT Loan# CW04-38A)	929,694	2.00%	4-3-08	varies	2011-2025	735,922	735,922
Harbor Dredging	112,000	3.18%	6-15-08	10,000	2013-2017	40,000	40,000
Seawalls	312,000	3.13%	6-15-08	40,000	2012-2014	40,000	
				35,000	2015-2016	70,000	110,000
School Remodeling	1,441,500	3.81%	6-15-08	80,000	2012-2026	1,040,000	1,040,000
Inflow/Infiltration	400,000	3.74%	6-15-08	25,000	2012-2024	275,000	275,000
Fire Vehicles	357,000	3.32%	6-15-08	35,000	2012-2018	175,000	175,000
DPW Vehicles	160,000	2.94%	6-15-08	25,000	2012-2014	25,000	25,000
School Vehicles	127,000	2.95%	6-15-08	20,000	2012-2014	20,000	20,000
Marine Park	31,500	2.95%	6-15-08	5,000	2012-2014	5,000	5,000
School Vehicles	91,000	2.96%	6-15-08	15,000	2012-2014	15,000	15,000
Inflow/Infiltration	400,000	3.74%	6-15-08	25,000	2012-2024	275,000	275,000
School Remodeling	1,450,000	3.81%	6-15-08	80,000	2012-2026	1,040,000	1,040,000
Marine Park Facility	421,000	3.64%	6-15-08	30,000	2013-2014	30,000	
				25,000	2015-2022	200,000	
				20,000	2023	20,000	250,000
Bucket Truck	70,000	2.23%	3/17/11	10,000	2012-2016	30,000	
				5,000	2017-2020	20,000	50,000
Sewer Extension	811,071	3.44%	3/17/11	45,000	2013-2019	270,000	
				40,000	2020-2025	240,000	
				35,000	2026-2031	210,000	720,000
Inflow/Infiltration	114,000	3.46%	3/17/11	5,000	2014-2031	90,000	90,000
Foreshore Structure	120,000	2.22%	3/17/11	15,000	2012-2019	90,000	90,000
Marine Park Facility	903,489	2.92%	3/17/11	70,000	2013-2019	420,000	
				65,000	2020-2023	260,000	
				40,000	2024-2025	80,000	760,000
Sewer Extension Rosa's Lane	84,970	3.18%	3/17/11	5,000	2013-2015	70,000	70,000
School Vehicle	73,000	1.74%	3/17/11	15,000	2013-2014	15,000	
				5,000	2015-2018	20,000	35,000
Water Dump Truck	150,000	2.61%	3/17/11	15,000	2012-2021	120,000	120,000
Transfer Station Frontend Loader	150,000	2.37%	3/17/11	20,000	2012-2014	20,000	
				15,000	2015-2020	90,000	110,000
Wampanatuck School Improv	1,165,000	3.48%	3/17/11	60,000	2012-2024	660,000	
				55,000	2025-2031	385,000	1,045,000
Street Sweeper	210,000	2.20%	3/17/11	25,000	2014-2019	150,000	150,000
Seawalls	469,750	2.01%	3/17/11	65,000	2014-2017	260,000	
				60,000	2018	60,000	320,000
Fire Command Vehicle	40,000	1.43%	3/17/11	10,000	2012-2015	20,000	20,000
Seawalls	234,000	1.81%	3/17/11	40,000	2013-2015	80,000	
				35,000	2016-2017	70,000	150,000
School Bus	75,000	2.23%	3/17/11	10,000	2012-2017	40,000	
				5,000	2018-2020	15,000	55,000
Sander Body & Plow	50,000	2.61%	3/17/11	5,000	2012-2021	40,000	40,000
Liquid Salt Pre-treatment System	90,000	1.40%	3/17/11	20,000	2014-2015	40,000	40,000
Library Renovations	93,888	3.26%	3/17/11	5,000	2013-2028	75,000	75,000
Library Feasibility Study	45,000	1.41%	3/17/11	10,000	2013-2015	20,000	20,000



	Original Amount	Interest Rate	Date of Issue	Annual Principal Payment	Year Due	Amount	Outstanding Balance June 30, 2013
DPW Vehicles	117,750	1.79%	3/17/11	20,000	2013-2016	60,000	
				15,000	2017	15,000	75,000
Seawalls	300,000	1.84%	3/17/11	50,000	2012-2017	200,000	200,000
Sewer Extension (WPAT Loan# CWS-09-06)	348,667	2.00%	6/13/12	varies	2012-2033	348,667	348,667
Foreshore Protection	500,000	1.85%	11/15/12	30,000	2014-2018	150,000	
				25,000	2019-2032	350,000	500,000
School Security Equipment	300,000	0.70%	11/15/12	75,000	2014-2017	300,000	300,000
Roadway Improvements	150,000	1.53%	11/15/12	15,000	2014-2015	30,000	
				10,000	2016-2027	120,000	150,000
Rescue Pumper	430,000	1.26%	11/15/12	40,000	2014-2017	160,000	
				45,000	2018-2023	270,000	430,000
Ambulance Replacement	175,000	0.78%	11/15/12	35,000	2014-2018	175,000	175,000
Bobcat/DPW Sidewalk Main	90,000	0.70%	11/15/12	25,000	2014-2015	50,000	
				20,000	2016-2017	40,000	90,000
Wampatuck School Improvements	389,021	1.90%	11/15/12	24,021	2014	24,021	
				20,000	2015-2030	320,000	
				15,000	2031-2033	45,000	389,021
Wampatuck School Improvements	85,000	1.73%	11/15/12	5,000	2014-2030	85,000	85,000
School Technology	285,000	1.22%	11/15/12	30,000	2014-2020	210,000	
				25,000	2021-2023	75,000	285,000
Energy Services Contract (ESCO)	2,700,000	2.00%	11/15/12	varies	2014-2033	2,700,000	2,700,000
Road Improvements	158,000	1.04%	11/15/12	23,000	2014	23,000	
				20,000	2015-2020	120,000	
				15,000	2021	15,000	158,000
Inflow & Infiltration	16,145	0.58%	11/15/12	16,145	2014	16,145	16,145
Inflow & Infiltration	286,000	1.89%	11/15/12	16,000	2014	16,000	
				15,000	2015-2030	240,000	
				10,000	2031-2033	30,000	286,000
Inflow & Infiltration Analysis	197,341	1.91%	11/15/12	12,341	2014	12,341	
				10,000	2015-2032	180,000	
				5,000	2033	5,000	197,341
SCADA Replacement	70,000	0.70%	11/15/12	20,000	2014-2015	40,000	
				15,000	2016-2017	30,000	70,000
Back-up Generator - Water	128,500	0.78%	11/15/125	28,500	2014	28,500	
				25,000	2015-2018	100,000	128,500
Backhoe - Water	100,000	0.78%	11/15/12	20,000	2014-2018	100,000	100,000
Sewer Extension (WPAT Loan# CW-10-25)	5,389,000	2.00%	5/22/13	varies	2014-2033	5,389,000	5,389,000
							43,917,792
OUTSIDE THE DEBT LIMIT:							
Municipal Golf Course	5,000,000	3.07%	9-1-94*	varies	2011-2016	1,410,000	1,410,000
Title V Program(WPAT Loan#97-1031)	123,433	0.00%	10-14-97	varies	2011-2018	41,136	41,136
Landfill Capping	616,000	4.04%	3-1-05	varies	2012-2025	360,000	360,000
Water Mains	465,000	4.04%	3-1-05	varies	2012-2025	268,000	268,000
Clean & Line Water Mains	408,000	4.04%	3-1-05	varies	2012-2025	240,000	240,000
Repairs to Wells 10 & 11	447,000	3.86%	3-1-05	47,000	2012-2014	47,000	
				24,000	2015	24,000	71,000
Well Development	340,000	3.87%	3-1-05	34,000	2012-2015	68,000	68,000
Bulky Waste Area-Transfer Station	130,000	4.03%	3-1-05	7,000	2012-2014	7,000	
				6,000	2015-2025	66,000	73,000
Dam Repairs	50,000	3.21%	6-15-08	5,000	2012-2017	20,000	20,000
Water Main	350,000	3.43%	3/17/11	20,000	2012-2021	160,000	
				15,000	2022-2031	150,000	310,000
Water Main	640,000	3.46%	3/17/11	35,000	2012-2019	210,000	
				30,000	2020-2031	360,000	570,000
Water Department Equipment	92,000	2.16%	3/17/11	10,000	2014-2019	60,000	60,000
Tilden Water Mains	170,000	3.33%	3/17/11	10,000	2012-2025	120,000	
				5,000	2026-2031	30,000	150,000
Stockbridge Rd Water Main	750,000	3.44%	3/17/11	40,000	2012-2025	480,000	
				35,000	2026-2027	70,000	
				30,000	2028-2031	120,000	670,000
Fire Hydrant Replacement	25,000	1.64%	3/17/11	5,000	2012-2016	15,000	15,000
Sewer Extension	300,000	3.50%	3/17/11	15,000	2012-2031	270,000	270,000
Country Way Water Main	570,000	3.41%	3/17/11	35,000	2012-2014	35,000	
				30,000	2015-2025	330,000	
				25,000	2026-2028	75,000	
				20,000	2029-2031	60,000	500,000
Water Mains	1,300,000	3.46%	3/17/11	70,000	2013-2018	350,000	
				65,000	2019-2023	325,000	
				60,000	2024-2031	480,000	1,155,000
Dam Repairs	100,000		3/17/11	10,000	2012-2021	80,000	80,000
Replace Carbon Filter	13,000	0.85%	11/15/12	13,000	2014	13,000	13,000



	Original Amount	Interest Rate	Date of Issue	Annual Principal Payment	Year Due	Amount	Outstanding Balance June 30, 2013
Water Meter Replacement	200,000	1.12%	11/15/12	25,000	2014-2017	100,000	
				20,000	2018-2022	100,000	200,000
Water Mains	250,000	1.87%	11/15/12	15,000	2014-2023	150,000	
				10,000	2024-2033	100,000	250,000
SCADA Upgrade	63,993	0.70%	11/15/12	18,993	2014	18,993	
				15,000	2015-2017	45,000	63,993
Water Main Replacement	100,000	1.25%	11/15/12	10,000	2014-2023	100,000	100,000
							6,958,129
TOTAL LONG-TERM DEBT							\$50,875,921.11

\*Advance refunding bond issued 5/15/03

**TOWN OF SCITUATE**  
**STATEMENT OF DEBT AUTHORIZED AND UNISSUED**  
June 30, 2013

1

**Loans Authorized & Unissued:**

Harbor Dredging		Art #3.f/03 MarSTM	195,000.00
Marina Expansion		Art #4.17 3/07 ATM	280,000.00
Highway Improvements		Art #4.a/09 ATM	423,149.00
Sewer Extension to District 1A		Art #4.c/09 ATM	711,000.00
Replace Transfer Station Loader		Art #4.e/09 ATM	25,000.00
Replace DPW Bucket Truck		Art #4.n/09 ATM	60,000.00
Rosa's Lane Sewer Extension		Art #4-11/09 STM	27,429.00
Wampatuck Elementary school repairs	Debt exclusion 6/19/10	Art #2-5/10 STM	775,518.00
Energy Savings Contract (ESCO)		Art #4H 12/ATM	3,200,000.00
Facilities Design/Engineering		Art #4J 12/ATM	375,000.00
School Security		Art #3B 13/ATM	150,000.00
School Technology - Phase II		Art #3D 13/ATM	150,000.00
Road Reconstruction		Art #3I 13/ATM	400,000.00
Waterpipe Replacement		Art #3L 13/ATM	400,000.00
			<u>7,172,096.00</u>

## TOWN OF SCITUATE

FORECASTING COMMITTEE: Patricia Vinchesi, Tony Vegnani, Meg LaMay, Pam Avitabile, Jaime Gilmore, Bill Johnston, Steve Jarzembowski, Paul Donlan, Mark Sandham 4/2/2013

## FORECASTING MODEL

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
SOURCES	Prior Year	\$ 41,623,203	\$ 45,150,901	\$ 46,677,025	\$ 48,168,950	\$ 49,673,174
	Override	\$ 2,200,000	\$ -			
	2.5% Increase	\$ 1,040,580	\$ 1,128,773	\$ 1,166,926	\$ 1,204,224	\$ 1,241,829
	New Growth	\$ 296,981	\$ 397,351	\$ 325,000	\$ 300,000	\$ 300,000
	TOTAL LEVY	\$ 45,160,764	\$ 46,677,025	\$ 48,168,950	\$ 49,673,174	\$ 51,215,003
	Cherry Sheet/State Aid	\$ 6,541,049	\$ 6,791,545	\$ 6,656,545 [1]	\$ 6,656,545	\$ 6,656,545
	Title V Assessment	\$ 6,858	\$ 6,858	\$ 6,858	\$ 6,858	\$ 6,858
	Local Receipts	\$ 4,839,946	\$ 4,565,000	\$ 4,600,000	\$ 4,600,000	\$ 4,600,000
	Enterprise Indirect costs	\$ 661,717	\$ 705,525	\$ 719,636 [2]	\$ 734,028	\$ 748,709
	Other Available Sources	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL ALL REVENUE	\$ 57,210,334	\$ 58,745,953	\$ 60,151,989	\$ 61,670,605	\$ 63,227,115
USES	Tax Title(shared cost FY11)	\$ -	\$ -	\$ -	\$ -	\$ -
	Offsets	\$ 28,385	\$ 28,230	\$ 28,385	\$ 28,385	\$ 28,385
	State & County Charges	\$ 498,028	\$ 491,928	\$ 506,928	\$ 506,928	\$ 506,928
	Overlay	\$ 250,000	\$ 220,000	\$ 220,000	\$ 270,000	\$ 250,000
	Enterprise Funds/Transfer	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Articles	\$ 93,596	\$ -	\$ -	\$ -	\$ -
	Transfer to Stabilization	\$ -	\$ -	\$ 75,000	\$ -	\$ -
	Overlay deficit raised	\$ -	\$ -	\$ 13,211	\$ -	\$ -
	TOTAL USES	\$ 970,009	\$ 840,158	\$ 943,524	\$ 905,313	\$ 885,313
	NET REVENUE	\$ 56,240,325	\$ 57,905,795	\$ 59,208,465	\$ 60,765,292	\$ 62,341,802
SHARED COSTS	Reserve Fund	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
	Tax Title	\$ 34,500	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000
	Insurance/Town Bldgs.	\$ 434,939	\$ 495,000	\$ 430,000	\$ 430,000	\$ 430,000
	So. Shore Vo. Tech.	\$ 428,717	\$ 508,016	\$ 468,127	\$ 468,287	\$ 468,287
	Debt & Interest	\$ 1,246,327	\$ 1,126,614	\$ 1,439,359	\$ 1,228,644	\$ 1,148,844
	- Capital Stabilization	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
	Non-Contrib. Pensions	\$ 61,809	\$ 62,979	\$ 62,979	\$ 62,979	\$ 62,979
	Plymouth Cty. Retirement	\$ 3,103,047	\$ 3,444,211	\$ 3,584,859	\$ 3,943,345 [4]	\$ 4,337,679
	Workers' Comp.	\$ 187,169	\$ 257,161	\$ 257,000	\$ 257,000	\$ 257,000
	Unemployment Insurance	\$ 55,148	\$ 100,000	\$ 64,000	\$ 75,000	\$ 75,000
	Contributory Group Ins.	\$ 5,115,061	\$ 5,508,907	\$ 4,900,000	\$ 5,145,000	\$ 5,402,250
	Federal Taxes	\$ 498,252	\$ 528,423	\$ 574,729 [3]	\$ 586,224	\$ 597,948
	OPEB	\$ 64,983	\$ 68,884	\$ 71,740	\$ 78,867	\$ 86,754
	TOTAL SHARED COSTS	\$ 11,319,952	\$ 12,229,195	\$ 12,081,793	\$ 12,504,345	\$ 13,095,741
	NET AVAILABLE	\$ 44,920,373	\$ 45,676,600	\$ 47,126,672	\$ 48,260,947	\$ 49,246,061
SPLIT	School Share 66.67%	\$ 29,948,413	\$ 30,452,589	\$ 31,419,352	\$ 32,175,573	\$ 32,832,349
	Town Share 33.33%	\$ 14,971,960	\$ 15,224,011	\$ 15,707,320	\$ 16,085,374	\$ 16,413,712
		\$ 44,920,373	\$ 45,676,600	\$ 47,126,672	\$ 48,260,947	\$ 49,246,061
	Percentage Change	1.1%	1.7%	1.8%	1.8%	1.8%

TAX RATE	Total Levy from above	\$ 45,160,764	\$ 46,677,025	\$ 48,168,950	\$ 49,673,174	\$ 51,215,003
	School Debt Exclusion	\$ 809,163	\$ 908,468	\$ 923,274	\$ 890,662	\$ 861,512
	Wastewater Debt Exclusion	\$ 630,948	\$ 646,994	\$ 668,508	\$ 660,974	\$ 658,717
	TOTAL TAX LEVY	\$ 46,600,875	\$ 48,232,487	\$ 49,760,732	\$ 51,224,810	\$ 52,735,232
	TAX RATE	\$ 11.70	\$ 12.72	\$ 12.50	\$ 12.86	\$ 13.24
	Total Valuation	\$ 3,982,377,590	\$ 3,982,377,590	\$ 3,982,377,590	\$ 3,982,377,590	\$ 3,982,377,590

ASSUMPTIONS: (see page 2)

[1] - Includes unrestricted local aid, veterans benefits, exemptions for vets and elderly and state owned land

[2] - includes a 2% increase over FY13

[3] Reflects a 2% increase

[4] - Expected to be as much as 20%



REPORT OF THE BOARD OF ASSESSORS

VALUE AS OF JANUARY 1, 2013  
(FISCAL YEAR 2014)

Residential.....	\$3,654,706,380
Commercial.....	\$125,105,420
Industrial .....	\$9,112,700
Personal Property .....	\$37,686,890

TAXABLE PARCELS

Single Family Homes.....	6684
Two Family Homes.....	135
Three Family Homes.....	10
Condominiums .....	524
Apartments 4-8 Units .....	9
Apartments 8 Units or more.....	3
Vacant Land Parcels .....	1055
Commercial Parcels .....	147
Industrial Parcels.....	12
Mixed Use Parcels .....	57
Personal Property Accounts.....	938

Respectfully Submitted,

Stephen Jarzembowski, Director of Assessing

Steven Guard, Chairman  
Alfred Avila  
Todd Glowac

# REPORT OF THE TREASURER/COLLECTOR

FY13 Summary of Receipts (7/1/12 - 6/30/13)	
	Collections as of 6/30/13
Real Estate Taxes (All Years)	46,692,826.89
Real Estate Tax Interest, and Fees (All Years)	135,307.55
Real Estate, & Personal Property Tax Deputy Fees (All Years)	7,360.00
Community Preservation Fund (All Years)	1,101,604.69
Community Preservation Fund Interest	2,454.20
Deferred Real Estate Taxes w/Special Assessments	38,987.85
Deferred Real Estate Interest, and Fees	12,472.64
Tax Title (Treasurer's Lien) w/Special Assessments	320,575.56
Tax Title (Treasurer's Lien) Interest, and Fees	71,859.73
Town Possessions (Foreclosures Sold at Auction)	0.00
Personal Property Taxes (All Years)	495,675.42
Personal Property Tax Interest, and Fees (All Years)	4,647.11
Motor Vehicle Excise Taxes (All Years)	2,439,439.34
Motor Vehicle Excise Tax Interest, and Fees (All Years)	94,167.86
Motor Vehicle Excise Tax Deputy Fees	41,781.00
Boat Excise Taxes (All Years)	84,495.42
Boat Excise Interest, and Fees (All Years)	10,468.14
Boat Excise Tax Deputy Fees	1,940.00
Sewer Betterments added to Real Estate (includes exempt)	515,854.34
Sewer Betterment Committed Interest added to Real Estate	313,376.86
Title 5 Sewer Betterment added to Real Estate	1,849.79
Title 5 Sewer Committed Interest added to Real Estate	677.60
Water Liens added to Real Estate	273,326.67
Water Use Liens Com. Interest added to Real Estate	11,875.79
Water Lien Fees	20,300.00
Sewer Use Liens added to Real Estate	136,480.16
Sewer Use Liens Com. Interest added to Real Estate	6,122.17
Water Rates and Charges	2,304,221.89
Sewer Use Charges	962,442.69
Water/Sewer Interest & Fees	8,499.31
Water Service Charge	24,250.63
Septage	225,342.00
Police Details	140,808.05
School Special Details	68,141.00
DPW Details	6,042.31
Fire Details	11,746.10
Ambulance	388,647.83
Municipal Lien Certificates	58,900.00
In Lieu of Taxes	18,987.40
<b>Total Receipts</b>	<b>\$57,053,955.99</b>
<b>Cash Balance as of 6/30/13</b>	<b>\$36,145,381.73</b>
Respectfully Submitted,	
Pamela J. Avitabile, Treasurer/Collector	
Julia H. Kelley, Assistant Treasurer/Collector	



## REPORT OF THE TOWN CLERK

1

This has been a challenging year in the Town Clerk's office due once again to the schedules and demands of unprecedented elections. I would like to thank staff members Pam Mullin and Ann Rouleau for their support, determination, and hard work, I am so very grateful for all they do. In 2013, the Town conducted an Annual and Special Town Meeting on April 9, 2013 and a Special Town Meeting in the fall on November 4, 2013. The Annual Town Election and the Special State Primary were held on April 30, 2013 the first time in many years that two elections have been held on the same day. The Special State Election was held on June 25, 2013. The Special Town Election was held on December 14, 2013.

This office would like to extend our thanks and appreciation to the Board of Registrars, the wardens, the election workers, the town meeting workers and the many volunteers. Their hard work, enthusiasm, and efforts maintain the integrity, accuracy and efficiency of the election process. The hours are extremely long, yet they endure with positivity and dedication.

Thank you to all of the many departments with whom we work with throughout the year for their assistance with the set up and organization of elections and town meetings. The cooperation of the Department of Public Works, the School Department, especially custodial and food services, Scituate Recreation and the Police Department are essential to the success of these events.

After many years of generous and faithful service Rosemary Dobie retired from her position as Election Warden in the fall of 2012. All of us in this office would like to thank her for her knowledge of the election process and the dedication and professionalism in which she conducted elections.

We are deeply saddened by the loss of Jane Wilder who passed away October 10, 2013. Jane had served on the Board of Registrars of Voters since 2004. She possessed a great sense of wit and humor and will be greatly missed.

After fourteen years, Elizabeth (Betty) Foster has retired as Town Archivist. Many thanks of gratitude and appreciation go out to Betty



for her years of dedication, her knowledge of archival records, and for the many projects completed under her leadership benefitting the preservation of our town's so very valuable historical and vital records. Betty will continue to volunteer her time along with the other dedicated volunteers in the archives. With the help of Community Preservation funds, future projects will include the microfilming of the "Real Estate Commitment" books, the refurbishing of the microfilm reader and most excitingly the creation of a civil war book. We would like to extend our thanks to Patricia Jones, Florence Ely, Lynn Sheridan, Maureen Alcott, Emelie Bubin-Greene and Bernice Brown who continue to volunteer their time researching and preserving archival records for the Town of Scituate.

This office continues in its commitment to serve the community and provide quality customer service.

Kathleen A. Curran, Town Clerk

2013 VITAL STATISTICS REPORT

Deaths in the Town of Scituate:.....167

Births in the Town of Scituate: .....161

Marriages in the Town of Scituate:.....78

ANNUAL TOWN MEETING  
TOWN OF SCITUATE  
April 9, 2013

ARTICLE 1. Compensation of Elected Officials

WARRANT

To see if the Town will vote to establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$68,177.00, or a greater or lesser sum, or take any other action relative thereto:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
	(4 @ \$500)	
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
	(2 @ \$400)	
TOWN CLERK:	Personal Services	\$62,677.00

*Sponsored by: Board of Selectmen*

MOTION

ARTICLE 1. Compensation of Elected Officials

Mr. Norton

Mr. Moderator,

I move that the Town establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$69,707.00 as follows:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
	(4 @ \$500)	
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
	(2 @ \$400)	
TOWN CLERK:	Personal Services	\$64,207.00

Quantum of vote: Majority

VOTED that the Town establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$69,707.00 as follows:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
	(4 @ \$500)	
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
	(2 @ \$400)	
TOWN CLERK:	Personal Services	\$64,207.00

UNANIMOUS-YES



ARTICLE 2. Revolving Funds

WARRANT

To see if the Town will vote to reauthorize the following revolving accounts pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and in which shall be deposited receipts received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2014 and as identified below under “Use of Funds,” and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under “Annual Expenditure.”

Source of Funds	Use of Funds	Expended Under Direction of:	Annual Expenditure
Senior Center Programming Fees	Senior programs and trips	Director, COA	\$ 35,000
Planning Board Application Fees	Postage, advertising and other administrative expenses	Planning Director	\$ 50,000
Food Establishment Inspection Fees	Inspection of food establishments	Director of the Board of Health	\$ 18,000
School Bus Transportation Fees	Transportation of Students	School Superintendent	\$ 300,000
Beach Sticker Fees	Beach operations maintenance & capital	Recreation Director	\$ 290,000
Flu Clinic Fees	Flu Vaccine	Town Nurse	\$ 1,000
Wind Turbine Revenues	Subsidizing of Town electricity costs	DPW Supt.	\$ 250,000
Maintenance of Private Ways	Private Way Maintenance	Highway/Grounds Superintendent	\$ 15,000
Solar Array Revenues	Subsidizing of Town electricity costs	Town Administrator	\$ 250,000

or take any other action relative thereto.  
*Sponsored by: Board of Selectmen*

**MOTION****ARTICLE 2. Revolving Funds****Mr. Norton**

Mr. Moderator,

I move that the Town reauthorize the following revolving accounts pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and which shall be deposited receipts received that may be spent only from those sources identified below under "Source of Funds" without further appropriation during Fiscal Year 2013 and as identified below under "Use of Funds", and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under "FY 14 Limit"

Source of Funds	Use of Funds	Expended Under Direction of:	FY 14 Limit
Senior Center Programming Fees	Senior programs and trips	Director, COA	\$35,000
Planning Board Application Fees	Postage, advertising and other administrative expenses	Planning Director	\$50,000
Food Establishment Inspection Fees	Inspection of food establishments	Director of the Board of Health	\$18,000
School Bus Transportation Fees	Transportation of Students	School Superintendent	\$300,000
Beach Sticker Fees	Beach operations Maintenance and capital	Recreation Director	\$290,000
Flu Clinic Fees	Flu Vaccine	Town Nurse	\$ 1, 000
Wind Turbine Revenues	Subsidizing of Town	DPW Supt.	\$250,000
Maintenance of Private Ways	Private Way Maintenance	Highway/Grounds Superintendent	\$ 15,000
Solar Array Revenues	Subsidizing of Town electricity costs	Town Administrator	\$250,000

And to further close any balance in the Planning Board Revolving Fund reauthorized above that exceeds \$10,000.00 at the end of the fiscal year to the General Fund and as printed in the warrant.

Quantum of vote: Majority

**VOTED** that the Town reauthorize the following revolving accounts pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and which shall be deposited receipts received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2013 and as identified below under “Use of Funds”, and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under “FY 14 Limit”

Source of Funds	Use of Funds	Expended Under Direction of:	FY 14 Limit
Senior Center Programming Fees	Senior programs and trips	Director, COA	\$35,000
Planning Board Application Fees	Postage, advertising and other administrative expenses	Planning Director	\$50,000
Food Establishment Inspection Fees	Inspection of food establishments	Director of the Board of Health	\$18,000
School Bus Transportation Fees	Transportation of Students	School Superintendent	\$300,000
Beach Sticker Fees	Beach operations Maintenance and capital	Recreation Director	\$290,000
Flu Clinic Fees	Flu Vaccine	Town Nurse	\$ 1, 000
Wind Turbine Revenues	Subsidizing of Town	DPW Supt.	\$250,000
Maintenance of Private Ways	Private Way Maintenance	Highway/Grounds Superintendent	\$ 15,000
Solar Array	Subsidizing of Town	Town Administrator	\$250,000
Revenues	electricity costs		

And to further close any balance in the Planning Board Revolving Fund reauthorized above that exceeds \$10,000.00 at the end of the fiscal year to the General Fund as printed in the warrant.

UNANIMOUS-YES



### ARTICLE 3. Capital Improvement Plan

#### WARRANT

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury, the following sums of money totaling \$2,144,750.00, or any greater or lesser sums as may be necessary, for the purpose of funding the costs of the Fiscal Year 2014 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Town Charter and outlined as follows, or take any other action relative thereto:

<u>Item</u>	<u>Department</u>	<u>Amount</u>
A. Fire Apparatus	Capital Stabilization	\$375,000
B. School Wide Security	School Department	\$150,000
C. Replacement of Doors	Facilities/School Department s	\$ 60,000
D. School Technology	School Department	\$150,000
E. Voting Machines	Town Clerk	\$ 35,000
F. GIS Conversion	Information Technology	\$ 58,750
G. Foreshore Protection	Capital Stabilization	\$129,000
H. MS4 Compliance	DPW-Engineering	\$ 50,000
I. Road Improvement Program	DPW-Highway	\$400,000
J. Rebuild International Truck #17	DPW	\$ 45,000
K. Capital Stabilization	Capital Stabilization	\$100,000
L. Cleaning/Lining of Pipes & Hydrant Replacement Program	Water Department	\$400,000
M. Shelter for Jet Vac Truck	Sewer	\$ 25,000
N. Cole Parkway Marina/Pile Sys.	Waterways	\$ 50,000
O. Harbor Wireless	Waterways	\$ 50,000
P. Video Surveillance	Waterways	\$ 32,000
Q. Harbormaster Bldg. Repairs	Waterways	\$ 35,000

*Sponsored by: Board of Selectmen  
Capital Planning Committee*

#### MOTION

#### ARTICLE 3. FY 2014 Capital Improvement Plan

**Mr. Norton**

Mr. Moderator,

I move that the Town appropriate and borrow, or transfer from available funds in the Treasury, in accordance with Massachusetts General Laws Chapter 44, Section 7 and 8 and any other enabling authority, the following sums of money totaling \$2,144,750.00 for the purpose of funding the costs of the Fiscal Year 2014 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Home Rule Charter as provided in the warrant printed for this meeting and further authorize the Treasurer, with the approval of the Selectmen to borrow said sums.

- A. I move to transfer from Free Cash into the Capital Stabilization Fund the sum of \$375,000 for the purpose of partially funding the purchase of a fire truck to replace the current ladder truck for the Fire Department.  
**Quantum of vote: 2/3**
- B. I move to appropriate the sum of \$150,000 for the purpose of completing school wide security installations in Scituate Public Schools and to further authorize the Treasurer, with the approval of the Selectmen, to borrow said sum.  
**Quantum of vote: 2/3**
- C. I move to transfer from Free Cash the sum of \$60,000 for the purpose of replacing stair and cafeteria doors at the Gates Middle School.  
**Quantum of vote: Majority**
- D. I move to appropriate the sum of \$150,000 to complete Phase II of the School District Technology Plan for improved network operations, workstations and wireless access and to further to authorize the Treasurer, with the approval of the Selectmen, to borrow said sum,  
**Quantum of vote: 2/3**
- E. I move to transfer from Free Cash the sum of \$26,781 and from Interest from Stabilization the sum of \$8,219 into the Capital Stabilization Fund, for the purpose of purchasing new voting machines for federal, state and local elections.  
**Quantum of vote: 2/3**
- F. I move to transfer from Free Cash the sum of \$58,750 for the purpose of replacing the current Geographic Information System and permitting program for town departments.  
**Quantum of vote: Majority**
- G. I move to transfer from Free Cash the sum of \$129,000 into the Capital Stabilization Fund for the purpose of continued investment into the Town's Foreshore Protection Program.  
**Quantum of vote: 2/3**
- H. I move to transfer from Free Cash the sum of \$50,000 for the purpose of complying with an EPA unfunded mandate required of municipalities to map and sample discharge points through Town as part of its compliance with our National Pollution Discharge Elimination System permit.  
**Quantum of vote: Majority**
- I. I move to appropriate the sum of \$400,000 for the purpose of maintenance and care of town roadways and sidewalks and to further authorize the Treasurer, with the approval of the Selectmen, to borrow said sum.  
**Quantum of vote: 2/3**
- J. I move to transfer from Free Cash the sum of \$45,000 for the purpose of rebuilding the 1992 International Truck for the Highway Department.  
**Quantum of vote: Majority**
- K. I move to raise and appropriate the sum of \$100,000 and transfer into the Capital Stabilization Fund for the purpose of reducing the impact of future capital project and debt.  
**Quantum of vote: 2/3**



- L. I move to appropriate the sum of \$400,000.00 for the purpose of continuing the Water Department Strategic Capital Plan to replace aged and broken water main pipes and to further authorize the Treasurer, with the approval of the Selectmen, to borrow said sum.  
**Quantum of vote: 2/3**
- M. I move to transfer from Sewer Retained Earning the sum of \$25,000 into Sewer Capital Outlay, for the purpose of building a shelter to protect the Town's vacuum jet truck used to clear clogged mains.  
**Quantum of vote: Majority**
- N. I move to transfer from Waterways Retained Earnings the sum of \$50,000 into Waterways Capital Outlay, for the purpose replacing the granite block anchoring system at Cole Parkway Marina.  
**Quantum of vote: Majority**
- O. I move to transfer from Waterways Retained Earnings the sum of \$50,000 into Purchase of Services, as its share of the \$75,000 cost of constructing an outdoor wireless network in Scituate Harbor.  
**Quantum of vote: Majority**
- P. I move to transfer from Waterways Retained Earnings the sum of \$32,000 into Purchase of Services, for the purpose of installing video surveillance equipment for enhanced security at the town pier, Maritime Center and Harbormaster's Office.  
**Quantum of vote: Majority**
- Q. I move to transfer from Water Retained Earnings the sum of \$35,000 into purchase of Services, for the purpose of replacing door and windows and repairs to the heating system at the Harbormaster's Office.

**Quantum of vote: Majority**

**VOTED** that the Town appropriate and borrow, or transfer from available funds in the Treasury, in accordance with Massachusetts General Laws Chapter 44, Section 7 and 8 and any other enabling authority, the following sums of money totaling \$2,144,750.00 for the purpose of funding the costs of the Fiscal Year 2014 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Home Rule Charter as provided in the warrant printed for this meeting and further authorize the Treasurer, with the approval of the Selectmen to borrow said sums.



- A. **VOTED** to transfer from Free Cash into the Capital Stabilization Fund the sum of \$375,000 for the purpose of partially funding the purchase of a fire truck to replace the current ladder truck for the Fire Department.  
**UNANIMOUS**
- B. **VOTED** to appropriate the sum of \$150,000 for the purpose of completing school wide security installations in Scituate Public Schools and to further authorize the Treasurer, with the approval of the Selectmen, to borrow said sum.  
**DECLARED 2/3**
- C. **VOTED** to transfer from Free Cash the sum of \$60,000 for the purpose of replacing stair and cafeteria doors at the Gates Middle School.  
**MAJORITY**
- D. **VOTED** to appropriate the sum of \$150,000 to complete Phase II of the School District Technology Plan for improved network operations, workstations and wireless access and to further to authorize the Treasurer, with the approval of the Selectmen, to borrow said sum,  
**DECLARED UNANIMOUS**
- E. **VOTED** to transfer from Free Cash the sum of \$26,781 and from Interest from Stabilization the sum of \$8,219 into the Capital Stabilization Fund, for the purpose of purchasing new voting machines for federal, state and local elections.  
**DECLARED 2/3**
- F. **VOTED** to transfer from Free Cash the sum of \$58,750 for the purpose of replacing the current Geographic Information System and permitting program for town departments.  
**DECLARED UNANIMOUS**
- G. **VOTED** to transfer from Free Cash the sum of \$129,000 into the Capital Stabilization Fund for the purpose of continued investment into the Town's Foreshore Protection Program.  
**DECLARED 2/3**
- H. **VOTED** to transfer from Free Cash the sum of \$50,000 for the purpose of complying with an EPA unfunded mandate required of municipalities to map and sample discharge points through Town as part of its compliance with our National Pollution Discharge Elimination System permit.  
**DECLARED UNANIMOUS**
- I. **VOTED** to appropriate the sum of \$400,000 for the purpose of maintenance and care of town roadways and sidewalks and to further authorize the Treasurer, with the approval of the Selectmen, to borrow said sum.  
**DECLARED UNANIMOUS**
- J. **VOTED** to transfer from Free Cash the sum of \$45,000 for the purpose of rebuilding the 1992 International Truck for the Highway Department.  
**DECLARED UNANIMOUS**
- K. **VOTED** to raise and appropriate the sum of \$100,000 and transfer into the Capital Stabilization Fund for the purpose of reducing the impact of future capital project and debt.  
**DECLARED UNANIMOUS**

- L. **VOTED** to appropriate the sum of \$400,000.00 for the purpose of continuing the Water Department Strategic Capital Plan to replace aged and broken water main pipes and to further authorize the Treasurer, with the approval of the Selectmen, to borrow said sum.  
**DECLARED UNANIMOUS**
  
- M. **VOTED** to transfer from Sewer Retained Earning the sum of \$25,000 into Sewer Capital Outlay, for the purpose of building a shelter to protect the Town's vacuum jet truck used to clear clogged mains.  
**DECLARED UNANIMOUS**
  
- N. **VOTED** to transfer from Waterways Retained Earnings the sum of \$50,000 into Waterways Capital Outlay, for the purpose replacing the granite block anchoring system at Cole Parkway Marina.  
**DECLARED MAJORITY**
  
- O. **VOTED** to transfer from Waterways Retained Earnings the sum of \$50,000 into Purchase of Services, as its share of the \$75,000 cost of constructing an outdoor wireless network in Scituate Harbor.  
**DECLARED MAJORITY**
  
- P. **VOTED** to transfer from Waterways Retained Earnings the sum of \$32,000 into Purchase of Services, for the purpose of installing video surveillance equipment for enhanced security at the town pier, Maritime Center and Harbormaster's Office.  
**DECLARED MAJORITY**
  
- Q. **VOTED** to transfer from Water Retained Earnings the sum of \$35,000 into purchase of Services, for the purpose of replacing door and windows and repairs to the heating system at the Harbormaster's Office.  
**DECLARED MAJORITY**

ARTICLE 4. Fiscal Year 2014 Operating Budget

WARRANT

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, the sum of \$60,128,992.00, or a greater or lesser sum, for the purpose of funding personal services and expenses for Town operations as may be necessary for the ensuing Fiscal Year commencing July 1, 2013, or take any other action relative thereto.

Article 4  
Fiscal Year 2014 Operating Budget

Account		FY 2013 Appropriated	FY2014 Selectmen	FY2014 Advisory	% to Total
122	Board of Selectmen				
510	Personal Services	72,221	72,274	72,274	
520	Purchase of Services	11,285	10,985	10,985	
530	Town Counsel	130,000	147,000	147,000	
540	Materials & Supplies	1,560	1,575	1,575	
		\$ 215,066	\$ 231,834	\$ 231,834	0.39%
123	Town Administrator				
510	Personal Services	211,252	225,806	225,806	
520	Purchase of Services	37,550	53,480	53,480	
532	Labor Counsel	160,000	172,500	172,500	
540	Materials & Supplies	1,200	1,000	1,000	
599	Salary Adjustments	10,000	10,000	10,000	
		\$ 420,002	\$ 462,786	\$ 462,786	0.77%
131	Advisory Committee				
510	Personal Services	1,650	1,925	1,925	
520	Purchase of Services	350	250	250	
540	Materials & Supplies	3,800	4,700	4,700	
		\$ 5,800	\$ 6,875	\$ 6,875	0.01%
132	Reserve Fund				
570	Transfers	\$ 90,000	\$ 90,000	\$ 90,000	0.15%
135	Town Accountant				
510	Personal Services	172,234	172,304	172,304	
520	Purchase of Services	55,415	53,215	53,215	
540	Materials & Supplies	1,800	1,600	1,600	
580	Capital Outlay	-	-	-	
		\$ 229,449	\$ 227,119	\$ 227,119	0.38%
141	Assessors				
510	Personal Services	185,315	183,416	183,416	
520	Purchase of Services	2,955	2,955	2,955	
540	Materials & Supplies	850	600	600	
		\$ 189,120	\$ 186,971	\$ 186,971	0.31%
145	Treasurer/Collector				
510	Personal Services	253,017	244,614	244,614	
520	Purchase of Services	39,075	38,175	38,175	
540	Materials & Supplies	2,800	2,300	2,300	
580	Capital Outlay	500	2,000	2,000	
		\$ 295,392	\$ 287,089	\$ 287,089	0.48%



<b>149 Administration</b>					
510 Personal Services	15,871	5,833	5,833		
520 Purchase of Services	68,750	90,500	90,500		
540 Materials & Supplies	4,400	4,000	4,000		
	<b>\$ 89,021</b>	<b>\$ 100,333</b>	<b>\$ 100,333</b>		<b>0.17%</b>
<b>155 Information Technology</b>					
510 Personal Services	86,562	86,561	86,561		
520 Purchase of Services	130,820	170,025	170,025		
540 Materials & Supplies	1,200	800	800		
510 Capital Outlay	23,100	11,300	11,300		
	<b>\$ 241,682</b>	<b>\$ 268,686</b>	<b>\$ 268,686</b>		<b>0.45%</b>
<b>158 Tax Foreclosures</b>					
521 Tax Foreclosures	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>		<b>0.06%</b>
<b>159 Cable TV</b>					
510 Personal Services		79,000	79,000		
520 Purchase of Services	74,322	5,800	5,800		
540 Materials & Supplies		2,850	2,850		
580 Capital Outlay		9,500	9,500		
	<b>\$ 74,322</b>	<b>\$ 97,150</b>	<b>\$ 97,150</b>		<b>0.16%</b>
<b>161 Town Clerk</b>					
510 Personal Services	145,552	136,700	136,700		
520 Purchase of Services	30,070	25,650	25,650		
540 Materials & Supplies	3,875	3,100	3,100		
	<b>\$ 179,497</b>	<b>\$ 165,450</b>	<b>\$ 165,450</b>		<b>0.28%</b>
<b>171 Conservation</b>					
510 Personal Services	85,814	103,252	103,252		
520 Purchase of Services	29,523	12,010	12,010		
540 Materials & Supplies	950	950	950		
	<b>\$ 116,287</b>	<b>\$ 116,212</b>	<b>\$ 116,212</b>		<b>0.19%</b>
<b>175 Planning Board</b>					
510 Personal Services	113,986	114,938	114,938		
520 Purchase of Services	4,565	7,630	7,630		
540 Materials & Supplies	700	700	700		
580 Capital Outlay	-				
	<b>\$ 119,251</b>	<b>\$ 123,268</b>	<b>\$ 123,268</b>		<b>0.21%</b>
<b>176 Zoning Board of Appeals</b>					
510 Personal Services	23,341	24,712	24,712		
520 Purchase of Services	1,425	1,500	1,500		
540 Materials & Supplies	525	500	500		
	<b>\$ 25,291</b>	<b>\$ 26,712</b>	<b>\$ 26,712</b>		<b>0.04%</b>
<b>182 Economic Development Commission</b>					
520 Purchase of Services	<b>\$ -</b>	<b>\$ 20,750</b>	<b>\$ 20,750</b>		<b>0.03%</b>
<b>192 Property/Liability Insurance</b>					
570 Other Charges & Expenses	<b>\$ 495,000</b>	<b>\$ 430,000</b>	<b>\$ 430,000</b>		<b>0.72%</b>
<b>Total General Government</b>	<b>\$ 2,824,180</b>	<b>\$ 2,880,235</b>	<b>\$ 2,880,235</b>		<b>4.79%</b>

<b>210</b>	<b>Police</b>				
510	Personal Services	3,116,520	3,140,287	3,140,287	
520	Purchase of Services	130,450	115,140	115,140	
540	Materials & Supplies	115,738	138,025	138,025	
580	Capital Outlay	75,000	120,000	120,000	
		<b>\$ 3,437,708</b>	<b>\$ 3,513,452</b>	<b>\$ 3,513,452</b>	<b>5.84%</b>
<b>220</b>	<b>Fire</b>				
510	Personal Services	3,712,782	3,955,966	3,955,966	
520	Purchase of Services	98,850	96,400	96,400	
540	Materials & Supplies	213,300	215,750	215,750	
580	Capital Outlay	14,500	5,000	5,000	
		<b>\$ 4,039,432</b>	<b>\$ 4,273,116</b>	<b>\$ 4,273,116</b>	<b>7.11%</b>
<b>241</b>	<b>Inspections</b>				
510	Personal Services	204,718	216,689	216,689	
520	Purchase of Services	10,050	9,550	9,550	
540	Materials & Supplies	2,820	3,120	3,120	
		<b>\$ 217,588</b>	<b>\$ 229,359</b>	<b>\$ 229,359</b>	<b>0.38%</b>
<b>295</b>	<b>Shellfish</b>				
510	Personal Services	10,234	10,500	10,500	
520	Purchase of Services	705	705	705	
540	Materials & Supplies	400	400	400	
580	Capital Outlay	450	450	450	
		<b>\$ 11,789</b>	<b>\$ 12,055</b>	<b>\$ 12,055</b>	<b>0.02%</b>
	<b>Total Public Safety</b>	<b>\$ 7,706,517</b>	<b>\$ 8,027,982</b>	<b>\$ 8,027,982</b>	<b>13.35%</b>
<b>300</b>	<b>School Committee</b>				
505	Expenses	<b>\$ 30,144,286</b>	<b>\$31,419,352</b>	<b>\$31,419,352</b>	<b>52.25%</b>
<b>310</b>	<b>South Shore Regional School</b>				
560	Intergovernmental	<b>\$ 510,381</b>	<b>\$ 468,127</b>	<b>\$ 468,127</b>	<b>0.78%</b>
	<b>Total Schools</b>	<b>\$ 30,654,667</b>	<b>\$31,887,479</b>	<b>\$31,887,479</b>	<b>53.03%</b>
<b>400</b>	<b>Public Works</b>				
510	Personal Services	1,509,959	1,375,736	1,375,736	
520	Purchase of Services	545,250	465,015	465,015	
540	Materials & Supplies	305,340	295,650	295,650	
580	Capital Outlay	557,900	474,600	474,600	
		<b>\$ 2,918,449</b>	<b>\$ 2,611,001</b>	<b>\$ 2,611,001</b>	<b>4.34%</b>
<b>410</b>	<b>Facilities</b>				
510	Personal Services	-	170,422	170,422	
520	Purchase of Services	-	104,000	104,000	
540	Materials & Supplies	-	6,500	6,500	
580	Capital Outlay	-	100,000	100,000	
		<b>\$ -</b>	<b>\$ 380,922</b>	<b>\$ 380,922</b>	<b>0.63%</b>
<b>423</b>	<b>Snow &amp; Ice</b>				
510	Personal Services	70,000	75,000	75,000	
520	Purchase of Services	192,000	202,750	202,750	
540	Materials & Supplies	192,075	190,250	190,250	
580	Capital Outlay	35,925	22,000	22,000	
		<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>0.81%</b>
<b>424</b>	<b>Street Lights &amp; Beacons</b>				
520	Purchase of Services	<b>\$ 180,000</b>	<b>\$ 190,000</b>	<b>\$ 190,000</b>	<b>0.32%</b>
	<b>Total Public Works</b>	<b>\$ 3,588,449</b>	<b>\$ 3,671,923</b>	<b>\$ 3,671,923</b>	<b>6.11%</b>

<b>510 Board of Health</b>					
510 Personal Services	138,383	138,533	138,533		
520 Purchase of Services	5,105	6,030	6,030		
540 Materials & Supplies	7,200	2,100	2,100		
580 Capital Outlay	200	1,000	1,000		
	<b>\$ 150,888</b>	<b>\$ 147,663</b>	<b>\$ 147,663</b>	<b>0.25%</b>	
<b>541 Council on Aging</b>					
510 Personal Services	198,168	248,429	248,429		
520 Purchase of Services	42,000	40,200	40,200		
540 Materials & Supplies	9,000	9,100	9,100		
580 Capital Outlay	-	-	-		
	<b>\$ 249,168</b>	<b>\$ 297,729</b>	<b>\$ 297,729</b>	<b>0.50%</b>	
<b>543 Veterans' Benefits/Services</b>					
510 Personal Services	43,313	65,690	65,690		
520 Purchase of Services	98,257	154,100	154,100		
540 Materials & Supplies	200	1,300	1,300		
	<b>\$ 141,770</b>	<b>\$ 221,090</b>	<b>\$ 221,090</b>	<b>0.37%</b>	
<b>549 Commission on Disabilities</b>					
520 Purchase of Services	2,825	4,750	4,750		
540 Materials & Supplies	2,250	250	250		
	<b>\$ 5,075</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.01%</b>	
<b>Total Human Services</b>	<b>\$ 546,901</b>	<b>\$ 671,482</b>	<b>\$ 671,482</b>	<b>1.12%</b>	
<b>610 Library</b>					
510 Personal Services	716,036	724,590	724,590		
520 Purchase of Services	90,343	91,266	91,266		
540 Materials & Supplies	134,911	135,600	135,600		
580 Capital Outlay	5,000	5,000	5,000		
	<b>\$ 946,290</b>	<b>\$ 956,456</b>	<b>\$ 956,456</b>	<b>1.59%</b>	
<b>630 Recreation</b>					
510 Personal Services	122,765	123,571	123,571		
520 Purchase of Services	1,525	1,425	1,425		
540 Materials & Supplies	675	650	650		
580 Capital Outlay	-	-	-		
	<b>\$ 124,965</b>	<b>\$ 125,646</b>	<b>\$ 125,646</b>	<b>0.21%</b>	
<b>650 Beautification</b>					
520 Purchase of Services	9,035	-	-		
540 Materials & Supplies	11,465	19,500	19,500		
	<b>\$ 20,500</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>	<b>0.03%</b>	
<b>691 Historical Buildings</b>					
520 Purchase of Services	\$ 10,350	\$ 10,350	\$ 10,350	0.02%	
<b>Total Recreation &amp; Resources</b>	<b>\$ 1,102,105</b>	<b>\$ 1,111,952</b>	<b>\$ 1,111,952</b>	<b>1.85%</b>	
<b>720 Debt &amp; Interest</b>					
590 Debt Service	\$ 2,047,600	\$ 2,362,632	\$ 2,362,632	3.93%	
<b>Total Debt Services</b>	<b>\$ 2,047,600</b>	<b>\$ 2,362,632</b>	<b>\$ 2,362,632</b>	<b>3.93%</b>	



910	Non-Contributory Pensions					
512	Other Personal Services	\$	62,979	\$	62,979	0.10%
911	Plymouth County Retirement					
512	Other Personal Services	\$	3,444,211	\$	3,656,599	6.08%
912	Workers' Compensation					
515	Employee Benefits	\$	257,161	\$	257,000	0.43%
913	Unemployment Insurance					
515	Employee Benefits	\$	100,000	\$	64,000	0.11%
914	Contributory Group Insurance					
515	Employee Benefits	\$	5,508,907	\$	4,900,000	8.15%
916	Federal Taxes					
515	Employee Benefits	\$	528,423	\$	574,729	0.96%
	Total Employee Benefits	\$	9,901,681	\$	9,515,307	15.82%
	Total General Fund	\$	58,372,100	\$	60,128,992	100.00%

## MOTION

## ARTICLE 4. Fiscal Year 2013 Operating Budget

Mr. Norton

Mr. Moderator,

I move that the Town raise and appropriate \$59,248,247.00 and transfer from the Golf Enterprise Fund the sum of \$52,858.00, from Wastewater Enterprise the sum of \$199,962.00, from Water Department Enterprise the sum of \$244,300.00, from Transfer Station Enterprise the sum of \$131,025.00 from Waterways Enterprise the sum of \$83,124.00, from Title V Assessments the sum of \$6,858.00 from Debt Premium Reserve the sum of \$11,537.00, from the PEG Access Cable Grant the sum of \$97,150.00 to the General Fund, and the sum of \$53,931.00 from the Massachusetts School Building Assistance Reserve, totaling \$60,128,992.00 for the purpose of funding personal services and expenses for town operations as may be necessary for the Fiscal Year commencing July 1, 2013 as follows:

Article 4  
Fiscal Year 2014 Operating Budget

	Account	FY 2013 Appropriated	FY2014 Selectmen	FY2014 Advisory	% to Total
<b>122</b>	<b>Board of Selectmen</b>				
510	Personal Services	72,221	72,274	72,274	
520	Purchase of Services	11,285	10,985	10,985	
530	Town Counsel	130,000	147,000	147,000	
540	Materials & Supplies	1,560	1,575	1,575	
		<b>\$ 215,066</b>	<b>\$ 231,834</b>	<b>\$ 231,834</b>	<b>0.39%</b>
<b>123</b>	<b>Town Administrator</b>				
510	Personal Services	211,252	225,806	225,806	
520	Purchase of Services	37,550	53,480	53,480	
532	Labor Counsel	160,000	172,500	172,500	
540	Materials & Supplies	1,200	1,000	1,000	
599	Salary Adjustments	10,000	10,000	10,000	
		<b>\$ 420,002</b>	<b>\$ 462,786</b>	<b>\$ 462,786</b>	<b>0.77%</b>
<b>131</b>	<b>Advisory Committee</b>				
510	Personal Services	1,650	1,925	1,925	
520	Purchase of Services	350	250	250	
540	Materials & Supplies	3,800	4,700	4,700	
		<b>\$ 5,800</b>	<b>\$ 6,875</b>	<b>\$ 6,875</b>	<b>0.01%</b>
<b>132</b>	<b>Reserve Fund</b>				
570	Transfers	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>0.15%</b>
<b>135</b>	<b>Town Accountant</b>				
510	Personal Services	172,234	172,304	172,304	
520	Purchase of Services	55,415	53,215	53,215	
540	Materials & Supplies	1,800	1,600	1,600	
580	Capital Outlay	-	-	-	
		<b>\$ 229,449</b>	<b>\$ 227,119</b>	<b>\$ 227,119</b>	<b>0.38%</b>

<b>141</b>	<b>Assessors</b>					
510	Personal Services	185,315	183,416	183,416		
520	Purchase of Services	2,955	2,955	2,955		
540	Materials & Supplies	850	600	600		
		<b>\$ 189,120</b>	<b>\$ 186,971</b>	<b>\$ 186,971</b>	<b>0.31%</b>	
<b>145</b>	<b>Treasurer/Collector</b>					
510	Personal Services	253,017	244,614	244,614		
520	Purchase of Services	39,075	38,175	38,175		
540	Materials & Supplies	2,800	2,300	2,300		
580	Capital Outlay	500	2,000	2,000		
		<b>\$ 295,392</b>	<b>\$ 287,089</b>	<b>\$ 287,089</b>	<b>0.48%</b>	
<b>149</b>	<b>Administration</b>					
510	Personal Services	15,871	5,833	5,833		
520	Purchase of Services	68,750	90,500	90,500		
540	Materials & Supplies	4,400	4,000	4,000		
		<b>\$ 89,021</b>	<b>\$ 100,333</b>	<b>\$ 100,333</b>	<b>0.17%</b>	
<b>155</b>	<b>Information Technology</b>					
510	Personal Services	86,562	86,561	86,561		
520	Purchase of Services	130,820	170,025	170,025		
540	Materials & Supplies	1,200	800	800		
510	Capital Outlay	23,100	11,300	11,300		
		<b>\$ 241,682</b>	<b>\$ 268,686</b>	<b>\$ 268,686</b>	<b>0.45%</b>	
<b>158</b>	<b>Tax Foreclosures</b>					
521	Tax Foreclosures	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>0.06%</b>	
<b>159</b>	<b>Cable TV</b>					
510	Personal Services		79,000	79,000		
520	Purchase of Services	74,322	5,800	5,800		
540	Materials & Supplies		2,850	2,850		
580	Capital Outlay		9,500	9,500		
		<b>\$ 74,322</b>	<b>\$ 97,150</b>	<b>\$ 97,150</b>	<b>0.16%</b>	
<b>161</b>	<b>Town Clerk</b>					
510	Personal Services	145,552	136,700	136,700		
520	Purchase of Services	30,070	25,650	25,650		
540	Materials & Supplies	3,875	3,100	3,100		
		<b>\$ 179,497</b>	<b>\$ 165,450</b>	<b>\$ 165,450</b>	<b>0.28%</b>	
<b>171</b>	<b>Conservation</b>					
510	Personal Services	85,814	103,252	103,252		
<b>171</b>	<b>Conservation</b>					
520	Purchase of Services	29,523	12,010	12,010		
540	Materials & Supplies	950	950	950		
		<b>\$ 116,287</b>	<b>\$ 116,212</b>	<b>\$ 116,212</b>	<b>0.19%</b>	
<b>175</b>	<b>Planning Board</b>					
510	Personal Services	113,986	114,938	114,938		
520	Purchase of Services	4,565	7,630	7,630		
540	Materials & Supplies	700	700	700		
580	Capital Outlay	-				
		<b>\$ 119,251</b>	<b>\$ 123,268</b>	<b>\$ 123,268</b>	<b>0.21%</b>	



<b>176</b>	<b>Zoning Board of Appeals</b>				
510	Personal Services	23,341	24,712	24,712	
520	Purchase of Services	1,425	1,500	1,500	
540	Materials & Supplies	525	500	500	
		<b>\$ 25,291</b>	<b>\$ 26,712</b>	<b>\$ 26,712</b>	<b>0.04%</b>
<b>182</b>	<b>Economic Development Commission</b>				
520	Purchase of Services	\$ -	\$ 20,750	\$ 20,750	0.03%
<b>192</b>	<b>Property/Liability Insurance</b>				
570	Other Charges & Expenses	\$ 495,000	\$ 430,000	\$ 430,000	0.72%
	<b>Total General Government</b>	<b>\$ 2,824,180</b>	<b>\$ 2,880,235</b>	<b>\$ 2,880,235</b>	<b>4.79%</b>
<b>210</b>	<b>Police</b>				
510	Personal Services	3,116,520	3,140,287	3,140,287	
520	Purchase of Services	130,450	115,140	115,140	
540	Materials & Supplies	115,738	138,025	138,025	
580	Capital Outlay	75,000	120,000	120,000	
		<b>\$ 3,437,708</b>	<b>\$ 3,513,452</b>	<b>\$ 3,513,452</b>	<b>5.84%</b>
<b>220</b>	<b>Fire</b>				
510	Personal Services	3,712,782	3,955,966	3,955,966	
520	Purchase of Services	98,850	96,400	96,400	
540	Materials & Supplies	213,300	215,750	215,750	
580	Capital Outlay	14,500	5,000	5,000	
		<b>\$ 4,039,432</b>	<b>\$ 4,273,116</b>	<b>\$ 4,273,116</b>	<b>7.11%</b>
<b>241</b>	<b>Inspections</b>				
510	Personal Services	204,718	216,689	216,689	
520	Purchase of Services	10,050	9,550	9,550	
540	Materials & Supplies	2,820	3,120	3,120	
		<b>\$ 217,588</b>	<b>\$ 229,359</b>	<b>\$ 229,359</b>	<b>0.38%</b>
<b>295</b>	<b>Shellfish</b>				
510	Personal Services	10,234	10,500	10,500	
520	Purchase of Services	705	705	705	
540	Materials & Supplies	400	400	400	
580	Capital Outlay	450	450	450	
		<b>\$ 11,789</b>	<b>\$ 12,055</b>	<b>\$ 12,055</b>	<b>0.02%</b>
	<b>Total Public Safety</b>	<b>\$ 7,706,517</b>	<b>\$ 8,027,982</b>	<b>\$ 8,027,982</b>	<b>13.35%</b>
<b>300</b>	<b>School Committee</b>				
505	Expenses	\$ 30,144,286	\$31,419,352	\$31,419,352	52.25%
<b>310</b>	<b>South Shore Regional School</b>				
560	Intergovernmental	\$ 510,381	\$ 468,127	\$ 468,127	0.78%
	<b>Total Schools</b>	<b>\$ 30,654,667</b>	<b>\$31,887,479</b>	<b>\$31,887,479</b>	<b>53.03%</b>

<b>400 Public Works</b>				
510 Personal Services	1,509,959	1,375,736	1,375,736	
520 Purchase of Services	545,250	465,015	465,015	
540 Materials & Supplies	305,340	295,650	295,650	
580 Capital Outlay	557,900	474,600	474,600	
	<b>\$ 2,918,449</b>	<b>\$ 2,611,001</b>	<b>\$ 2,611,001</b>	<b>4.34%</b>
<b>410 Facilities</b>				
510 Personal Services	-	170,422	170,422	
520 Purchase of Services	-	104,000	104,000	
540 Materials & Supplies	-	6,500	6,500	
580 Capital Outlay	-	100,000	100,000	
	<b>\$ -</b>	<b>\$ 380,922</b>	<b>\$ 380,922</b>	<b>0.63%</b>
<b>423 Snow &amp; Ice</b>				
510 Personal Services	70,000	75,000	75,000	
520 Purchase of Services	192,000	202,750	202,750	
540 Materials & Supplies	192,075	190,250	190,250	
580 Capital Outlay	35,925	22,000	22,000	
	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>0.81%</b>
<b>424 Street Lights &amp; Beacons</b>				
520 Purchase of Services	<b>\$ 180,000</b>	<b>\$ 190,000</b>	<b>\$ 190,000</b>	<b>0.32%</b>
<b>Total Public Works</b>	<b>\$ 3,588,449</b>	<b>\$ 3,671,923</b>	<b>\$ 3,671,923</b>	<b>6.11%</b>
<b>510 Board of Health</b>				
510 Personal Services	138,383	138,533	138,533	
520 Purchase of Services	5,105	6,030	6,030	
540 Materials & Supplies	7,200	2,100	2,100	
580 Capital Outlay	200	1,000	1,000	
	<b>\$ 150,888</b>	<b>\$ 147,663</b>	<b>\$ 147,663</b>	<b>0.25%</b>
<b>541 Council on Aging</b>				
510 Personal Services	198,168	248,429	248,429	
520 Purchase of Services	42,000	40,200	40,200	
540 Materials & Supplies	9,000	9,100	9,100	
580 Capital Outlay	-	-	-	
	<b>\$ 249,168</b>	<b>\$ 297,729</b>	<b>\$ 297,729</b>	<b>0.50%</b>
<b>543 Veterans' Benefits/Services</b>				
510 Personal Services	43,313	65,690	65,690	
520 Purchase of Services	98,257	154,100	154,100	
540 Materials & Supplies	200	1,300	1,300	
	<b>\$ 141,770</b>	<b>\$ 221,090</b>	<b>\$ 221,090</b>	<b>0.37%</b>
<b>549 Commission on Disabilities</b>				
520 Purchase of Services	2,825	4,750	4,750	
540 Materials & Supplies	2,250	250	250	
	<b>\$ 5,075</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.01%</b>
<b>Total Human Services</b>	<b>\$ 546,901</b>	<b>\$ 671,482</b>	<b>\$ 671,482</b>	<b>1.12%</b>

<b>610 Library</b>					
510	Personal Services	716,036	724,590	724,590	
520	Purchase of Services	90,343	91,266	91,266	
540	Materials & Supplies	134,911	135,600	135,600	
580	Capital Outlay	5,000	5,000	5,000	
		<b>\$ 946,290</b>	<b>\$ 956,456</b>	<b>\$ 956,456</b>	<b>1.59%</b>
<b>630 Recreation</b>					
510	Personal Services	122,765	123,571	123,571	
520	Purchase of Services	1,525	1,425	1,425	
540	Materials & Supplies	675	650	650	
580	Capital Outlay	-	-	-	
		<b>\$ 124,965</b>	<b>\$ 125,646</b>	<b>\$ 125,646</b>	<b>0.21%</b>
<b>650 Beautification</b>					
520	Purchase of Services	9,035	-	-	
540	Materials & Supplies	11,465	19,500	19,500	
		<b>\$ 20,500</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>	<b>0.03%</b>
<b>691 Historical Buildings</b>					
520	Purchase of Services	<b>\$ 10,350</b>	<b>\$ 10,350</b>	<b>\$ 10,350</b>	<b>0.02%</b>
	<b>Total Recreation &amp; Resources</b>	<b>\$ 1,102,105</b>	<b>\$ 1,111,952</b>	<b>\$ 1,111,952</b>	<b>1.85%</b>
<b>720 Debt &amp; Interest</b>					
590	Debt Service	<b>\$ 2,047,600</b>	<b>\$ 2,362,632</b>	<b>\$ 2,362,632</b>	<b>3.93%</b>
	<b>Total Debt Services</b>	<b>\$ 2,047,600</b>	<b>\$ 2,362,632</b>	<b>\$ 2,362,632</b>	<b>3.93%</b>
<b>910 Non-Contributory Pensions</b>					
512	Other Personal Services	<b>\$ 62,979</b>	<b>\$ 62,979</b>	<b>\$ 62,979</b>	<b>0.10%</b>
<b>911 Plymouth County Retirement</b>					
512	Other Personal Services	<b>\$ 3,444,211</b>	<b>\$ 3,656,599</b>	<b>\$ 3,656,599</b>	<b>6.08%</b>
<b>912 Workers' Compensation</b>					
515	Employee Benefits	<b>\$ 257,161</b>	<b>\$ 257,000</b>	<b>\$ 257,000</b>	<b>0.43%</b>
<b>913 Unemployment Insurance</b>					
515	Employee Benefits	<b>\$ 100,000</b>	<b>\$ 64,000</b>	<b>\$ 64,000</b>	<b>0.11%</b>
<b>914 Contributory Group Insurance</b>					
515	Employee Benefits	<b>\$ 5,508,907</b>	<b>\$ 4,900,000</b>	<b>\$ 4,900,000</b>	<b>8.15%</b>
<b>916 Federal Taxes</b>					
515	Employee Benefits	<b>\$ 528,423</b>	<b>\$ 574,729</b>	<b>\$ 574,729</b>	<b>0.96%</b>
	<b>Total Employee Benefits</b>	<b>\$ 9,901,681</b>	<b>\$ 9,515,307</b>	<b>\$ 9,515,307</b>	<b>15.82%</b>
	<b>Total General Fund</b>	<b>\$ 58,372,100</b>	<b>\$60,128,992</b>	<b>\$60,128,992</b>	<b>100.00%</b>



**VOTED** that the Town raise and appropriate \$59,248,247.00 and transfer from the Golf Enterprise Fund the sum of \$52,858.00, from Wastewater Enterprise the sum of \$199,962.00, from Water Department Enterprise the sum of \$244,300.00, from Transfer Station Enterprise the sum of \$131,025.00 from Waterways Enterprise the sum of \$83,124.00, from Title V Assessments the sum of \$6,858.00 from Debt Premium Reserve the sum of \$11,537.00, from the PEG Access Cable Grant the sum of \$97,150.00 to the General Fund, and the sum of \$53,931.00 from the Massachusetts School Building Assistance Reserve, totaling \$60,128,992.00 for the purpose of funding personal services and expenses for town operations as may be necessary for the Fiscal Year commencing July 1, 2013 as follows:

**Article 4**  
**Fiscal Year 2014 Operating Budget**

Account		FY 2013 Appropriated	FY2014 Selectmen	FY2014 Advisory	% to Total
122	Board of Selectmen				
510	Personal Services	72,221	72,274	72,274	
520	Purchase of Services	11,285	10,985	10,985	
530	Town Counsel	130,000	147,000	147,000	
540	Materials & Supplies	1,560	1,575	1,575	
		\$ 215,066	\$ 231,834	\$ 231,834	0.39%
123	Town Administrator				
510	Personal Services	211,252	225,806	225,806	
520	Purchase of Services	37,550	53,480	53,480	
532	Labor Counsel	160,000	172,500	172,500	
540	Materials & Supplies	1,200	1,000	1,000	
599	Salary Adjustments	10,000	10,000	10,000	
		\$ 420,002	\$ 462,786	\$ 462,786	0.77%
131	Advisory Committee				
510	Personal Services	1,650	1,925	1,925	
520	Purchase of Services	350	250	250	
540	Materials & Supplies	3,800	4,700	4,700	
		\$ 5,800	\$ 6,875	\$ 6,875	0.01%
132	Reserve Fund				
570	Transfers	\$ 90,000	\$ 90,000	\$ 90,000	0.15%
135	Town Accountant				
510	Personal Services	172,234	172,304	172,304	
520	Purchase of Services	55,415	53,215	53,215	
540	Materials & Supplies	1,800	1,600	1,600	
580	Capital Outlay	-	-	-	
		\$ 229,449	\$ 227,119	\$ 227,119	0.38%
141	Assessors				
510	Personal Services	185,315	183,416	183,416	
520	Purchase of Services	2,955	2,955	2,955	
540	Materials & Supplies	850	600	600	
		\$ 189,120	\$ 186,971	\$ 186,971	0.31%

<b>145</b>	<b>Treasurer/Collector</b>					
510	Personal Services	253,017	244,614	244,614		
520	Purchase of Services	39,075	38,175	38,175		
540	Materials & Supplies	2,800	2,300	2,300		
580	Capital Outlay	500	2,000	2,000		
		<b>\$ 295,392</b>	<b>\$ 287,089</b>	<b>\$ 287,089</b>	<b>0.48%</b>	
<b>149</b>	<b>Administration</b>					
510	Personal Services	15,871	5,833	5,833		
520	Purchase of Services	68,750	90,500	90,500		
540	Materials & Supplies	4,400	4,000	4,000		
		<b>\$ 89,021</b>	<b>\$ 100,333</b>	<b>\$ 100,333</b>	<b>0.17%</b>	
<b>155</b>	<b>Information Technology</b>					
510	Personal Services	86,562	86,561	86,561		
520	Purchase of Services	130,820	170,025	170,025		
540	Materials & Supplies	1,200	800	800		
510	Capital Outlay	23,100	11,300	11,300		
		<b>\$ 241,682</b>	<b>\$ 268,686</b>	<b>\$ 268,686</b>	<b>0.45%</b>	
<b>158</b>	<b>Tax Foreclosures</b>					
521	Tax Foreclosures	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>0.06%</b>	
<b>159</b>	<b>Cable TV</b>					
510	Personal Services		79,000	79,000		
520	Purchase of Services	74,322	5,800	5,800		
540	Materials & Supplies		2,850	2,850		
580	Capital Outlay		9,500	9,500		
		<b>\$ 74,322</b>	<b>\$ 97,150</b>	<b>\$ 97,150</b>	<b>0.16%</b>	
<b>161</b>	<b>Town Clerk</b>					
510	Personal Services	145,552	136,700	136,700		
520	Purchase of Services	30,070	25,650	25,650		
540	Materials & Supplies	3,875	3,100	3,100		
		<b>\$ 179,497</b>	<b>\$ 165,450</b>	<b>\$ 165,450</b>	<b>0.28%</b>	
<b>171</b>	<b>Conservation</b>					
510	Personal Services	85,814	103,252	103,252		
520	Purchase of Services	29,523	12,010	12,010		
540	Materials & Supplies	950	950	950		
		<b>\$ 116,287</b>	<b>\$ 116,212</b>	<b>\$ 116,212</b>	<b>0.19%</b>	
<b>175</b>	<b>Planning Board</b>					
510	Personal Services	113,986	114,938	114,938		
520	Purchase of Services	4,565	7,630	7,630		
540	Materials & Supplies	700	700	700		
580	Capital Outlay	-				
		<b>\$ 119,251</b>	<b>\$ 123,268</b>	<b>\$ 123,268</b>	<b>0.21%</b>	
<b>176</b>	<b>Zoning Board of Appeals</b>					
510	Personal Services	23,341	24,712	24,712		
520	Purchase of Services	1,425	1,500	1,500		
540	Materials & Supplies	525	500	500		
		<b>\$ 25,291</b>	<b>\$ 26,712</b>	<b>\$ 26,712</b>	<b>0.04%</b>	
<b>182</b>	<b>Economic Development Commission</b>					
520	Purchase of Services	<b>\$ -</b>	<b>\$ 20,750</b>	<b>\$ 20,750</b>	<b>0.03%</b>	
<b>192</b>	<b>Property/Liability Insurance</b>					
570	Other Charges & Expenses	<b>\$ 495,000</b>	<b>\$ 430,000</b>	<b>\$ 430,000</b>	<b>0.72%</b>	
<b>Total General Government</b>		<b>\$ 2,824,180</b>	<b>\$ 2,880,235</b>	<b>\$ 2,880,235</b>	<b>4.79%</b>	

<b>210</b>	<b>Police</b>				
510	Personal Services	3,116,520	3,140,287	3,140,287	
520	Purchase of Services	130,450	115,140	115,140	
540	Materials & Supplies	115,738	138,025	138,025	
580	Capital Outlay	75,000	120,000	120,000	
		<b>\$ 3,437,708</b>	<b>\$ 3,513,452</b>	<b>\$ 3,513,452</b>	<b>5.84%</b>
<b>220</b>	<b>Fire</b>				
510	Personal Services	3,712,782	3,955,966	3,955,966	
520	Purchase of Services	98,850	96,400	96,400	
540	Materials & Supplies	213,300	215,750	215,750	
580	Capital Outlay	14,500	5,000	5,000	
		<b>\$ 4,039,432</b>	<b>\$ 4,273,116</b>	<b>\$ 4,273,116</b>	<b>7.11%</b>
<b>241</b>	<b>Inspections</b>				
510	Personal Services	204,718	216,689	216,689	
520	Purchase of Services	10,050	9,550	9,550	
540	Materials & Supplies	2,820	3,120	3,120	
<b>241</b>	<b>Inspections</b>	<b>\$ 217,588</b>	<b>\$ 229,359</b>	<b>\$ 229,359</b>	<b>0.38%</b>
<b>295</b>	<b>Shellfish</b>				
510	Personal Services	10,234	10,500	10,500	
520	Purchase of Services	705	705	705	
540	Materials & Supplies	400	400	400	
580	Capital Outlay	450	450	450	
		<b>\$ 11,789</b>	<b>\$ 12,055</b>	<b>\$ 12,055</b>	<b>0.02%</b>
	<b>Total Public Safety</b>	<b>\$ 7,706,517</b>	<b>\$ 8,027,982</b>	<b>\$ 8,027,982</b>	<b>13.35%</b>
<b>300</b>	<b>School Committee</b>				
505	Expenses	<b>\$ 30,144,286</b>	<b>\$31,419,352</b>	<b>\$31,419,352</b>	<b>52.25%</b>
<b>310</b>	<b>South Shore Regional School</b>				
560	Intergovernmental	<b>\$ 510,381</b>	<b>\$ 468,127</b>	<b>\$ 468,127</b>	<b>0.78%</b>
	<b>Total Schools</b>	<b>\$ 30,654,667</b>	<b>\$31,887,479</b>	<b>\$31,887,479</b>	<b>53.03%</b>
<b>400</b>	<b>Public Works</b>				
510	Personal Services	1,509,959	1,375,736	1,375,736	
520	Purchase of Services	545,250	465,015	465,015	
540	Materials & Supplies	305,340	295,650	295,650	
580	Capital Outlay	557,900	474,600	474,600	
		<b>\$ 2,918,449</b>	<b>\$ 2,611,001</b>	<b>\$ 2,611,001</b>	<b>4.34%</b>
<b>410</b>	<b>Facilities</b>				
510	Personal Services	-	170,422	170,422	
520	Purchase of Services	-	104,000	104,000	
540	Materials & Supplies	-	6,500	6,500	
580	Capital Outlay	-	100,000	100,000	
		<b>\$ -</b>	<b>\$ 380,922</b>	<b>\$ 380,922</b>	<b>0.63%</b>
<b>423</b>	<b>Snow &amp; Ice</b>				
510	Personal Services	70,000	75,000	75,000	
520	Purchase of Services	192,000	202,750	202,750	
540	Materials & Supplies	192,075	190,250	190,250	
580	Capital Outlay	35,925	22,000	22,000	
		<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>0.81%</b>



<b>424</b>	<b>Street Lights &amp; Beacons</b>				
520	Purchase of Services	\$ 180,000	\$ 190,000	\$ 190,000	0.32%
<b>Total Public Works</b>		<b>\$ 3,588,449</b>	<b>\$ 3,671,923</b>	<b>\$ 3,671,923</b>	<b>6.11%</b>
<b>510</b>	<b>Board of Health</b>				
510	Personal Services	138,383	138,533	138,533	
520	Purchase of Services	5,105	6,030	6,030	
<b>510</b>	<b>Board of Health</b>				
540	Materials & Supplies	7,200	2,100	2,100	
580	Capital Outlay	200	1,000	1,000	
		<b>\$ 150,888</b>	<b>\$ 147,663</b>	<b>\$ 147,663</b>	<b>0.25%</b>
<b>541</b>	<b>Council on Aging</b>				
510	Personal Services	198,168	248,429	248,429	
520	Purchase of Services	42,000	40,200	40,200	
540	Materials & Supplies	9,000	9,100	9,100	
580	Capital Outlay	-	-	-	
		<b>\$ 249,168</b>	<b>\$ 297,729</b>	<b>\$ 297,729</b>	<b>0.50%</b>
<b>543</b>	<b>Veterans' Benefits/Services</b>				
510	Personal Services	43,313	65,690	65,690	
<b>543</b>	<b>Veterans' Benefits/Services</b>				
520	Purchase of Services	98,257	154,100	154,100	
540	Materials & Supplies	200	1,300	1,300	
		<b>\$ 141,770</b>	<b>\$ 221,090</b>	<b>\$ 221,090</b>	<b>0.37%</b>
<b>549</b>	<b>Commission on Disabilities</b>				
520	Purchase of Services	2,825	4,750	4,750	
540	Materials & Supplies	2,250	250	250	
		<b>\$ 5,075</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.01%</b>
<b>Total Human Services</b>		<b>\$ 546,901</b>	<b>\$ 671,482</b>	<b>\$ 671,482</b>	<b>1.12%</b>
<b>610</b>	<b>Library</b>				
510	Personal Services	716,036	724,590	724,590	
520	Purchase of Services	90,343	91,266	91,266	
540	Materials & Supplies	134,911	135,600	135,600	
580	Capital Outlay	5,000	5,000	5,000	
		<b>\$ 946,290</b>	<b>\$ 956,456</b>	<b>\$ 956,456</b>	<b>1.59%</b>
<b>630</b>	<b>Recreation</b>				
510	Personal Services	122,765	123,571	123,571	
520	Purchase of Services	1,525	1,425	1,425	
540	Materials & Supplies	675	650	650	
580	Capital Outlay	-	-	-	
		<b>\$ 124,965</b>	<b>\$ 125,646</b>	<b>\$ 125,646</b>	<b>0.21%</b>
<b>650</b>	<b>Beautification</b>				
520	Purchase of Services	9,035	-	-	
540	Materials & Supplies	11,465	19,500	19,500	
		<b>\$ 20,500</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>	<b>0.03%</b>
<b>691</b>	<b>Historical Buildings</b>				
520	Purchase of Services	\$ 10,350	\$ 10,350	\$ 10,350	0.02%
<b>Total Recreation &amp; Resources</b>		<b>\$ 1,102,105</b>	<b>\$ 1,111,952</b>	<b>\$ 1,111,952</b>	<b>1.85%</b>

720	Debt & Interest					
590	Debt Service	\$	2,047,600	\$	2,362,632	3.93%
	Total Debt Services	\$	2,047,600	\$	2,362,632	3.93%
910	Non-Contributory Pensions					
512	Other Personal Services	\$	62,979	\$	62,979	0.10%
911	Plymouth County Retirement					
512	Other Personal Services	\$	3,444,211	\$	3,656,599	6.08%
912	Workers' Compensation					
515	Employee Benefits	\$	257,161	\$	257,000	0.43%
913	Unemployment Insurance					
515	Employee Benefits	\$	100,000	\$	64,000	0.11%
914	Contributory Group Insurance					
515	Employee Benefits	\$	5,508,907	\$	4,900,000	8.15%
916	Federal Taxes					
515	Employee Benefits	\$	528,423	\$	574,729	0.96%
	Total Employee Benefits	\$	9,901,681	\$	9,515,307	15.82%
	Total General Fund	\$	58,372,100	\$60,128,992	\$60,128,992	100.00%

HELD ITEMS;  
#122-MAJORITY  
#123-MAJORITY-CARD COUNT YES-228 NO-133  
#149-DECLARED UNANIMOUS  
#155-DECLARED MAJORITY  
#220-DECLARED UNANIMOUS  
#300-DECLARED MAJORITY  
#543-UNANIMOUS

OMNIBUS VOTE- DECLARED UNANIMOUS

## ARTICLE 5. FY 15 Pension Assessment Offset

### WARRANT

To see if the Town will vote to raise and appropriate the sum of \$75,000.00, or a greater or lesser sum, for the purpose of offsetting Fiscal Year 2015 cost increases to the Town's Plymouth County Retirement Assessment, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

### MOTION

#### ARTICLE 5. FY 15 Pension Assessment Offset

**Mr. Murray**

Mr. Moderator,

I move to raise and appropriate the sum of \$75,000, and to transfer said sum into the Town's Stabilization Fund for the purpose of offsetting Fiscal Year 2015 cost increases to the Town's Plymouth County Retirement Assessment for town and school employees

**Quantum of vote: 2/3**

**VOTE** to raise and appropriate the sum of \$75,000, and to transfer said sum into the Town's Stabilization Fund for the purpose of offsetting Fiscal Year 2015 cost increases to the Town's Plymouth County Retirement Assessment for town and school employees.

**DECLARED UNANIMOUS**



ARTICLE 6. Waterways Enterprise Fund

WARRANT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$938,069.00, or a greater or lesser sum, for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

*Sponsored By:* Board of Selectmen

MOTION

ARTICLE 6. Waterways Enterprise Fund

Mr. Murray

Mr. Moderator,

I move that the Town transfer from available funds in Waterways Enterprise Receipts the sum of \$938,069.00 and for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$ 304,915.00
Other Expenses	\$ 633,154.00

Quantum of vote: Majority

**VOTED** that the Town transfer from available funds in Waterways Enterprise Receipts the sum of \$938,069.00 and for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$ 304,915.00
Other Expenses	\$ 633,154.00

DECLARED UNANIMOUS

**ARTICLE 7. Golf Course Enterprise Fund****WARRANT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,230,356.00, or a greater or lesser sum, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**MOTION****ARTICLE 7. Golf Course Enterprise Fund**

**Mr. Murray**

Mr. Moderator,

I move that the Town transfer from available funds in Golf Course Enterprise Fund Receipts the sum of \$1,230,356.00, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$	172,902.00
Other Expenses	\$	1,057,454.00

**Quantum of vote: Majority**

**VOTED** that the Town transfer from available funds in Golf Course Enterprise Fund Receipts the sum of \$1,230,356.00, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$	172,902.00
Other Expenses	\$	1,057,454.00

**DECLARED UNANIMOUS**

ARTICLE 8. Wastewater Enterprise Fund

WARRANT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$ 3,330,610.00, or a greater or lesser sum, for the purpose of funding Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

MOTION

ARTICLE 8. Wastewater Enterprise Fund

Mr. Harris

Mr. Moderator,  
I move that the Town transfer from available funds in Wastewater Enterprise Fund Receipts the sum of \$2,538,038.00, and \$124,064.00 from Wastewater Retained Earnings and raise and appropriate \$668,508.00 for the purpose of funding the Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$ 471,870.00
Other Expenses	\$ 2,858,740.00

Quantum of vote: Majority

**VOTED** that the Town transfer from available funds in Wastewater Enterprise Fund Receipts the sum of \$2,538,038.00, and \$124,064.00 from Wastewater Retained Earnings and raise and appropriate \$668,508.00 for the purpose of funding the Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$ 471,870.00
Other Expenses	\$ 2,858,740.00

DECLARED UNANIMOUS



**ARTICLE 9. Transfer Station Enterprise Fund****WARRANT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,169,026.00, or a greater or lesser sum, for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**MOTION****ARTICLE 9. Transfer Station Enterprise Fund**

**Mr. Harris**

Mr. Moderator,

I move that the Town raise and appropriate the sum of \$ 100,000.00 and transfer from Transfer Station Enterprise Receipts the sum of \$ 1,069,026.00 for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$ 214,484.00
Other Expenses	\$ 954,542.00

**Quantum of vote: Majority**

**VOTED** that the Town raise and appropriate the sum of \$ 100,000.00 and transfer from Transfer Station Enterprise Receipts the sum of \$ 1,069,026.00 for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$ 214,484.00
Other Expenses	\$ 954,542.00

**DECLARED UNANIMOUS**

ARTICLE 10. Water Enterprise Fund

WARRANT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$2,548,418.00, or a greater or lesser sum, for the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

MOTION

ARTICLE 10. Water Enterprise Fund

Mr. Harris

Mr. Moderator,

I move that the Town transfer from available funds in the Water Enterprise Receipts the sum of \$2,548,418.00 for the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$	724,290.00
Expenses	\$	1,824,128.00

Quantum of vote: Majority

**VOTED** that the Town transfer from available funds in the Water Enterprise Receipts the sum of \$2,548,418.00 for the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2013 as follows:

Personal Services	\$	724,290.00
Expenses	\$	1,824,128.00

DECLARED UNANIMOUS

**ARTICLE 11. Stabilization Fund**

**WARRANT**

To see if the Town will vote to raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**MOTION**

**ARTICLE 11.                      Stabilization Fund    Mr. Harris**

Mr. Moderator,

I move that the Town raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B.

**Quantum of vote: 2/3**

**VOTED** that the Town raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B.

**DECLARED UNANIMOUS**



ARTICLE 12. Community Preservation

WARRANT

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee (the “CPC”) on the Fiscal Year 2014 Community Preservation budget and pursuant to Massachusetts General Laws, Chapter 44B (the “Act”) to appropriate and/or reserve the sums of money as indicated below (i) to meet the administrative expenses and all other necessary and proper expenses of the CPC for Fiscal Year 2014; (ii) for the acquisition, creation, and preservation of open space; (iii) for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; (iv) for acquisition, preservation, rehabilitation, and restoration of historic resources; and (v) for the creation, acquisition, preservation and support of community housing. Appropriations for the items below are to be expended first from any existing reserves for the purposes of such item, then appropriated from Community Preservation FY 2014 estimated revenues, with any excess to be appropriated from Community Preservation unreserved funds. All such sums appropriated are further to be expended subject to all of the terms and conditions of the applications regarding such projects filed with the CPC and the votes of the CPC regarding approval of such items.

- 1. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
- 2. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Historic Resources consistent with the Act;
- 3. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
- 4. \$ 62,500 from Community Preservation FY 2014 estimated revenues, for Administrative Expense of the Community Preservation Committee;
- 5. \$500,000 for Land for Recreational Use – Country Way Multi-Use Trail;
- 6. \$ 4,000 for Historic Resources – Preservation of Union Chapel;
- 7. \$ 4,100 for Historic Resources – Restoration of Gravestones;
- 8. \$ 16,000 for Historic Resources – Restoration of Lawson Tower;
- 9. \$ 2,700 for Historic Resources – Restoration of Lighthouse Journal;
- 10. \$ 31,500 for Historic Resources – Little Red Schoolhouse Roof;
- 11. \$ 55,000 for Historic Resources – Town Archive Preservation;
- 12. \$ 12,000 for Preservation of Open Space – Scenic Road Signs;
- 13. \$360,000 for Land for Recreational Use – Harbor Walk Stage II;
- 14. \$139,000 for Land for Recreational Use – Central Park Fields;
- 15. \$350,000 for Land for Recreational Use – SHS Athletic Complex;
- 16. \$153,000 for Land for Recreational Use – B-ball Court Improvements;
- 17. \$200,000 for Historic Resources – Seawall Site Preservation;

or take any other action relative thereto.  
*Sponsored By:* Community Preservation Committee

MOTION

ARTICLE 12. Community Preservation Mr. Murray

Mr. Moderator,

I move that the Town hear and act on the recommendations of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation Budget and pursuant to Massachusetts General Laws, Chapter 44B as printed in the warrant:

1. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Historic Resources consistent with the Act;
3. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$ 62,500 from Community Preservation FY 2014 estimated revenues, for Administrative Expense of the Community Preservation Committee;
5. \$500,000 for Land for Recreational Use – Country Way Multi-Use Trail;
6. \$ 4,000 for Historic Resources – Preservation of Union Chapel;
7. \$ 4,100 for Historic Resources – Restoration of Gravestones;
8. \$ 16,000 for Historic Resources – Restoration of Lawson Tower;
9. \$ 2,700 for Historic Resources – Restoration of Lighthouse Journal;
10. \$ 31,500 for Historic Resources – Little Red Schoolhouse Roof;
11. \$ 55,000 for Historic Resources – Town Archive Preservation;
12. \$ 12,000 for Preservation of Open Space – Scenic Road Signs;
13. \$360,000 for Land for Recreational Use – Harbor Walk Stage II;
14. \$139,000 for Land for Recreational Use – Central Park Fields;
15. \$350,000 for Land for Recreational Use – SHS Athletic Complex;
16. \$153,000 for Land for Recreational Use – B-ball Court Improvements;
17. \$200,000 for Historic Resources – Seawall Site Preservation;

**Quantum of vote: All Majority**

**VOTED** that the Town hear and act on the recommendations of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation Budget and pursuant to Massachusetts General Laws, Chapter 44B as printed in the warrant:

1. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Historic Resources consistent with the Act;
3. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$ 62,500 from Community Preservation FY 2014 estimated revenues, for Administrative Expense of the Community Preservation Committee;
5. \$500,000 for Land for Recreational Use – Country Way Multi-Use Trail;  
**DECLARED MAJORITY-YES**
6. \$ 4,000 for Historic Resources – Preservation of Union Chapel;  
**DECLARED MAJORITY-YES**
7. \$ 4,100 for Historic Resources – Restoration of Gravestones;
8. \$ 16,000 for Historic Resources – Restoration of Lawson Tower;
9. \$ 2,700 for Historic Resources – Restoration of Lighthouse Journal;
10. \$ 31,500 for Historic Resources – Little Red Schoolhouse Roof;
11. \$ 55,000 for Historic Resources – Town Archive Preservation;
12. \$ 12,000 for Preservation of Open Space – Scenic Road Signs;
13. \$360,000 for Land for Recreational Use – Harbor Walk Stage II;
14. \$139,000 for Land for Recreational Use – Central Park Fields;



- 1**
- 15. \$350,000 for Land for Recreational Use – SHS Athletic Complex;
  - 16. \$153,000 for Land for Recreational Use – B-ball Court Improvements;
  - 17. \$200,000 for Historic Resources – Seawall Site Preservation;

**VOTED-ARTICLES 5 AND 6 MAJORITY**

**VOTED- ARTICLES 1 THROUH 17 (EXCLUDING 5 AND 6) DECLARED UNANIMOUS**



**ARTICLE 13. Community Preservation Act Reconciliations**

**WARRANT**

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee to rescind the balance of funds authorized but unexpended totaling \$49,579.00, or a greater of less sum, and to transfer said funds into the Reserve or General Fund Balance from which they were originally appropriated, in accordance with the provisions of the Community Preservation Act, or take any other action relative thereto.

<b>Description</b>	<b>Amount</b>	<b>ATM Date</b>
Marine Park Landscaping	\$ 11,249.29	2005; Article
Historic Survey	\$ 18,000.00	2008; Article
Ellis House Nat'l Register	\$ 50.00	2009; Article
Town Archives Preservation	\$ 2,685.93	2010; Article
Lawson Gates Restoration	\$ 205.00	2011; Article 17.8
Gates School Feasibility	\$ 8,505.00	2011: Article 17.10
Scituate Lighthouse Repairs	\$ 8,884.43	2011: Article 17.13
375 <sup>th</sup> Anniversary Publication	\$ 10,000.00	2011 Article 17.12

*Sponsored By: Community Preservation Committee*

**MOTION**

**ARTICLE 13. Community Preservation Act Reconciliations** **Mr. Murray**

Mr. Moderator,

I move that the Town rescind the balance of funds authorized but unexpended from prior Community Preservation projects, totaling \$45,644.43, and transfer said funds into the Community Preservation Committee General Fund Balance or Reserved Fund balance from which they were originally appropriated as the case may be, in accordance with the Community Preservation Act as follows:

<b>Description</b>	<b>Amount</b>	<b>ATM Date</b>
Historic Survey	\$ 18,000.00	2008; Article 19
Ellis House Nat'l Register	\$ 50.00	2009: Article 15
Lawson Gates Restoration	\$ 205.00	2011; Article 17.8
Gates School Feasibility	\$ 8,505.00	2011: Article 17.10
Scituate Lighthouse Repairs	\$ 8,884.43	2011: Article 17.13
375 <sup>th</sup> Anniversary Publication	\$ 10,000.00	2011 Article 17.12

**VOTED** that the Town rescind the balance of funds authorized but unexpended from prior Community Preservation projects, totaling \$45,644.43, and transfer said funds into the Community Preservation Committee General Fund Balance or Reserved Fund balance from which they were originally appropriated as the case may be, in accordance with the Community Preservation Act as follows:

<b>Description</b>	<b>Amount</b>	<b>ATM Date</b>
Historic Survey	\$ 18,000.00	2008; Article 19
Ellis House Nat'l Register	\$ 50.00	2009: Article 15
Lawson Gates Restoration	\$ 205.00	2011; Article 17.8
Gates School Feasibility	\$ 8,505.00	2011: Article 17.10
Scituate Lighthouse Repairs	\$ 8,884.43	2011: Article 17.13
375 <sup>th</sup> Anniversary Publication	\$ 10,000.00	2011 Article 17.12

**DECLARED UNANIMOUS**

**ARTICLE 14. Acceptance of Massachusetts General Laws Chapter 64L, Section 2(a)  
Local Meals Tax**

**1**

**WARRANT**

To see if the Town will vote to accept Massachusetts General Laws Chapter 64L, Section 2(a) authorizing a local meals tax, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

**ARTICLE 14. Acceptance of M.G.L. Chapter 64L, Section 2(a)      Mr. Vegnani  
Local Meals Tax**

Mr. Moderator,

I move that the Town accept the provisions of Massachusetts General Laws Chapter 64L, Section 2(a) authorizing a local meals tax and further, that the Board of Selectmen endeavor to allocate these funds to include, but not be limited to, capital and economic development costs as it deems necessary or as the best use of said funds.

**Quantum of vote: Majority**

**VOTED** that the Town accept the provisions of Massachusetts General Laws Chapter 64L, Section 2(a) authorizing a local meals tax and further, that the Board of Selectmen endeavor to allocate these funds to include, but not be limited to, capital and economic development costs as it deems necessary or as the best use of said funds.

**MAJORITY –CARD COUNT      YES-266 NO-156**

**ARTICLE 15. Massachusetts General Laws Chapter 91 Liability****WARRANT**

To see if the Town will vote to assume liability in the manner provided by Massachusetts General Laws, Chapter 91, Section 29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefore to the Commonwealth; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**MOTION****ARTICLE 15. Massachusetts General Laws Chapter 91 Liability      Mr. Vegnani**

Mr. Moderator,

I move that the Town assume liability in the manner provided by Massachusetts General Laws, Chapter 91, Section 29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefore to the Commonwealth.

**Quantum of vote: Majority**

**VOTED** that the Town assume liability in the manner provided by Massachusetts General Laws, Chapter 91, Section 29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefore to the Commonwealth.

**UNANIMOUS**



ARTICLE 16. Grant of Easement- Glades Road

WARRANT

To see if the Town will vote to grant an easement to Christian A. Putnam and Kristen E. Putnam and their successors for perpetual, non-exclusive rights and easement to pass and repass by vehicular traffic or otherwise with the land described, and on file with the Department of Public Works, for the purpose of accessing property through the Minot Beach Park Lot on Bailey’s Causeway, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

MOTION

ARTICLE 16. Grant of Easement - Glades Road

Mr. Vegnani

Mr. Moderator,

I move that the Town authorize the Board of Selectmen, on such terms as it deems in the best interest of the Town and for consideration of at least \$100.00, to grant an easement to Christian A. Putnam and Kristen E. Putnam and their successors for perpetual, non-exclusive rights and easement to pass and re-pass by vehicular traffic or otherwise with the land described, and on file with the Department of Public Works for the purpose of accessing property through the Minot Beach Parking Lot on Bailey’s Causeway

Quantum of vote: 2/3

VOTED that the Town authorize the Board of Selectmen, on such terms as it deems in the best interest of the Town and for consideration of at least \$100.00, to grant an easement to Christian A. Putnam and Kristen E. Putnam and their successors for perpetual, non-exclusive rights and easement to pass and re-pass by vehicular traffic or otherwise with the land described, and on file with the Department of Public Works for the purpose of accessing property through the Minot Beach Parking Lot on Bailey’s Causeway.

UNANIMOUS

**ARTICLE 17. Taking of Easement-Verizon****WARRANT**

To see if the Town will vote to authorize the Board of Selectmen to acquire any and all temporary and permanent easements, and any property in fee simple by gift, purchase, eminent domain, or otherwise for the following property located at 358 First Parish Road (as identified by Assessor's Code 38-1-5 through 6) in the Town of Scituate, Plymouth County, Massachusetts; all as further described and shown on a plan entitled "*Country Way and First Parish Road Intersection Improvements Plan, Scituate, MA*" dated February 1, 2012 and prepared by Town of Scituate Engineering Department, copies of which are on file in the office of the Town Clerk and are incorporated herein by reference, for the purpose of constructing and maintaining an improved roadway intersection, sidewalks, cross walks and all other appurtenances thereto; and to see if the Town will transfer from available funds a sum of money to defray all necessary costs, fees, and expenses in connection with the acquisition of such lands and easements and for paying damages which may be awarded as a result of any such takings; or to take any other action relative hereto.

*Sponsored by: Board of Selectmen*

**MOTION****ARTICLE 17. Taking of Easement-Verizon**

**Mr. Vegnani**

Mr. Moderator,

I move that the Town authorize the Board of Selectmen to acquire any and all temporary and permanent easements, and any property in fee simple by gift, purchase, eminent domain, or otherwise for the following property located at 358 First Parish Road (as identified by Assessor's Code 38-1-5 through 6) in the Town of Scituate, Plymouth County, Massachusetts; all as further described and shown on a plan entitled "*Country Way and First Parish Road Intersection Improvements Plan, Scituate, MA*" dated February 1, 2012 and prepared by Town of Scituate Engineering Department, copies of which are on file in the office of the Town Clerk and are incorporated herein by reference, for the purpose of constructing and maintaining an improved roadway intersection, sidewalks, cross walks and all other appurtenances thereto.

**Quantum of vote: Majority**

**MOTION FAILED- MAJORITY**



ARTICLE 18. Zoning Amendment- Required Lot Width Flexible Open Space Development

WARRANT

To see if the Town will vote to amend the Zoning Bylaw by replacing the language of Section 550.6 A., Minimum Requirements for Flexible Open Space Development, and inserting the following language (underlined in **bold**) or take any other action relative thereto:

- A. Lot Area and Lot Width.  
Each lot shall be at least of a size and width, in the opinion of the Planning Board, capable of supporting construction of a single or two-family dwelling, its accessory structures, and an individual sewage disposal system, unless a viable alternative method of sewage disposal is proposed.

*Sponsored by: Planning Board*

MOTION

ARTICLE 18. Zoning Amendment Mr. Vegnani  
Required Lot Width Flexible Open Space Development

I move that the Town will vote to amend the Zoning Bylaw by replacing the language of Section 550.6 A., Minimum Requirements for Flexible Open Space Development, and inserting the following language (underlined in **bold**) or take any other action relative thereto:

- A. Lot Area and Lot Width.  
Each lot shall be at least of a size and width, in the opinion of the Planning Board, capable of supporting construction of a single or two-family dwelling, its accessory structures, and an individual sewage disposal system, unless a viable alternative method of sewage disposal is proposed.

Quantum of vote: 2/3

MOTION made by Steve Bjorkland to amend the motion on Article 18 by deleting the words *in the opinion of the Planning Board*.  
Motion passed by a Majority Vote

AMENDED MOTION

I move that the Town amend the Zoning Bylaw by replacing the language of Section 550.6 A., Minimum Requirements for Flexible Open Space Development, and inserting the following language printed in the warrant provided to voters at this meeting:

- A. Lot Area and Lot Width.  
Each lot shall be at least of a size and width capable of supporting construction of a single or two-family dwelling, its accessory structures, and an individual sewage disposal system, unless a viable alternative method of sewage disposal is proposed.

VOTED that the Town amend the Zoning Bylaw by replacing the language of Section 550.6 A., Minimum Requirements for Flexible Open Space Development, and inserting the following language printed in the warrant provided to voters at this meeting:

- A. Lot Area and Lot Width.  
Each lot shall be at least of a size and width capable of supporting construction of a single or two-family dwelling, its accessory structures, and an individual sewage disposal system, unless a viable alternative method of sewage disposal is proposed.

DECLARED 2/3



## ARTICLE 19. Temporary Moratorium Medical Marijuana Treatment Centers

### WARRANT

To see if the Town will vote to amend the Zoning Bylaw by amending Section 200, Definitions, by adding a definition for medical marijuana treatment centers as follows or take any other action relative thereto:

### MEDICAL MARIJUANA TREATMENT CENTER

Any medical marijuana treatment center, as defined under state law, as a not-for-profit entity, (as defined by Massachusetts law only), that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

This definition shall be placed within this section in alphabetical order with the other definitions.

And by adding the following language as a new subsection 491, Temporary Moratorium for Medical Marijuana Treatment Centers at the end of Section 400, Use Regulations:

### 491. TEMPORARY MORATORIUM - MEDICAL MARIJUANA TREATMENT CENTERS

#### 491.1 PURPOSE.

This moratorium is intended to provide restrictions that will allow the Town of Scituate ("Town") adequate time to consider whether to allow facilities associated with the medical use of marijuana (including Medical Marijuana Treatment Centers as defined herein), to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the cultivation, distribution, possession and use of marijuana for medical purposes in the Commonwealth of Massachusetts was approved by vote at the state election on November 6, 2012 and has become effective on January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities and other uses related to the regulation of medical marijuana in the Town shall provide the opportunity: to study and consider the potential impacts of such facilities and other related uses on adjacent uses and on general public health, safety and welfare; to study and consider the related novel and complex legal and planning issues; and to develop zoning and other applicable regulations that appropriately address these considerations consistent with statewide regulations and permitting procedures.

#### 491.2 EXCLUSION OF OTHER MARIJUANA USES.

Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

**491.3 EXCLUSION OF ACCESSORY USES.**

In no case shall the acquisition, cultivation, possession, processing, transference, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products be considered accessory to any use.

**491.4 TEMPORARY MORATORIUM.**

The use of land and/or structures for Medical Marijuana Treatment Centers and related uses shall not be permitted in any zoning district in the Town so long as this Moratorium is effective, as set forth in subsection 491.5 below and notwithstanding any provision in the Zoning Bylaws of the Town to the contrary. Use variances shall be strictly prohibited. During this Moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

**491.5 EXPIRATION.**

This Moratorium shall be effective until May 1, 2014, which is one (1) year from the deadline for the Massachusetts Department of Public Health to promulgate regulations pursuant to the Medical Use of Marijuana Law voted at the state election on November 6, 2012, or until such future time that the Scituate Town Meeting enacts superseding zoning bylaw(s) that set forth the allowed locations, dimensional, parking and other requirements applicable to medical marijuana uses (including Medical Marijuana Treatment Centers).

*Sponsored by: Planning Board*

**MOTION**

**ARTICLE 19. Temporary Moratorium  
Medical Marijuana Treatment Centers**

**Mr. Vegnani**

Mr. Moderator,

I move that the Town amend the Zoning Bylaw, Section 200, Definitions, by adding a definition for and establishing a moratorium on the establishment of medical marijuana treatment centers as more fully set out and printed in the warrant provided to all voters at this meeting.

**Quantum of vote: 2/3**

**VOTED** that the Town amend the Zoning Bylaw, Section 200, Definitions, by adding a definition for and establishing a moratorium on the establishment of medical marijuana treatment centers as more fully set out and printed in the warrant provided to all voters at this meeting.

**MEDICAL MARIJUANA TREATMENT CENTER**

Any medical marijuana treatment center, as defined under state law, as a not-for-profit entity, (as defined by Massachusetts law only), that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

This definition shall be placed within this section in alphabetical order with the other definitions.

And by adding the following language as a new subsection 491, Temporary Moratorium for Medical Marijuana Treatment Centers at the end of Section 400, Use Regulations:



## **491. TEMPORARY MORATORIUM - MEDICAL MARIJUANA TREATMENT CENTERS**

### **491.2 PURPOSE.**

This moratorium is intended to provide restrictions that will allow the Town of Scituate ("Town") adequate time to consider whether to allow facilities associated with the medical use of marijuana (including Medical Marijuana Treatment Centers as defined herein), to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the cultivation, distribution, possession and use of marijuana for medical purposes in the Commonwealth of Massachusetts was approved by vote at the state election on November 6, 2012 and has become effective on January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities and other uses related to the regulation of medical marijuana in the Town shall provide the opportunity: to study and consider the potential impacts of such facilities and other related uses on adjacent uses and on general public health, safety and welfare; to study and consider the related novel and complex legal and planning issues; and to develop zoning and other applicable regulations that appropriately address these considerations consistent with statewide regulations and permitting procedures.

### **491.2 EXCLUSION OF OTHER MARIJUANA USES.**

Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

### **491.6 EXCLUSION OF ACCESSORY USES.**

In no case shall the acquisition, cultivation, possession, processing, transference, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products be considered accessory to any use.

### **491.7 TEMPORARY MORATORIUM.**

The use of land and/or structures for Medical Marijuana Treatment Centers and related uses shall not be permitted in any zoning district in the Town so long as this Moratorium is effective, as set forth in subsection 491.5 below and notwithstanding any provision in the Zoning Bylaws of the Town to the contrary. Use variances shall be strictly prohibited. During this Moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

### **491.8 EXPIRATION.**

This Moratorium shall be effective until May 1, 2014, which is one (1) year from the deadline for the Massachusetts Department of Public Health to promulgate regulations pursuant to the Medical Use of Marijuana Law voted at the state election on November 6, 2012, or until such future time that the Scituate Town Meeting enacts superseding zoning bylaw(s) that set forth the allowed locations, dimensional, parking and other requirements applicable to medical marijuana uses (including Medical Marijuana Treatment Centers).

### **2/3 VOTE**



## 1

To see if the Town will vote to amend the Zoning Bylaw by replacing the final sentence of Scituate Zoning Bylaw Section 560.4, Requirements for Mixed Use Buildings, with the following language or take any other language relative thereto:

*Sponsored by: Planning Board*

**ARTICLE 20. Zoning Bylaw Amendment** **Mr. Danehey**  
**Flexibility in Frontage Requirement, Mixed-Use Developments**

I move that the Town amend the Zoning Bylaw by replacing the final sentence of Scituate Zoning Bylaw Section 560.4, Requirements for Mixed Use Buildings, with the following language:

Frontage requirements in the underlying zoning district(s) may be reduced by a vote of four out of five members of the Planning Board as long as the existing frontage is determined to be adequate for traffic circulation within the site, traffic safety, parking and access for the vehicular traffic expected to be generated by the use(s) on the site. The Planning Board may require review by a traffic engineer or similar qualified professional prior to making this determination. In accordance with M.G.L. c. 44, § 53G, the applicant may be required to deposit fees for the employment of such a traffic engineer or similar qualified professional, and any unexpended fees shall be returned to the applicant. In all other cases where dimensional requirements are not specified, construction must meet the requirements of the underlying zoning district.

**MOTION FAILED**

## ARTICLE 21. Zoning Bylaw Amendment – Accessory Dwellings

### WARRANT

To see if the Town will vote to amend the Zoning Bylaw by amending Section 200, Definitions, by adding definitions for accessory dwelling, net floor area and primary dwelling, as follows or take any other action relative thereto:

### ACCESSORY DWELLING

An accessory dwelling is a separate housekeeping unit, complete with its own sleeping, cooking, and sanitary facilities, that is substantially contained within the structure of a single-family dwelling, an attached or detached structure accessory thereto, or in a structure containing a business, but functions as a separate unit.

### NET FLOOR AREA

The area of the interior of a dwelling considered habitable space by the most recent official edition of the Massachusetts Building Code.

### PRIMARY DWELLING

A legal dwelling with a valid certificate of occupancy which is located or proposed to be located on the same lot as an accessory dwelling.

These definitions shall be placed within this section in alphabetical order with the other definitions.

And by removing Paragraph E. of Subsection 1. *Affordable accessory dwelling, subject to Section 530* from Section 420, Table of Use Regulations, and re-ordering the following paragraphs beginning with the letter E.;

And by substituting the following language for the existing Section 530, Accessory Dwellings:

#### 530.1 PURPOSE

- A. To provide an opportunity for homeowners who can no longer physically or financially maintain their single-family home to remain in homes they might otherwise be forced to leave;
- B. To make housing units available to moderate income households and to employees of local businesses who might otherwise have difficulty finding homes within the town;
- C. To provide a variety of types of housing to meet the needs of its residents and workers;
- D. To protect stability, property values and character of the single-family residential neighborhood; and
- E. To legitimize conversions to enable the town to monitor conversions for code compliance.

#### 530.2 SPECIAL PERMIT PROCEDURES AND CONDITIONS

The Planning Board may authorize an Accessory Dwelling by special permit in any residential zoning district, provided that the following standards and criteria are met:

- A. An applicant for an Accessory Dwelling special permit shall be the fee owner or owners or proposed new owner as identified in Section 530.4 A. of a detached single family dwelling and the lot on which it is located, and shall have his/her/their primary residence either in the Accessory Dwelling or in the Primary Dwelling located on this lot.
- B. The Accessory Dwelling must meet the definition of "Accessory Dwelling" as set forth in Section 200 herein.
- C. Only one Accessory Dwelling shall be created within a detached single family dwelling, or on a lot containing a detached single family dwelling, and the Accessory Dwelling shall have no more than two (2) bedrooms.
- D. If the proposed expansion of a nonconforming single family dwelling in connection with construction of an accessory dwelling requires a Section 6 finding or other zoning relief pursuant to Section 800 of this bylaw, this must be obtained prior to application for a special permit for an accessory dwelling.
- E. An Accessory Dwelling must be located within the interior of and under the same roof as the Primary Dwelling, or in a structure attached thereto, or in a detached structure on the same lot.



- F. Both the Accessory Dwelling and the Primary Dwelling must comply with all required setback, building height, and yard requirements for a dwelling (but excluding pre-existing non-conforming structures).
- G. The Accessory Dwelling, if attached to the Primary Dwelling, shall be designed so that the appearance of the Primary Dwelling and the Accessory Dwelling have a consistent exterior design and the combined appearance of a single dwelling. The Accessory Dwelling shall be designed such that it is reasonably subordinate in appearance to the Primary Dwelling. Unless otherwise required by the Massachusetts Building Code, any new exterior stairs needed to provide primary or secondary means of egress for the Accessory Dwelling shall be located on the side or rear of the building.
- H. The net floor area of the Accessory Dwelling shall not exceed the lesser of 40% of the net floor area of the Primary Dwelling or 900 square feet. For purposes of this section, the computation of net floor area shall be limited to the above ground habitable areas within the Primary Dwelling, and shall exclude the floor areas in any attached or detached structure.
- I. At least two private off-street parking spaces shall be available for use by occupants of each Accessory Dwelling. A waiver of this requirement may be granted by the Planning Board if occupancy or other circumstances indicate the need for less parking, but in no case shall there be less than one parking space per bedroom.
- J. The design and size of the Accessory Dwelling shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire, health and any other applicable codes and other local bylaws.
- K. Adequate provisions shall be made for the disposal of sewage, waste and drainage generated by the occupancy of accessory dwellings in accordance with the requirements of the board of health.
- L. No more than twenty-five (25) new Accessory Dwelling special permits shall be issued by the Planning Board in a single calendar year.

### **530.3 APPLICATION PROCEDURE**

- A. An application for approval of a special permit for an Accessory Dwelling shall include a notarized affidavit, certified by the applicant under pains and penalties of perjury, that the applicant is the current fee owner of the Primary Dwelling and the lot on which it is located, and stating that that applicant is currently, or will upon the completion of the Accessory Dwelling, occupy either the Primary Dwelling or the Accessory Dwelling as their primary residence.
- B. The application form and other required submittals for a special permit for an Accessory Dwelling shall be prescribed by the Planning Board.

### **530.4 TRANSFER OF OWNERSHIP; ANNUAL CERTIFICATION OF OWNERSHIP AND OCCUPANCY**

- A. The special permit for an Accessory Dwelling shall terminate upon the sale of, or transfer of title of the Primary Dwelling, Accessory Dwelling or lot on which they are located (but excepting leases to tenants, or in connection with a financing transaction, provided such are done in good faith and not in an effort to evade the intent of the requirements herein). Any new owner(s) shall be required to apply for a new approval of a special permit for an Accessory Dwelling for continuing the use of the Accessory Dwelling. In connection with any proposed transfer to a new owner, the proposed new owner may apply for a special permit for the Accessory Dwelling prior to the actual transfer of the ownership, and if granted such special permit shall become effective only after the transfer of ownership is completed and such other conditions are satisfied as are set forth in any such special permit.
- B. Not later than January 31 of each year following issuance of a special permit for an Accessory Dwelling, the current fee owner of the Primary Dwelling, Accessory Dwelling and lot on which it is located shall provide the Planning Board or Town Planner with a notarized affidavit, certified by the owner under pains and penalties of perjury, that the owner is the current fee owner of the Primary Dwelling, Accessory Dwelling and lot on which it is located, and stating that that owner is currently, occupying either the Primary Dwelling or the Accessory Dwelling as their primary residence. Failure to provide the foregoing certification, or in the event the foregoing certification is given but is shown to be false, shall result in the automatic termination of the special permit for the Accessory Dwelling.



And by substituting the following new subsections for existing subsection 560.3, Village Business Overlay District, Uses Permissible by Special Permit and existing subsection 560.9, Village Business Overlay District, Special Permit Review Procedure, and renumbering the existing subsection 560.9 as subsection 560.10, Special Permit Review Procedure, as follows:

**560.3 USES PERMISSIBLE BY SPECIAL PERMIT**

The following uses may be permitted by special permit in the Village Business Overlay District:

- A. Any use permitted by special permit in the underlying zoning district in accordance with the provisions of that district.
- B. A mixed use building provided that a special permit is obtained from the Planning Board in accordance with the provisions of Section 560.4, 560.5, 560.6, 560.7, 560.8 and 560.10 of this bylaw.
- C. Up to three accessory dwellings per structure provided that a special permit is obtained from the Planning Board in accordance with Section 560.9 and 560.10 of this Bylaw.

**560.9 ACCESSORY DWELLINGS**

- A. Accessory dwellings units created within structures used for businesses shall be located above the first floor or street level. No more than three accessory dwellings may be created in any one building. Area requirements of Section 610.1 of 10,000 sq. ft. for each family occupying a dwelling in a Business District shall not apply to accessory dwellings.
- B. The accessory dwelling shall be designed so that the appearance of the building remains unchanged as much as feasibly possible. Unless otherwise required by the Massachusetts Building Code, any new exterior stairs needed to provide primary or secondary means of egress for the accessory dwelling shall be located on the side or rear of the building.
- C. The accessory dwelling shall be clearly a subordinate part of the business use. The net floor area of the Accessory Dwelling shall not exceed 900 square feet.
- D. At least two private off-street parking spaces shall be available for use by occupants of each accessory dwelling. A waiver of this requirement may be granted by the Planning Board if occupancy or other circumstances indicate the need for less parking, but in no case shall there be less than one parking space per bedroom.
- E. The design and size of the accessory dwelling shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire, health and any other applicable codes and other local bylaws.
- F. Adequate provisions shall be made for the disposal of sewage, waste and drainage generated by the occupancy of accessory dwellings in accordance with the requirements of the board of health.

**560.10 SPECIAL PERMIT REVIEW PROCEDURE (Previously Section 560.9)**

- A. Pre-Application Meeting. A pre-application meeting with the Town Planner prior to the submittal of a special permit application is strongly encouraged. A preliminary concept plan should be provided at this meeting. The preliminary concept plans shall be at a scale of 1" = 40', unless the applicant and Town Planner agree on a more appropriate scale.
- B. Review Process. The application requirements, standard of review, project completion requirements and applicability of approval requirements described in Section 770 Site Plan Review shall also apply to this Section.

*Sponsored by: Planning Board*

**MOTION**

**ARTICLE 21. Zoning Bylaw Amendment  
Accessory Dwellings**

**Mr. Danehey**

Mr. Moderator,

I move that the Town vote to amend the Zoning Bylaw as fully set out and printed in the warrant provided to all voters at this meeting.

**Quantum of vote: 2/3**

**VOTED TO INDEFINITELY POSTPONE-MAJORITY**

**ARTICLE 22. Acceptance of Massachusetts General Laws Chapter 39, Section 23D  
“Mullin Rule”**

**1**

**WARRANT**

To see if the Town will vote to accept Massachusetts General Law Chapter 39, Section 23D to allow a member of any municipal board, committee or commission when holding an adjudicatory hearing to not be disqualified from voting in the matter solely due to that member’s absence from no more than a single session on f the hearing at which testimony or other evidence is received, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

**ARTICLE 22. Acceptance of Massachusetts General Laws      Mr. Danehey  
Chapter 39, Section 23D – “Mullin Rule”**

Mr. Moderator,

I move that the Town accept Massachusetts General Law Chapter 39, Section 23D to allow a member of any municipal board, committee or commission when holding an adjudicatory hearing to not be disqualified from voting in the matter solely due to that member’s absence from no more than a single session of the hearing at which testimony or other evidence is received.

**Quantum of vote: Majority**

**VOTED** that the Town accept Massachusetts General Law Chapter 39, Section 23D to allow a member of any municipal board, committee or commission when holding an adjudicatory hearing to not be disqualified from voting in the matter solely due to that member’s absence from no more than a single session of the hearing at which testimony or other evidence is received.

**MAJORITY**

**ARTICLE 23. Acceptance of Massachusetts General Laws Chapter 59, Section 5N –  
Allowance of Veterans to Volunteer**

**WARRANT**

To see if the Town will vote to accept Massachusetts General Law Chapter 59, Section 5N for the purpose of establishing a program to allow veterans, as defined in Chapter 4, Section 7, Clause 43, to volunteer to provide services in exchange for a reduction in the real property tax obligations of that veteran on the veterans' tax bills, which reduction shall be in addition to any exempt or abatement to which that person is otherwise entitled, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

**ARTICLE 23. Acceptance of Massachusetts General Laws      Mr. Danehey  
Chapter 59, Section 5N  
Allowance of Veterans to Volunteer**

Mr. Moderator,

I move that the Town accept Massachusetts General Law Chapter 59, Section 5N for the purpose of establishing a program to allow veterans, as defined in Chapter 4, Section 7, Clause 43, to volunteer to provide services in exchange for a reduction in the real property tax obligations of that veteran or the veteran's tax bills, which reduction shall be in addition to any exempt or abatement to which that person is otherwise entitled.

**Quantum of vote: Majority**

**VOTED** that the Town accept Massachusetts General Law Chapter 59, Section 5N for the purpose of establishing a program to allow veterans, as defined in Chapter 4, Section 7, Clause 43, to volunteer to provide services in exchange for a reduction in the real property tax obligations of that veteran or the veteran's tax bills, which reduction shall be in addition to any exempt or abatement to which that person is otherwise entitled.

**UNANIMOUS**



WARRANT

To see if the Town will vote to amend the General Bylaws of the Town by adding a new General Bylaw, Part Three, 30300 Building Bylaws, Section 30361, “Demolition Delay,” as follows, or take any other action relative thereto.

Scituate Historical Commission  
Demolition Review By-Law

**I. Intent and purpose.**

The Demolition Review By-Law is enacted for the purpose of preserving and protecting significant historical buildings within the Town of Scituate that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the town and to limit the detrimental effect of demolition on the character of the town.

The intent of this By-Law is not to permanently prevent demolition, but rather to provide an opportunity to develop preservation solutions for properties threatened with demolition.

Through this By-Law, owners of preferably preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings, and residents of the town are alerted to impending demolitions of significant buildings.

By preserving and protecting significant buildings, this By -Law promotes the public welfare by making the town a more attractive and desirable place in which to live and work. To achieve these purposes the Scituate Historical Commission is authorized to advise the Building Inspector with respect to the issuance of demolition permits that are regulated as provided by this By Law.

**II. Definitions.**

APPLICANT - Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

APPLICATION, BUILDING PERMIT for DEMOLITION- An application submitted to the Building Inspector for the demolition of a building.

APPLICATION, DEMOLITION PERMIT REVIEW – An application submitted to the Historical Commission for Demolition Permit Review of a building 100 years of age or older.

BUILDING - Any combination of materials forming a shelter for persons, animals, or property.

BUILDING INSPECTOR - The person occupying the office of Building Inspector or otherwise authorized to issue demolition permits.

COMMISSION - The Scituate Historical Commission or its designee.

DEMOLITION - Any act of pulling down, destroying, removing, dismantling, defacing, removing or razing a building or building or commencing the work of total, substantial demolition with the intent of completing same.

DEMOLITION PERMIT - The permit issued by the Building Inspector for a demolition, substantial demolition or removal of a building, excluding a demolition permit issued solely for the demolition of the interior of a building.

SIGNIFICANT BUILDING - A building determined by the Commission or its designee to be significant based on any of the following criteria:

- A. The Building is listed on the National Register of Historic Places.
- B. The Building has been found eligible for the National Register of Historic Places.
- C. The Building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town of Scituate or the Commonwealth of Massachusetts or the nation.

PREFERABLY PRESERVED SIGNIFICANT BUILDING - Any significant building that the Commission determines, following a public hearing, is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to the twelve-month demolition delay period.



### III. Procedure.

- A. No demolition permit for a building that is in whole or in part 100 or more years old shall be issued without following the provisions of this chapter. If a building is of unknown age, it shall be assumed that the building is over 100 years old for the purposes of this By Law. Buildings identified by FEMA (Federal Emergency Management Agency) in the FIRM Velocity Zone in the Town of Scituate shall be exempt from this By-Law.
- B. After reviewing an application for a Building Permit for demolition, if the Building Inspector determines the building in whole or in part is 100 years of age or older, he shall provide the applicant with a Demolition Review Application.
- C. The applicant shall submit the completed Demolition Review Application to the Historical Commission.
- D. The Commission shall, within 15 business days after receipt of the application, make a determination of whether the building is significant.
- E. Upon determination by the Commission that the building is not significant, the Commission shall so notify the Building Inspector and applicant in writing within seven (7) days. The Building Inspector may then issue the demolition permit.
- F. Upon determination by the Commission that the building is significant, the Commission shall so notify the Building Inspector and applicant in writing with reasons for the determination. No demolition permit may be issued at this time. If the Commission does not notify the Building Inspector within the specified time period, the Building Inspector may issue the demolition permit.
- G. If within seven days (7) the Commission finds that the building is significant; it shall hold a public hearing within 30 days of the written notification to the Building Inspector. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in town hall for a period of not less than seven days prior to the date of said hearing, and the applicant and Building Inspector shall be notified in writing of the meeting time and place.
- H. The Commission shall decide at the public hearing or within 14 days after the public hearing whether the building should be preferably preserved. If agreed to in writing by the applicant, the determination of the Commission may be postponed. If agreed to in writing by the applicant, the public hearing may be continued at a later date.
- I. If the Commission determines that the building should not be preferably preserved, the Commission shall so notify the Building Inspector and applicant in writing within seven (7) days. The Building Inspector may then issue the demolition permit.
- J. If the Commission determines that the building should be preferably preserved, the Commission shall notify the Building Inspector and applicant in writing. No demolition permit may be issued for a period of 12 months from the date of the filing unless otherwise agreed to by the Commission. If the Commission does not notify the Building Inspector within 21 days of the public hearing, the Building Inspector may issue the demolition permit.
- K. No permit for demolition of a building determined to be preferably preserved shall be granted until all plans for future use and development of the site have been filed with the Building Inspector and have been found to comply with all laws pertaining to the issuance of a building permit a certificate of occupancy for that site. All approvals necessary for the issuance of such building permit or certificate of occupancy including without limitation any necessary zoning variances or special permits, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this By Law.
- L. The Building Inspector may issue a demolition permit or building permit for a preferably preserved building within 12 months if the Commission notifies the Building Inspector in writing that the commission finds that the intent and purpose of this chapter is served even with the issuance of the demolition permit or the building permit.
- M. Following the twelve-month delay period, the Building Inspector may issue the demolition permit.



#### **IV. Administration.**

- A. The Commission may adopt procedures necessary to administer the terms of this By-Law.
- B. The Commission shall recommend to the Board of Selectmen a schedule of reasonable fees to cover the costs associated with the administration and review of any application that is filed under this By Law.
- C. The Commission may delegate authority to one or more members of the Commission and/or may delegate authority to municipal staff, initial determination of preferable preserved, however final determination as to whether the building shall be designated as preferably preserved shall rest with the Commission.
- D. The Commission may pro-actively develop a list of significant buildings that will be subject to this chapter. Buildings proposed for the significant building list shall be added following a public hearing.

#### **V. Responsibility of owners.**

- A. It shall be the responsibility of the owner of record or his designee to assist in the facilitation of the above process by providing information, allowing access to the property, and securing the premises; to participate in the investigation of preservation options and to actively cooperate in seeking alternatives with the Commission and any interested parties.

#### **VI. Emergency demolition.**

- A. Nothing in this chapter shall restrict the Building Inspector from immediately ordering the demolition of unsafe structures in accordance with the provisions of Massachusetts General Laws Chapter 143.
- B. Whenever the Building Inspector issues an emergency demolition permit under this Section he shall prepare a report describing the condition of said building or structure and the basis of the decision to issue an emergency demolition permit and provide a copy thereof to the Commission.
- C. If after an inspection, the Building Commissioner finds that the building subject to this bylaw is found to be unsafe, as provided under Massachusetts State Building Code, the Building Commissioner may issue a demolition permit or take whatever other action deemed necessary to protect the public safety. The Building Commissioner shall inform the Commission forthwith of the issuance of any such emergency demolition permits.

#### **VII. Enforcement and remedies.**

- A. The Commission and/or the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this By Law or to prevent a threatened violation thereof.
- B. Any owner of a building demolished without first obtaining a demolition permit in accordance with the provisions of this By-Law shall be subject to a fine of \$300. Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed, or unless otherwise agreed to by the Commission.
- C. If a building is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of two years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership and control unless otherwise agreed to by the Commission.

#### **VIII. Historic District Act.**

Nothing in this By-Law shall be deemed to conflict with the provisions of the Historic District Act, Massachusetts General Laws Chapter 40C. If any of the provisions of this By Law do so conflict, that act shall prevail.



**IX. Severability.**

In case any section, paragraph, or part of this By-Law is for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

**X. Economic Hardship**

A. Any owner may submit information regarding economic hardship in cases where the application of the By-Law would cause significant economic hardship to the owner. This information will be used in determining the preferably preserved status of a historic structure.

*Sponsored by: Historical Commission*

**MOTION****ARTICLE 24. General Bylaw –Demolition Delay**

**Mr. Danehey**

Mr. Moderator,

I move that the Town amend the General Bylaws of the Town by adding a new General Bylaw, Part Three, 30300 Building Bylaws, Section 30361, "Demolition Delay," as more fully set out and printed in the warrant provided to all voters at this meeting.

**Quantum of vote: Majority**

**VOTE** that the Town amend the General Bylaws of the Town by adding a new General Bylaw, Part Three, 30300 Building Bylaws, Section 30361, "Demolition Delay," as more fully set out and printed in the warrant provided to all voters at this meeting.

**I. Intent and purpose.**

The Demolition Review By-Law is enacted for the purpose of preserving and protecting significant historical buildings within the Town of Scituate that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the town and to limit the detrimental effect of demolition on the character of the town.

The intent of this By-Law is not to permanently prevent demolition, but rather to provide an opportunity to develop preservation solutions for properties threatened with demolition.

Through this By-Law, owners of preferably preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings, and residents of the town are alerted to impending demolitions of significant buildings.

By preserving and protecting significant buildings, this By -Law promotes the public welfare by making the town a more attractive and desirable place in which to live and work. To achieve these purposes the Scituate Historical Commission is authorized to advise the Building Inspector with respect to the issuance of demolition permits that are regulated as provided by this By Law.

**II. Definitions.**

**APPLICANT** - Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

**APPLICATION, BUILDING PERMIT for DEMOLITION**- An application submitted to the Building Inspector for the demolition of a building.

**APPLICATION, DEMOLITION PERMIT REVIEW** – An application submitted to the Historical Commission for Demolition Permit Review of a building 100 years of age or older.

**BUILDING** - Any combination of materials forming a shelter for persons, animals, or property.

**BUILDING INSPECTOR** - The person occupying the office of Building Inspector or otherwise authorized to issue demolition permits.

**COMMISSION** - The Scituate Historical Commission or its designee.

**DEMOLITION** - Any act of pulling down, destroying, removing, dismantling, defacing, removing or razing a building or building or commencing the work of total, substantial demolition with the intent of completing same.

**DEMOLITION PERMIT** - The permit issued by the Building Inspector for a demolition, substantial demolition or removal of a building, excluding a demolition permit issued solely for the demolition of the interior of a building.

**SIGNIFICANT BUILDING** - A building determined by the Commission or its designee to be significant based on any of the following criteria:

- A. The Building is listed on the National Register of Historic Places.
- B. The Building has been found eligible for the National Register of Historic Places.
- C. The Building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town of Scituate or the Commonwealth of Massachusetts or the nation.

**PREFERABLY PRESERVED SIGNIFICANT BUILDING** - Any significant building that the Commission determines, following a public hearing, is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to the twelve-month demolition delay period.

### **III. Procedure.**

A. No demolition permit for a building that is in whole or in part 100 or more years old shall be issued without following the provisions of this chapter. If a building is of unknown age, it shall be assumed that the building is over 100 years old for the purposes of this By Law. Buildings identified by FEMA (Federal Emergency Management Agency) in the FIRM Velocity Zone in the Town of Scituate shall be exempt from this By-Law.

B. After reviewing an application for a Building Permit for demolition, if the Building Inspector determines the building in whole or in part is 100 years of age or older, he shall provide the applicant with a Demolition Review Application.

C. The applicant shall submit the completed Demolition Review Application to the Historical Commission.

D. The Commission shall, within 15 business days after receipt of the application, make a determination of whether the building is significant.

E. Upon determination by the Commission that the building is not significant, the Commission shall so notify the Building Inspector and applicant in writing within seven (7) days. The Building Inspector may then issue the demolition permit.

F. Upon determination by the Commission that the building is significant, the Commission shall so notify the Building Inspector and applicant in writing with reasons for the determination. No demolition permit may be issued at this time. If the Commission does not notify the Building Inspector within the specified time period, the Building Inspector may issue the demolition permit.

G. If within seven days (7) the Commission finds that the building is significant; it shall hold a public hearing within 30 days of the written notification to the Building Inspector. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in town hall for a period of not less than seven days prior to the date of said hearing, and the applicant and Building Inspector shall be notified in writing of the meeting time and place.

H. The Commission shall decide at the public hearing or within 14 days after the public hearing whether the building should be preferably preserved. If agreed to in writing by the applicant, the determination of the Commission may be postponed. If agreed to in writing by the applicant, the public hearing may be continued at a later date.

I. If the Commission determines that the building should not be preferably preserved, the Commission shall so notify the Building Inspector and applicant in writing within seven (7) days. The Building Inspector may then issue the demolition permit.



J. If the Commission determines that the building should be preferably preserved, the Commission shall notify the Building Inspector and applicant in writing. No demolition permit may be issued for a period of 12 months from the date of the filing unless otherwise agreed to by the Commission. If the Commission does not notify the Building Inspector within 21 days of the public hearing, the Building Inspector may issue the demolition permit.

K. No permit for demolition of a building determined to be preferably preserved shall be granted until all plans for future use and development of the site have been filed with the Building Inspector and have been found to comply with all laws pertaining to the issuance of a building permit a certificate of occupancy for that site. All approvals necessary for the issuance of such building permit or certificate of occupancy including without limitation any necessary zoning variances or special permits, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this By Law.

L. The Building Inspector may issue a demolition permit or building permit for a preferably preserved building within 12 months if the Commission notifies the Building Inspector in writing that the commission finds that the intent and purpose of this chapter is served even with the issuance of the demolition permit or the building permit.

M. Following the twelve-month delay period, the Building Inspector may issue the demolition permit.

#### **IV. Administration.**

A. The Commission may adopt procedures necessary to administer the terms of this By-Law.

B. The Commission shall recommend to the Board of Selectmen a schedule of reasonable fees to cover the costs associated with the administration and review of any application that is filed under this By Law.

C. The Commission may delegate authority to one or more members of the Commission and/or may delegate authority to municipal staff, initial determination of preferable preserved, however final determination as to whether the building shall be designated as preferably preserved shall rest with the Commission.

D. The Commission may pro-actively develop a list of significant buildings that will be subject to this chapter. Buildings proposed for the significant building list shall be added following a public hearing.

#### **V. Responsibility of owners.**

A. It shall be the responsibility of the owner of record or his designee to assist in the facilitation of the above process by providing information, allowing access to the property, and securing the premises; to participate in the investigation of preservation options and to actively cooperate in seeking alternatives with the Commission and any interested parties.

#### **VI. Emergency demolition.**

A. Nothing in this chapter shall restrict the Building Inspector from immediately ordering the demolition of unsafe structures in accordance with the provisions of Massachusetts General Laws Chapter 143.

B. Whenever the Building Inspector issues an emergency demolition permit under this Section he shall prepare a report describing the condition of said building or structure and the basis of the decision to issue an emergency demolition permit and provide a copy thereof to the Commission.

C. If after an inspection, the Building Commissioner finds that the building subject to this bylaw is found to be unsafe, as provided under Massachusetts State Building Code, the Building Commissioner may issue a demolition permit or take whatever other action deemed necessary to protect the public safety. The Building Commissioner shall inform the Commission forthwith of the issuance of any such emergency demolition permits.



## **VII. Enforcement and remedies.**

A. The Commission and/or the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this By Law or to prevent a threatened violation thereof.

B. Any owner of a building demolished without first obtaining a demolition permit in accordance with the provisions of this By-Law shall be subject to a fine of \$300. Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed, or unless otherwise agreed to by the Commission.

C. If a building is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of two years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership and control unless otherwise agreed to by the Commission.

## **VIII. Historic District Act.**

Nothing in this By-Law shall be deemed to conflict with the provisions of the Historic District Act, Massachusetts General Laws Chapter 40C. If any of the provisions of this By Law do so conflict, that act shall prevail.

## **IX. Severability.**

In case any section, paragraph, or part of this By-Law is for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

## **X. Economic Hardship**

A. Any owner may submit information regarding economic hardship in cases where the application of the By-Law would cause significant economic hardship to the owner. This information will be used in determining the preferably preserved status of a historic structure.

**PASSED BY MAJORITY VOTE**

**ARTICLE 25. Charter Amendment****WARRANT**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to amend the Town of Scituate Town Charter by changing all references to Town Administrator to Town Manager, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION****ARTICLE 25. Charter Amendment**

**Mr. Danehey**

Mr. Moderator,

I move that the Town authorize the Board of Selectmen to petition the General Court to amend the Town of Scituate Town Charter by changing all references to Town Administrator to Town Manager pursuant to MGL.

**Quantum of vote: Majority**

**VOTED TO INDEFINITELY POSTPONE- UNANIMOUS**

**ARTICLE 26. Seawall Funding Citizens Article – BY PETITION**

**WARRANT**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury the sum of \$300,000, for the purpose of repairing, reconstructing, or maintaining existing foreshore protection in the Town of Scituate.

**MOTION**

**ARTICLE 26. Seawall Funding Citizens Article – BY PETITION      Mr. Ball**  
(Mr. Vegnani)  
Mr. Moderator,  
I move to indefinitely postpone this article.

**Quantum of vote: Majority**

**VOTED TO INDEFINITELY POSTPONE-UNANIMOUS**



## **ARTICLE 27. Acceptance of Meals Tax – BY PETITION**

### **WARRANT**

To see if the Town will vote to:

- (a) Accept the provisions of M.G.L. Chapter 64L, Section 2(a) authorizing the imposition of a local excise tax in the statutory amount of 0.75 percent on the sale of restaurant meals originating within the Town, with the annual revenues from said tax to be placed into new Economic Development Stabilization Fund, described below; and
- (b) Establish a new stabilization fund pursuant to Massachusetts General Laws, Chapter 40, Section 5B, to be known as the “Economic Development Stabilization Fund”, for the purpose of furthering the goals and mission of the Scituate Economic Development Commission, including but not limited to providing funding for the planning and construction of infrastructure and other improvements benefiting the Town’s business districts, potential expansion of and creation of new business districts, outreach programs and incentives for new business to locate in Scituate or existing businesses to expand in Scituate, funding of market research and planning, outreach and advertising for Scituate businesses and coordinated marketing efforts and events.

### **MOTION**

**ARTICLE 27. Acceptance of Meals Tax – BY PETITION      Mr. Chris McConaughy**  
(Vegnani)

Mr. Moderator,

I move that the Town:

- (a) Accept the provisions of M.G.L. Chapter 64L, Section 2(a) authorizing the imposition of a local excise tax in the statutory amount of 0.75 percent on the sale of restaurant meals originating within the Town, with the intention that annual revenues from said tax to be placed into new Economic Development Stabilization Fund, described below; and

### **NEW MOTION-**

**(a) Consolidate action of this article with Article 14. Acceptance of Massachusetts General Laws 64L, Section 2(a) Local Meals Tax.**

- (b) Establish a new stabilization fund pursuant to Massachusetts General Laws, Chapter 40, Section 5B, to be known as the “Economic Development Stabilization Fund”, for the purpose of furthering the goals and mission of the Scituate Economic Development Commission, including but not limited to providing funding for the planning and construction of infrastructure and other improvements benefiting the Town’s business districts, potential expansion of and creation of new business districts, helping stabilize residential property taxes, outreach programs and incentives for new business to locate in Scituate or existing businesses to expand in Scituate, funding of market research and planning, outreach and advertising for Scituate businesses and coordinated marketing efforts and events.

**Quantum of vote: Majority**

**(a) VOTED to consolidate action of this article with Article 14.**  
**Acceptance of Massachusetts General Laws 64L, Section 2(a) Local Meals Tax.**

### **MAJORITY**

**(b)VOTED** to establish a new stabilization fund pursuant to Massachusetts General Laws, Chapter 40, Section 5B, to be known as the “Economic Development Stabilization Fund”, for the purpose of furthering the goals and mission of the Scituate Economic Development Commission, including but not limited to providing funding for the planning and construction of infrastructure and other improvements benefiting the Town’s business districts, potential expansion of and creation of new business districts, helping stabilize residential property taxes, outreach programs and incentives for new business to locate in Scituate or existing businesses to expand in Scituate, funding of market research and planning, outreach and advertising for Scituate businesses and coordinated marketing efforts and events.

**MAJORITY**

**ARTICLE 28. Rescission of Special Permit Grant to Scituate Wind LLC – BY PETITION  
WARRANT**

To see if the Town will vote to rescind the Special Permit granted to Scituate Wind LLC

**PURPOSE AND JUSTIFICATION**

This article will allow the appropriate town officials to exercise its authority and responsibility to protect the health and safety of the residents of the Town of Scituate. Areas of concern include excessive noise, shadow flicker and the resulting adverse health impact experience by the residents.

**MOTION**

**ARTICLE 28. Rescission of Special Permit Grant to Scituate Wind LLC – BY PETITION  
(Murray)**

Mr. Moderator,

I move that the Town rescind the Special Permit granted to Scituate Wind LLC

**PURPOSE AND JUSTIFICATION**

This article will allow the appropriate town officials to exercise its authority and responsibility to protect the health and safety of the residents of the Town of Scituate. Areas of concern include excessive noise, shadow flicker and the resulting adverse health impact experience by the residents.

**Quantum of vote: Majority**

**MOTION FAILED-CARD VOTE-MAJORITY**

**118-YES**

**132-NO**



**ARTICLE 29. Petition to contact U.S. Congress to pass and send to the States an amendment to the U.S. Constitution – BY PETITION**

**1**

**WARRANT**

WHEREAS, the United State Supreme Court has compromised democratically enacted local, state, and federal legislation that protects our health, safety, the environment, and the integrity of our elections on the presumption that corporations have the same constitutional rights as people and that unlimited political spending in elections does not give rise to corruption or the appearance of corruption; and

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of large political donors with elected officials who benefit from them;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Scituate, Massachusetts, petition the U.S. Congress to pass and send to the States and amendment to the U.S. constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

**MOTION**

**ARTICLE 29. Petition to contact U.S. Congress to pass and send to the States an amendment to the U.S. Constitution – BY PETITION** **Ms. Svenning**  
(Danehey)

Mr. Moderator,

I move that:

WHEREAS, the United State Supreme Court has compromised democratically enacted local, state, and federal legislation that protects our health, safety, the environment, and the integrity of our elections on the presumption that corporations have the same constitutional rights as people and that unlimited political spending in elections does not give rise to corruption or the appearance of corruption; and

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of large political donors with elected officials who benefit from them;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Scituate, Massachusetts, petition the U.S. Congress to pass and send to the States and amendment to the U.S. constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

**VOTED**

WHEREAS, the United State Supreme Court has compromised democratically enacted local, state, and federal legislation that protects our health, safety, the environment, and the integrity of our elections on the presumption that corporations have the same constitutional rights as people and that unlimited political spending in elections does not give rise to corruption or the appearance of corruption; and

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of large political donors with elected officials who benefit from them;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Scituate, Massachusetts, petition the U.S. Congress to pass and send to the States and amendment to the U.S. constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

#### MAJORITY VOTE

*I hereby certify the foregoing to be a True Copy Attest.*

***Kathleen A. Curran***  
***Town Clerk***

**TOWN OF SCITUATE  
SPECIAL TOWN MEETING  
APRIL 9, 2013**

**1**

**ARTICLE 1.**

**WARRANT**

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$15,400.00, or a greater or lesser sum, for the purpose of paying for the Special Election for United States Senator, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

**ARTICLE 1. Special Election Costs for United States Senator                      Mr. Norton**

Mr. Moderator,

I move that the Town transfer from Free Cash the sum of \$15,400.00, for the purpose of paying for the Special Election for United States Senator.

**Quantum of vote: Majority needed**

**VOTED** that the Town transfer from Free Cash the sum of \$15,400.00, for the purpose of paying for the Special Election for United States Senator.

**DECLARED UNANIMOUS**



**ARTICLE 2.****WARRANT**

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$100,000.00, or a greater or lesser sum, for the purpose of paying increased costs of fire and police overtime for Fiscal Year 2013, or take any other action relative thereto.

*Sponsored: by Board of Selectmen*

**MOTION****ARTICLE 2. Fiscal Year 2013 Public Safety Overtime Costs****Mr. Norton**

Mr. Moderator,

I move that the Town transfer from Free Cash the sum of \$100,000.00, for the purpose of paying increased costs of fire and police overtime for Fiscal Year 2013 as follows:

Fire Personal Services	\$73,000
Police Personal Services	\$27,000

**Quantum of vote: Majority needed**

**VOTED** that the Town transfer from Free Cash the sum of \$100,000.00, for the purpose of paying increased costs of fire and police overtime for Fiscal Year 2013 as follows:

Fire Personal Services	\$73,000
Police Personal Services	\$27,000

**UNANIMOUS**

**ARTICLE 3.**

**WARRANT**

To see if the Town will vote to transfer from available funds in the Treasury, the sum of \$245,000.00, or a great or lesser sum, for the purpose of completing security measures in the Scituate Public Schools pursuant to Article 3B of the 2011 annual town meeting warrant, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

**ARTICLE 3. School Security**

**Mr. Norton**

Mr. Moderator,

I move that the Town transfer from Free Cash the sum of \$245,000.00 for the purpose of completing security measures in the Scituate Public Schools pursuant to Article 3B of the 2011 annual town meeting warrant.

**Quantum of vote: Majority needed**

**VOTED** that the Town transfer from Free Cash the sum of \$245,000.00 for the purpose of completing security measures in the Scituate Public Schools pursuant to Article 3B of the 2011 annual town meeting warrant.

**UNANIMOUS**

**ARTICLE 4.****WARRANT**

To see if the Town will vote to transfer from Retained Earnings in the Golf Enterprise Fund the sum of \$35,100.00, or a greater or lesser sum, for the purpose of acquiring a mower for Widow's Walk Golf Course, or take any other action relative thereto

*Sponsored by: Board of Selectmen*

**MOTION****ARTICLE 4. Equipment Acquisition – Widow's Walk Golf Course Mr. Norton**

Mr. Moderator,

I move that the Town transfer from Golf Retained Earnings the sum of \$35,100.00 into Golf Capital Outlay for the purpose of acquiring a mower for Widow's Walk Golf Course

**Quantum of vote: Majority needed**

**VOTED** that the Town transfer from Golf Retained Earnings the sum of \$35,100.00 into Golf Capital Outlay for the purpose of acquiring a mower for Widow's Walk Golf Course.

**MAJORITY VOTE**



## ARTICLE 5.

### WARRANT

To see if the Town will vote to transfer to the care, custody, management and control of the Board Selectmen, from the School Committee , a parcel of land consisting of six acres more or less being a portion of Lot 1A on Assessor's Map 19 shown on a plan entitled "Division of Ellis Property December 1969" on file in the Town Hall at the Department of Public Works office, being a portion of the premises conveyed to the Town of Scituate by Henry W. Keyes, Trustee, under the will of J. Bailey Ellis, by deed dated June 12, 1969 and recorded at the Plymouth Registry of Deeds Book 3528, Page 768, for the purpose of constructing a public safety complex, provided however, that should such complex not commence within three years from the effective date of the transfer, said portion will revert to the care, custody and management of the School Committee, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

### MOTION

#### ARTICLE 5. Transfer of Town Property for Public Safety Purposes Mr. Norton

Mr. Moderator,

I move that the Town vote to transfer to the care, custody, management and control of the Board Selectmen from the School Committee , a parcel of land consisting of six acres more or less being a portion of Lot 1A on Assessor's Map 19 shown on a plan entitled "Division of Ellis Property December 1969" on file in the Town Hall at the Department of Public Works office, being a portion of the premises conveyed to the Town of Scituate by Henry W. Keyes, Trustee, under the will of J. Bailey Ellis, by deed dated June 12, 1969 and recorded at the Plymouth Registry of Deeds Book 3528, Page 768, for the purpose of constructing a public safety complex, provided however, that should construction of said such complex not commence within three years from the effective date of said vote, said portion will revert to the care, custody and management of the School Committee.

**Quantum of vote: 2/3**

**VOTED** that the Town vote to transfer to the care, custody, management and control of the Board Selectmen from the School Committee , a parcel of land consisting of six acres more or less being a portion of Lot 1A on Assessor's Map 19 shown on a plan entitled "Division of Ellis Property December 1969" on file in the Town Hall at the Department of Public Works office, being a portion of the premises conveyed to the Town of Scituate by Henry W. Keyes, Trustee, under the will of J. Bailey Ellis, by deed dated June 12, 1969 and recorded at the Plymouth Registry of Deeds Book 3528, Page 768, for the purpose of constructing a public safety complex, provided however, that should construction of said such complex not commence within three years from the effective date of said vote, said portion will revert to the care, custody and management of the School Committee.

**MOTION FAILED**

**ARTICLE 6.****WARRANT**

To see if the Town will vote to approve a sum of money to cover costs associated with unprecedented weather events in the Town during Fiscal Year 2013, including but not limited to Hurricane Sandy, the October 2012 Nor'Easter, Storm Nemo and Storm Saturn, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION****ARTICLE 6. Fiscal 2013 Storm Emergency and Mitigation Costs****Mr. Norton**

Mr. Moderator,

I move that that Town transfer the sum of \$955,500.00 from the Stabilization Fund to reimburse town and school departments to cover costs associated with unprecedented weather events in the Town during Fiscal Year 2013, including but not limited to Hurricane Sandy, the October 2012 Nor'easter, Storm Nemo and Storm Saturn as follows:

To Departmental Personal Services and Purchase of Services-Hurricane Sandy Account #425 the sum of \$ 121,000.00

To Departmental Personal Services and Purchase of Services 2012 Nor'Easter Account #428 the sum of \$69,500.00

To Departmental Personal Services and Purchase of Services Storm Nemo Account #426 the sum of \$605,000.00

To Departmental Personal Services and Purchase of Services Storm Saturn Account #427 the sum of \$160,000.00

**Quantum of vote: 2/3**

**VOTED** that that Town transfer the sum of \$955,500.00 from the Stabilization Fund to reimburse town and school departments to cover costs associated with unprecedented weather events in the Town during Fiscal Year 2013, including but not limited to Hurricane Sandy, the October 2012 Nor'easter, Storm Nemo and Storm Saturn as follows:

To Departmental Personal Services and Purchase of Services-Hurricane Sandy Account #425 the sum of \$ 121,000.00

To Departmental Personal Services and Purchase of Services 2012 Nor'Easter Account #428 the sum of \$69,500.00

To Departmental Personal Services and Purchase of Services Storm Nemo Account #426 the sum of \$605,000.00

To Departmental Personal Services and Purchase of Services Storm Saturn Account #427 the sum of \$160,000.00

**DECLARED 2/3**

*I hereby certify the foregoing to be a True Copy Attest.*

**Kathleen A. Curran**  
Town Clerk

**TOWN OF SCITUATE  
SPECIAL TOWN MEETING  
NOVEMBER 4, 2013**

**1**

**ARTICLE 1. Reports of Boards and Committees**

To see if the Town will vote to hear or act upon any reports from town officers or committees, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

Mr. Harris      Anthony Vegnani

**ARTICLE 1. Reports of Boards and Committees**

Mr. Moderator,

I move that the Town hear any reports from town officers or committees.

**Motion seconded**

Advisory-Maura Curran



ARTICLE 2. Fiscal Year 2013 Unpaid Bills

To see if the Town will vote to transfer the sum of \$2,143.20, or a greater or lesser sum, for the purpose of paying Fiscal Year 2013 unpaid bills, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

MOTION

Mr. Harris

ARTICLE 2. Fiscal Year 2013 Unpaid Bills

Mr. Moderator,

I move that the Town transfer the sum of \$2,143.20, for the purpose of paying Fiscal Year 2013 unpaid bills as follows:

<u>VENDOR</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>COMMENT</u>			
Verizon	Town Admin. Purchase of Services	Unpaid Bills Account 001.422.09999.5400	\$ 654.48 phone billing overlap
Hingham Lumber	Highway Supplies	001.422.09999.5400	\$ 73.52 bldg. supplies
Coyne Textile	Highway Supplies		
	Public Grnds. Purchase	001.422.09999.5400	\$ 50.56 cleaning supplies
Kingstown Corp.	Highway	001.422.09999.5400	\$ 564.64 stone
Tremco	Public Facilities		\$ 800.00 invoice rec'd
	Technical Services		8/30

Advisory-Maura Curran

Quantum of vote needed-9/10

VOTED that the Town transfer the sum of \$2,143.20, for the purpose of paying Fiscal Year 2013 unpaid bills as follows:

<u>VENDOR</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>COMMENT</u>			
Verizon	Town Admin. Purchase of Services	Unpaid Bills Account 001.422.09999.5400	\$ 654.48 phone billing overlap
Hingham Lumber	Highway Supplies	001.422.09999.5400	\$ 73.52 bldg. supplies
Coyne Textile	Highway Supplies		
	Public Grnds. Purchase	001.422.09999.5400	\$ 50.56 cleaning supplies
Kingstown Corp.	Highway	001.422.09999.5400	\$ 564.64 stone
Tremco	Public Facilities		\$ 800.00 invoice rec'd
	Technical Services		8/30

UNANIMOUS VOTE

ARTICLE 3. Fiscal Year 2014 Budget Reconciliations

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$73,080.00, or a greater or lesser sum, for the purpose of balancing the Fiscal Year 2014 Operating Budget pursuant to Article 4 of the April 9, 2013 Annual Town Meeting warrant, or take any other action relative thereto.

Sponsored by: Board of Selectmen

MOTION

Mr. Harris

ARTICLE 3. Fiscal Year 2014 Budget Reconciliations  
Mr. Moderator,

I move that the Town transfer from available funds in the Treasury the sum of \$73,080.00, for the purpose of balancing the Fiscal Year 2014 Operating Budget pursuant to Article 4 of the April 9, 2013 Annual Town Meeting as follows:

From	To	Amount
Free Cash	Veterans Services Subsistence Support	\$27,000.00
Cable PEG Access Account	Cable Studio Personal Services	\$10,080.00
	Cable Studio Expense	\$ 6,000.00
Highway Personal Services	Accounting Purchase of Services	\$10,493.00
COA Personal Services	Accounting Purchase of Services	\$19,507.00

Advisory-Maura Curran

Quantum of vote needed-MAJORITY

VOTED that the Town transfer from available funds in the Treasury the sum of \$73,080.00, for the purpose of balancing the Fiscal Year 2014 Operating Budget pursuant to Article 4 of the April 9, 2013 Annual Town Meeting as follows:

From	To	Amount
Free Cash	Veterans Services Subsistence Support	\$27,000.00
Cable PEG Access Account	Cable Studio Personal Services	\$10,080.00
	Cable Studio Expense	\$ 6,000.00
Highway Personal Services	Accounting Purchase of Services	\$10,493.00
COA Personal Services	Accounting Purchase of Services	\$19,507.00

UNANIMOUS VOTE

#### **ARTICLE 4. 2012-2013 Storm Mitigation and Remediation Costs**

To see if the Town will vote to transfer from available funds in the Treasury, the sum of \$965,501.00, or a greater or lesser sum, into the Stabilization Fund to replace amounts transferred to pay Fiscal Year 2013 bills associated with Hurricane Sandy, November Nor'easter, Storm Nemo and Storm Saturn, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

#### **MOTION**

Mr. Vegnani

#### **ARTICLE 4. 2012-2013 Storm Mitigation and Remediation Costs**

Mr. Moderator,

I move that the Town transfer the sum of \$955,500.00 from Free Cash into the Stabilization Fund to replace amounts transferred to pay Fiscal Year 2013 bills associated with Hurricane Sandy, the November Nor'easter, Storm Nemo and Storm Saturn

Advisory-Bob Nelson

#### **Quantum of vote needed-2/3**

**VOTED** that the Town transfer the sum of \$955,500.00 from Free Cash into the Stabilization Fund to replace amounts transferred to pay Fiscal Year 2013 bills associated with Hurricane Sandy, the November Nor'easter, Storm Nemo and Storm Saturn

#### **UNANIMOUS VOTE**



ARTICLE 5. Establishment of Revolving Fund – Scituate Harbor  
Community Building

To see if Town will vote to authorize the establishment of a Scituate Harbor Community Center Revolving Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and which shall be deposited revenues received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2013 and as identified below under “Use of Funds”, and shall be expended under the direction of those so indicated. Said annual amount expended from such revolving account shall not exceed the amount indicated below under FY 14 limit

Source of Funds	Use of Funds	Expended Under	FY 14 Limit
Harbor Community Center Building	Operations & Maintenance Maintenance	Facilities Director	\$10,000.00
or take any other action relative thereto.			

*Sponsored by: Board of Selectmen*  
Mr. Vegnani

MOTION

ARTICLE 5. Establishment of Revolving Fund – Scituate Harbor  
Community Building

Mr. Moderator,

I move to indefinitely postpone this article.

Quantum of vote needed-MAJORITY

VOTED UNANIMOUSLY TO INDEFINITELY POSTPONE

## ARTICLE 6. Golf Course Equipment Purchases

To see if the Town will vote to transfer from Retained Earnings in the Golf Enterprise Fund, the sum of \$28,000.00, or a greater or less sum, for the purpose of scheduled replacement of golf machinery and equipment, or take any other action relative thereto.

*Sponsored by: Board of Selectmen  
Mr. Vegnani*

### MOTION

## ARTICLE 6. Golf Course Equipment Purchases

Mr. Moderator,

I move that the Town transfer from Retained Earnings in the Golf Enterprise Fund, the sum of \$28,000.00, into Golf Enterprise Capital Outlay, for the purpose of purchasing a Tri-plex mower for the course.

Advisory-Anthony Antonello

### Quantum of vote needed-MAJORITY

**VOTED** that the Town transfer from Retained Earnings in the Golf Enterprise Fund, the sum of \$28,000.00, into Golf Enterprise Capital Outlay, for the purpose of purchasing a Tri-plex mower for the course.

### UNANIMOUS VOTE

**ARTICLE 7. Town Pier Rehabilitation Project**

To see if the Town will vote to transfer from Retained Earnings in the Waterways Enterprise Fund the sum of \$73,076.00, or a greater or lesser sum, for the purpose of paying increased costs for rehabilitation of the Town Pier contingent upon such funds being used as part of the Town’s share of a grant received from the Commonwealth of Massachusetts Seaport Advisory Council, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

Mr. Murray

**ARTICLE 7. Town Pier Rehabilitation Project**

Mr. Moderator,

I move that the Town transfer from Retained Earnings in the Waterways Enterprise Fund the sum of \$73,076.00 into Waterways Enterprise Capital Outlay for the purpose of paying increased costs for rehabilitation of the Town Pier, contingent upon such funds being used as part of the Town’s share of a grant received from the Commonwealth of Massachusetts Seaport Advisory Council.

Advisory-Michael Westort

**Quantum of vote needed-MAJORITY**

**VOTED** that the Town transfer from Retained Earnings in the Waterways Enterprise Fund the sum of \$73,076.00 into Waterways Enterprise Capital Outlay for the purpose of paying increased costs for rehabilitation of the Town Pier, contingent upon such funds being used as part of the Town’s share of a grant received from the Commonwealth of Massachusetts Seaport Advisory Council.

**UNANIMOUS VOTE**



**ARTICLE 8. Fire Apparatus Acquisition**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury the sum of \$600,000.00, or a greater or lesser sum, and to transfer from the Capital Stabilization Fund, the sum of \$375,000.00, or a greater or lesser sum, for the purpose of fully funding the acquisition of fire apparatus for the Scituate Fire Department, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

Mr. Murray

**MOTION****ARTICLE 8. Fire Apparatus Acquisition**

Mr. Moderator,

I move that Town transfer from Free Cash the sum of \$200,000.00, and transfer from the Capital Stabilization Fund the sum of \$375,000.00, and authorize the Treasurer, with the approval of the Selectmen, to borrow the sum of \$400,000.00, in accordance with Massachusetts General Laws Chapter 44, or any other enabling authority, for the purpose of fully funding the acquisition of fire apparatus for the Scituate Fire Department.

Advisory-Jamie Gilmore

**Quantum of vote needed-2/3**

**VOTED** that Town transfer from Free Cash the sum of \$200,000.00, and transfer from the Capital Stabilization Fund the sum of \$375,000.00, and authorize the Treasurer, with the approval of the Selectmen, to borrow a sum of \$400,000.00, in accordance with Massachusetts General Laws Chapter 44, or any other enabling authority, for the purpose of fully funding the acquisition of fire apparatus for the Scituate Fire Department.

**DECLARED 2/3 VOTE**

**ARTICLE 9. Fiscal Year 2015 Plymouth County Retirement Pension Costs**

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$225,000.00, or a greater or lesser sum, for the purpose of offsetting and prepaying Fiscal Year 2015 costs for increased pension assessments from the Plymouth County Retirement Board, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION** Mr. Danehey  
**ARTICLE 9. Fiscal Year 2015 Plymouth County Retirement Pension Costs**

Mr. Moderator,

I move to take no action on this article and indefinitely postpone.

**Quantum of vote needed-MAJORITY**

**VOTED UNANIMOUSLY TO INDEFINITELY POSTPONE**

# ARTICLE 10. Rescission of Authorized Unissued Debt

To see if the Town will vote to rescind the balance of the loans authorized and un-issued pursuant to the following articles and town meeting approvals:

Item	Original Amount	ATM/STM Date(s)	Balance Unissued
Musquashicut Sewer Project	\$ 6,400,000	04/13/2009 Art. 4C	\$400,000.00
Wampatuck School Repairs	\$2,330,000	05/17/2010 Art. 2	\$775,518.00

or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

## MOTION

Mr. Danehey

## ARTICLE 10. Rescission of Authorized Unissued Debt

Mr. Moderator,

I move that the Town rescind the balance of the loans authorized and un-issued pursuant to the following articles and town meeting approvals as follows:

Item	Original Amount	ATM/STM Date(s)	Balance Unissued
Musquashicut Sewer Project	\$ 6,400,000	04/13/2009 Art. 4C	\$400,000.00
Wampatuck School Repairs	\$2,330,000	05/17/2010 Art. 2	\$775,518.00

Advisory-Frank Judge

## Quantum of vote needed-MAJORITY

**VOTED** that the Town rescind the balance of the loans authorized and un-issued pursuant to the following articles and town meeting approvals as follows:

Item	Original Amount	ATM/STM Date(s)	Balance Unissued
Musquashicut Sewer Project	\$ 6,400,000	04/13/2009 Art. 4C	\$400,000.00
Wampatuck School Repairs	\$2,330,000	05/17/2010 Art. 2	\$775,518.00

## UNANIMOUS VOTE



**ARTICLE 11.           Water Pipe Improvement and Replacement Project**

To see if the Town will vote to appropriate the sum of \$22,000,000.00, or a greater or lesser sum, for replacement of water pipe and necessary appurtenances and engineering throughout Town, and to meet said appropriation, authorize the Treasurer, with the approval of the Selectmen, to borrow said sum in accordance with Massachusetts General Laws Chapter 44, or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION** Mr. O'Toole

**ARTICLE 11. Water Pipe Improvement and Replacement Project**

Mr. Moderator,

I move that the Town appropriate the sum of \$22,000,000 for replacement of water pipe and necessary appurtenances and engineering throughout Town, and to meet said appropriation, authorize the Treasurer, with the approval of the Selectmen, to borrow said sum in accordance with Massachusetts General Laws Chapter 44, or any other enabling authority.

Advisory-Maura Curran

**Quantum of vote needed-2/3**

**VOTED** that the Town appropriate the sum of \$22,000,000 for replacement of water pipe and necessary appurtenances and engineering throughout Town, and to meet said appropriation, authorize the Treasurer, with the approval of the Selectmen, to borrow said sum in accordance with Massachusetts General Laws Chapter 44, or any other enabling authority.

**DECLARED PASSED BY A 2/3 VOTE**

**ARTICLE 12. Scituate Library Renovation and Expansion Grant Project**

To see if the Town will vote to appropriate the sum of twelve million (\$12,000,000.00), to design, renovate, expand and furnish the public library and to meet such appropriation by authorizing the Treasurer, with the approval of the Selectmen, to borrow up to \$12,000,000.00 under Massachusetts General Laws, Chapter 44, section 7(3) or any other enabling authority; said appropriation is subject to the affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59 Section 21C, or Proposition 2 ½, so called, and further that the Selectmen and Board of Library Trustees are authorized to apply for grants, gifts, or donations for the purposes of this vote from federal, state, or private sources, and the said Selectmen and the Board of Library Trustees were hereby authorized to accept such grants, gifts or donations on behalf of the Town and that the amount of such grants, gifts, or donations received by the Town shall reduce the amount to be borrowed by the Town to the extent the grants, gifts and donations combined together with the borrowing authorization exceeds, \$12,000,000.00 or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**MOTION**

Mr. Danehey

**ARTICLE 12. Scituate Library Renovation and Expansion Grant Project**

Mr. Moderator,

I move that the Town appropriate the sum of \$12,000,000.00, to design, renovate, expand and furnish the public library and to meet such appropriation authorize the Treasurer, with the approval of the Selectmen, to borrow up to \$12,000,000.00 under Massachusetts General Laws, Chapter 44, section 7(3) or any other enabling authority; said appropriation is subject to the affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59 Section 21C, or Proposition 2 ½, so called, and further that the Selectmen and Board of Library Trustees are authorized to apply for grants, gifts, or donations for the purposes of this vote from federal, state, or private sources, and the said Selectmen and the Board of Library Trustees are hereby authorized to accept such grants, gifts or donations on behalf of the Town and that the amount of such grants, gifts, or donations received by the Town shall reduce the amount to be borrowed by the Town to the extent the grants, gifts and donations combined together with the borrowing authorization exceeds, \$12,000,000.00

**Quantum of vote needed-MAJORITY****MOTION TO MOVE THE QUESTION BY NANCY TOPPAN****UNANIMOUSLY VOTED TO MOVE THE QUESTION**

**VOTED** that the Town appropriate the sum of \$12,000,000.00, to design, renovate, expand and furnish the public library and to meet such appropriation authorize the Treasurer, with the approval of the Selectmen, to borrow up to \$12,000,000.00 under Massachusetts General Laws, Chapter 44, section 7(3) or any other enabling authority; said appropriation is subject to the affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59 Section 21C, or Proposition 2 ½, so called, and further that the Selectmen and Board of Library Trustees are authorized to apply for grants, gifts, or donations for the purposes of this vote from federal, state, or private sources, and the said Selectmen and the Board of Library Trustees are hereby authorized to accept such grants, gifts or donations on behalf of the Town and that the amount of such grants, gifts, or donations received by the Town shall reduce the amount to be borrowed by the Town to the extent the grants, gifts and donations combined together with the borrowing authorization exceeds, \$12,000,000.00

**VOTED UNANIMOUSLY IN FAVOR OF THIS ARTICLE**

**ARTICLE 13. Extension of Village Overlay Zoning District (BY PETITION)**

To see if the Town will vote to amend the Zoning Map by amending the Zoning District shown as the Village Business Overlay Zoning District to include the additional parcels shown on the plan entitled “Exhibit 1” prepared by CHA dates August 23, 2013, and identified on the Town of Scituate’s Assessor’s Maps as:

- Parcel ID: 53-5-32-0-R
- Parcel ID: 53-5-32-A-R
- Parcel ID: 53-5-32-B-R
- Parcel ID: 53-3-B-0-R
- Parcel ID: 53-3-6-0-R
- Parcel ID: 53-3-10-F-R
- Parcel ID: 53-3-9-0-R
- Parcel ID: 53-3-4-0-R,

or take any other action relative thereto.

**MOTION** John Danehey  
**ARTICLE 13. Extension of Village Overlay Zoning District (BY PETITION)**

Mr. Moderator, Peter Toppan  
The proponent for this article is not here tonight.

I move to refer to the Planning Board for further study.

**Quantum of vote needed-MAJORITY**

**VOTED UNANIMOUSLY to refer to the Planning Board for further study.**

*I hereby certify the foregoing to be a True Copy Attest.*

**Kathleen A. Curran**  
**Town Clerk**



## REGISTRARS OF VOTERS

**William J. Francis Chairman**  
**Christopher D. Matthews(Resigned April 2013)**  
**John (Jack) P. Whittaker**  
**Laurie A. Withrow**  
**Kathleen A. Curran, Clerk**

The following is a list of the political parties and designations with voter enrollment figures:

Registered voters not enrolled in a political party (U)	7967
Political Parties:	
Democratic (D)	3629
Republican (R)	2335
Political Designations:	
A-CONSERVATIVE	1
B-NATURAL LAW PARTY	
C- NEW WORLD COUNCIL	
E-REFORM	
F-RAINBOW COALITION	
G-GREEN PARTY USA	
H-WE THE PEOPLE	
J-GREEN RAINBOW	6
K-CONSTITUTION PARTY	
L-LIBERTARIAN PARTY	13
M-TIMESIZING NOT DOWN	
N-NEW ALLIANCE	
O-MA INDEPENDENT PARTY	
P-PROHIBITION	
Q-AMERICAN INDEPENDENT	1
S-SOCIALIST	1
T- INTER 3 <sup>RD</sup> PARTY	1
V-AMERICA FIRST PARTY	
W-VETERAN PARTY AMERICA	3
X-PIRATE PARTY	
Z-WORKING FAMILIES	

	1	2	3	4	5	6	TOTAL
MODERATOR FOR ONE YEAR							
RICHARD P. BOWEN	494	440	449	501	483	478	2845
ALL OTHERS	2	0	4	2	2	1	11
BLANKS	192	200	177	241	199	205	1214
TOTALS	688	640	630	744	684	684	4070
SELECTMAN POS 1 FOR THREE YEARS							
ANN B. BURBINE	181	158	185	173	175	133	1005
JAMES M.F. GILMORE	250	270	205	247	246	180	1398
MARTIN J. O'TOOLE	246	184	211	291	234	351	1517
ALL OTHERS	2	0	0	1	0	0	3
BLANKS	9	28	29	32	29	20	147
TOTALS	688	640	630	744	684	684	4070
SELECTMAN POS 2 FOR THREE YEARS							
JOHN F. DANEHEY	472	417	413	462	467	483	2714
ALL OTHERS	3		3	3	1	3	13
BLANKS	211	222	210	272	212	195	1322
TOTALS	688	640	630	744	684	684	4070
ASSESSOR FOR THREE YEARS							
ALFRED AVILA	447	405	417	458	452	444	2623
ALL OTHERS	1	0	1	0	0	0	2
BLANKS	240	235	212	286	232	240	1445
TOTALS	688	640	630	744	684	684	4070
SCHOOL COMMITTEE POS 1 FOR THREE YEARS							
ROBYN L. LEVIRNE	445	397	410	445	445	439	2581
ALL OTHERS	1	0	0	0	0	0	1
BLANKS	242	243	220	299	239	245	1488
TOTALS	688	640	630	744	684	684	4070
SCHOOL COMMITTEE POS 2 FOR THREE YEARS							
RICHARD HEBERT	476	431	420	467	458	480	2732
ALL OTHERS	2	0	2	1	0	0	4
BLANKS	210	209	208	276	226	204	1333
TOTALS	688	640	630	744	684	684	4070
PLANNING BOARD POS 1 FOR THREE YEARS							
C. ERIC MERCER	447	396	402	446	434	428	2553
ALL OTHERS	3	1	1	0	1	2	8
BLANKS	238	243	227	298	249	254	1509
TOTALS	688	640	630	744	684	684	4070
PLANNING BOARD POS 2 FOR THREE YEARS							
STEPHEN ROY PRITCHARD	449	392	407	435	424	421	2528
ALL OTHERS	2	1	1	1	0	2	7
BLANKS	237	247	222	308	260	261	1535



PLANNING BOARD ALTERNATE FOR THREE YEARS							
Robert John Greene		2	2	3		1	8
ALL OTHERS	15	6	13	4	10	15	69
BLANKS	673	632	615	737	674	668	3999
TOTALS	688	640	630	744	684	684	4070
LIBRARY TRUSTEE (TWO) FOR THREE YEARS							
KEVIN R. CARLETON	399	371	389	435	419	422	2435
JAY A SWARTZ	294	293	264	321	270	267	1709
ALL OTHERS	2	4	3	3	2	1	15
BLANKS	680	612	602	728	677	677	3976
TOTALS	1376	1280	1260	1488	1368	1368	8140
LIBRARY TRUSTEE (ONE) FOR ONE YEAR REMAINDER OF A TERM							
Karen Canfield	5	10	5	9	1	3	33
ALL OTHERS	18	11	18	17	13	10	87
BLANKS	659	613	604	716	665	669	3926
TOTALS	688	640	630	744	684	684	4070
HOUSING AUTHORITY FOR FIVE YEARS							
THERESA A. MARTINI	451	413	401	461	443	440	2609
ALL OTHERS	1	1	4	0	0	0	6
BLANKS	236	226	225	283	241	244	1455
TOTALS	688	640	630	744	684	684	4070



	1	2	3	4	5	6	TOTAL	
SENATOR IN CONGRESS								SENATOR IN CONGRESS
STEPHEN F. LYNCH	206	164	163	242	238	271	1284	STEPHEN F. LYNCH
EDWARD J. MARKEY	190	173	210	207	200	186	1166	EDWARD J. MARKEY
ALL OTHERS			1	1	1		3	ALL OTHERS
BLANKS	2	2	0	1	1	4	10	BLANKS
TOTALS	398	339	374	451	440	461	2463	TOTALS

	1	2	3	4	5	6	TOTAL	
SENATOR IN CONGRESS								SENATOR IN CONGRESS
GABRIEL E. GOMEZ	157	169	156	153	135	129	899	GABRIEL E. GOMEZ
MICHAEL J. SULLIVAN	110	105	89	125	98	82	609	MICHAEL J. SULLIVAN
DANIEL B. WINSLOW	15	21	10	13	12	12	83	DANIEL B. WINSLOW
ALL OTHERS				2			2	ALL OTHERS
BLANKS	4	0	0	1	1	2	8	BLANKS
TOTALS	286	295	255	294	246	225	1601	TOTALS

TOWN OF SCITUATE  
SPECIAL STATE ELECTION  
JUNE 25, 2013

	1	2	3	4	5	6	TOTAL	
SENATOR IN CONGRESS								SENATOR IN CONGRESS
GABRIEL E. GOMEZ	523	508	432	566	454	415	2898	GABRIEL E. GOMEZ
EDWARD J. MARKEY	342	319	353	370	371	327	2082	EDWARD J. MARKEY
RICHARD A. HEOS	4	1	0	2	4	3	14	RICHARD A. HEOS
ALL OTHERS	3	4	4	2	1	3	17	ALL OTHERS
BLANKS				2	4		6	BLANKS
TOTALS	872	832	789	942	834	748	5017	TOTALS



SPECIAL TOWN ELECTION  
TOWN OF SCITUATE  
DECEMBER 14 , 2013

	1	2	3	4	5	6	TOTAL	
QUESTION #1 DEBT EXCLUSION-LIBRARY RENOVATION/EXPANSION								
YES	205	189	196	151	175	146	1062	YES
NO	67	59	57	96	67	71	417	NO
BLANKS							0	BLANKS
TOTALS	272	248	253	247	242	217	1479	TOTALS

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

1

The Community Preservation Act was adopted by Scituate voters in 2002. As adopted by the voters, a 3% CPA surcharge is assessed on all real property tax bills with certain exemptions for those meeting the requirements. Community Preservation funds collected under the surcharge may only be expended for allowed purposes under the Act. The allowed purposes are the acquisition, preservation, restoration or creation of open space and land for recreational purposes, the acquisition and preservation of historical properties and support of community housing. The CPA restricts CP funds so that at least 30% of annual CP revenues must be expended for open space, historical purposes, and community housing, 10% for each category. Up to 5% of total CP revenues annually may be appropriated for administrative expenses, with any unexpended balance returned to the CPC's unreserved fund balance and not carried over for administrative purposes. The remaining 65% of CP funds may be expended as additional funds within the 3 categories and for allowed recreational purposes. CP funds may not be used to pay normal Town operating expenses or for any purpose not specifically allowed under the Act.

Under the Act, a Community Preservation Committee (CPC) has been established to make recommendations to the residents of the Town of Scituate for the use of Community Preservation funds. The 9-member Committee is appointed by the Selectmen and is made up of 4 at-large members and 5 Town board members (Planning Board, Conservation Commission, Housing Authority, Recreation Commission and Historical Commission). Under the CPA, the Committee makes recommendations for expenditure of CP funds to Town Meeting for community approval. The Committee sponsors all CP-funded Town Meeting articles. Successful CP initiatives require a positive recommendation from the Committee as well as a favorable vote of Town Meeting. The CPC is not a committee with a project budget or any ultimate authority to approve the funding of CPA recommended projects, nor does any other Town Board have authority to authorize spending CPA project funds. The CPC's function is to recommend to the voters at Town Meeting, the projects that it finds both qualify for CP funding under the Act and meet CPA goals, while balancing the needs or values of projects competing for CP funding. Voters at Town Meeting are the final and ultimate authority on every



project, and are free to vote yes or no on every project. CP funds cannot be committed to or used for a project without Town Meeting approval, so the voters ultimately control how Community Preservation funds are spent.

New legislation approved in 2013 added an additional \$25 million to the statewide CPA Trust Fund resulting in twice last year's state match for Scituate this past fall of \$648,377. The legislation expanding flexibility for recreational projects has allowed the Community Preservation Committee to invest close to a million dollars in recreational projects for the community such as restoration of Town-wide basketball courts to begin this spring, improvements to Central Field and upon finalization of plans for the Scituate High School complex, a new playground, softball field, lights and proposed this year, a new skate park. In addition to recreational projects, Town voted to fund the continuation of "The Grand Loop"; a network of multi-use trails that circumnavigate Scituate connecting recreational areas, historic sites, business districts, schools and residential neighborhoods. Both the Country Way Trail and continuation of The Harborwalk will create important connections to The Grand Loop. In the Historic Preservation category, \$200K was voted to add to a previous \$475K award for critical seawall restoration surrounding the Scituate Lighthouse. Also in the Historic category, ongoing preservation of the Little Red Schoolhouse, Lawson Tower and Town archives were funded.

As a CPA community, the Town receives CP Trust Fund distributions from the State, in essence "matching" the Town's contribution to CPA. As a community adopting the maximum 3% surcharge, the Town of Scituate receives the maximum amount that can be recovered from the State in the form of matching funds. The Town has received approximately \$6,300,000 in matching funds from the State attributable to years ending through fiscal 2014, plus a LAND grant funding of over \$479,000, for a total of approximately \$6,800,000 in funds leveraged from our CPA contributions.

The Committee wishes to thank all of the Town Boards and members who serve on and participate in the Community Preservation process by providing their time and their input regarding proposed CP projects. The well thought-out evaluations of applications provided by



the Town Boards in the various project areas are an invaluable tool used by the members of the CPC in their decision-making process.

Last but not at all least, the Committee extends its sincere thanks to the voters and taxpayers of the Town of Scituate for their support of CPA over the years, especially in these challenging economic times. The Committee looks forward to continuing its mission to protect and preserve our open space and valuable resources and to pursuing community initiatives for which there are no alternative funding budgets in the upcoming year.

Respectfully submitted,

Lisa Halbower-Fenton, Chair

## REPORT OF THE CONSERVATION COMMISSION

The Commission is responsible for administering Scituate's Wetlands Protection Bylaw and the Commonwealth of Massachusetts' Wetlands Protection Act, as well as managing open space parcels. On a broader scale, we also work with the Massachusetts Department of Environmental Protection, the Massachusetts Office of Coastal Zone Management, the Massachusetts and Federal Emergency Management Agencies, the National Weather Service, and the United States Army Corps of Engineers.

The main goal of the Conservation Commission is to protect our natural environment, including coastal and inland wetland resources. These areas and their buffer zones include: freshwater vegetated wetlands, salt marshes, ponds, rivers, streams, vernal pools, beaches, dunes, barrier beaches, and coastal and inland areas subject to flooding. These resources prevent pollution and protect the quality of surface and ground water supplies, provide flood control and storm damage prevention, protect fisheries and wildlife habitat all of which contribute to the high quality of life and economic vitality for the Town of Scituate.

During 2013, the Commission held approximately **53** public hearings on Notice of Intents. These are proposed projects that come under the jurisdiction of the Commission. There were **30** Requests for Determinations of Applicability filings. This type of filing is a request to see if a proposed project is under the jurisdiction of the Commission or is substantial enough to require a Notice of Intent. The Commission also issued Orders of Conditions for the Notices of Intents filed; Certificates of Compliance, for completed projects; Amendments to Orders of Conditions, changes in the project that required additional public hearings; Enforcement Orders, for violations of the Scituate bylaws or the Wetlands Protection Act; and new this year the Agent has been issuing Minor Activity Permits, if the project is extremely simple and won't disrupt the resource area. Twenty three Minor Activities Permits were issued for these simple projects.

The Commission relies on property owners and contractors to read the Order of Conditions and follow them and the plan to complete their project. The Order of Conditions needs to be recorded at the Registry of Deeds and puts a lien on the property. When the project is finished



and all vegetation/mitigation plants have grown for 2 seasons, the property owner or representative should request a Certificate of Compliance from the Commission to remove the lien on their property.

The Commission has been seeking ways to deal with increased demands placed on its limited staff and resources. Development is now focused on marginal land. These properties require careful oversight imposing increasing demands on the 7 volunteer members of the Conservation Commission. Every year positions open up on the Commission, so if you are interested in becoming a member, please fill out an application that can be found on the website at [www.scituate.ma.gov](http://www.scituate.ma.gov) under the Selectmen's section or in the Selectmen's Office.

The Commission enthusiastically supports acquisitions of open space parcels offered to the town, either through contact of individuals with the Commission or Community Preservation Committee (CPC) acquisitions. However, without the CPC, acquiring open space would be beyond the town's reach. The Commission is proud of the townspeople for backing projects brought to town meeting by CPC, not only in the past, but hopefully also will continue into the future. It shows that the residents have great respect and appreciation for dedicated open space for conservation and recreation in the Town of Scituate for all to enjoy.

The Conservation Commissioners and their staff are specifically responsible for dealing with conservation matters, but they depend upon citizens of the town to provide additional eyes and ears in the effort to maintain and improve the environment in the Town. We have issued a number of Enforcement Orders to property owners that have committed wetland violations. Most of the problems have been solved quickly and easily, but this particular year, in certain cases, the Commission has had to resort to fining owners and contractors. People just don't realize how important wetlands are to our ecosystem. When the Commission enforces their rules and regulations they are only trying to protect the areas within their jurisdiction for the benefit of the citizens and future generations: everyone and everything benefits from this protection. As encroachment continues, tensions rise between neighbors and wild animals that lose their homes to development, who sometimes continue to call that area home. If they continue to lose



their environment, they will eventually become extinct. Extinction is forever and loss of wetlands and their beneficial functions is forever.

The Conway School of Landscape Planning and Design finished their project – “A Management Plan for Conservation and Recreation”, which evaluated the properties and considered various uses, including, but not limited to: access, parking, trails, habitat and forestry management for properties in the west end of town.

We welcome our new agent Patrick Gallivan who started in January of 2013. He has found the Town of Scituate to be extremely busy, but is looking forward to following through on the recent projects and also working with the CRS Committee that helps keep the town’s flood insurance rates down.

The Conservation Commission present members in 2013 include Frank Snow, Lisa Caisse, Richard Harding, Paul G. Parys, William C. Schmid, Penny Scott-Pipes, and Kevin Tufts. We appreciate all their hard work. We also want to thank Vin Bucca for his diligent work on the Appleton Field and the Conservation and Management Plan. Last, but not least we thank Howard Matthews for his hard work on the Commission’s open space and the trails. We thank all the volunteers that donate so much of their time and energy to look after the environment that is so important to the whole Town of Scituate.

Respectfully submitted,

Frank Snow, Chairman

## REPORT OF THE PLANNING BOARD

1

The Planning Board had a very productive year in 2013 with an escalating rate of project review and development. Twenty-five meetings were held. The Planning Board endorsed ten Approval Not Required Plans and approved three Site Plan Waivers and two Site Plan Administrative Review applications. Also approved were six Stormwater Permits, four Accessory Dwelling Special Permits, and one Common Drive Site Plan Administrative Review. Three Scenic Road hearings were held. The Board held multiple public hearing sessions for two Flexible Open Space Definitive Subdivisions. One other Definitive Subdivision Plan and a Mixed Use Special Permit in the Village Business Overlay District were also received and hearings opened. The Board held several informal discussions for potential future projects and received several requests to modify special permit conditions. The Planning Board continued to administer the subdivision control law with several subdivisions in varying stages of construction. The Planning Board continued to work diligently to finalize completion of the Walnut Tree Hill subdivision.

The Board continued to work on several zoning bylaws. A moratorium on Medical Marijuana treatment centers and minor changes to the Flexible Open Space Development Bylaw were passed at the 2013 Annual Town meeting. The Board has been developing a Medical Marijuana Bylaw for inclusion in the 2014 Annual Town Meeting. The Board is also working on changes to the Village Business Overlay District and assisting the Water Resource Committee with changes to the Water Resource Protection District bylaw for the 2014 Annual Town meeting.

The Planning Board obtained assistance from the Design Review Committee with one project. The Board thanks the Design Review Committee, Laura DeLong and Hal Stokes, for their valuable input on project development and wishes Michael McGowan, former chairman who stepped down this year, much success in his new endeavors.

The Town Planner and the Board are lending their land use guidance in helping the Economic Development Commission (EDC). We appreciate all of the energy, time and thought that



Economic Development Commission invested in their positions and know that the Town is better for their efforts. A draft Market Study and Economic Development Study were completed by MAPC using a District Local Technical Assistance grant of \$17,500 in addition to E.D.C. funds.

The Board had several working sessions and one workshop this year on medical marijuana. Members of the Board continue to serve as liaisons to other boards and committees including the Public Facilities Master Plan Steering Committee, the Community Preservation Committee, the Traffic Rules and Regulations Committee and the Street Acceptance Committee.

The Town Planner continued her involvement in protecting Scituate's status as a Green Community by completing the somewhat extensive Green Communities annual reporting requirements. She applied for and obtained a grant for energy efficient Town vehicles for \$37,500. This will cover \$5,000 towards purchase of three hybrid Chevy Volts, \$7,500 towards purchase of a plug-in Ford Focus and \$15,000 for a dual-head charging station which will be available to the public.

The Town Planner continued to administer the Town's elevation grant program. This year, \$301,000.00 was obtained for elevation of two properties classified as Severe Repetitive Loss or SRL. A property previously approved for a grant received a reimbursement of \$50,000.00. Proposed changes to FEMA flood maps and the Biggert Waters Act drew more attention to coastal flooding, and rules were changed so qualifying SRL elevations were entitled to a 100% reimbursement. In 2013, the Town applied for \$2,108,000 to be used for elevation of fifteen homes, and elevation of utilities on two properties. Funds were also sought for a part-time administrator to assist with the grants.

The Town Planner participated with the Towns of Marshfield and Duxbury to obtain \$30,000 from the Gulf of Maine Council to study and educate the public on the effects of sea level rise on the three towns' coastal areas and public infrastructure. The Team received the 2013 Chapter award from the Massachusetts Association of Planning Directors for this work.



The Board saw Alternate Member, Stephen Pritchard elected to a full member in 2013 when Dan Monger did not seek re-election. We are very grateful for all of the expertise that Dan provided and thank him for his service. We welcome Robert Greene, who was elected to serve as the new Alternate Member.

Respectfully submitted,

William Limbacher, *Chairman*, Stephen Pritchard, *Vice Chairman*, Richard Taylor, *Clerk*, Robert B. Vogel, Eric Mercer, and Bob Greene, *Alternate Member*

Laura Harbottle, Town Planner  
Karen Joseph, Planning Board Assistant

## REPORT OF THE ADVISORY COMMITTEE

The Advisory Committee is a nine member committee serving staggered terms of three (3) years each appointed by the Town Moderator. The role and responsibility of the Advisory Committee is to review and conduct hearings on all articles in any warrant coming before Town Meeting. Additionally the Committee reviews, recommends and approves the Town Operating and Capital Budgets as prepared by the Town Administrator.

The Committee's comments and recommendations on all articles and budgets are published in an Advisory Committee booklet distributed prior to every Special and Annual Town Meeting as a means to educate and inform the public on all matters that come before them for a vote.

Additional responsibilities of the committee include overseeing the transfer of funds from the Scituate Reserve Fund into other town operating lines when needed. The Reserve Fund is established and maintained at a level of \$90,000.00 to be used solely for fiscal matters that are extraordinary and unforeseen during the current fiscal year.

Members of the Advisory Board serve as liaisons to the Board of Selectmen, The School Committee, The Planning Board, the Capital Planning Committee, the Community Preservation Committee, the Financial Forecasting Committee, The Planning Board, and the Economic Development Committee.

In 2013 the Citizens of Scituate were faced with important decisions regarding the investment of funds into the infrastructure of our town in order to maintain and improve our roads, water supply, public facilities, safety and foreshore protection. It is with great care and consideration that the Advisory Committee reviews such matters providing recommendations for the future well-being of our town.

Scituate benefits from the many hours dedicated by Committee members. Each member brings a unique personal and professional perspective to the issues brought before the Committee. They are

committed to objectively reviewing all issues brought before them. We thank all members for the hours of time you have dedicated to the Town of Scituate. Your service is greatly appreciated.

Respectfully Submitted:

Maura Curran. Advisory Chairperson

**Members:**

Frank Judge: Vice Chairperson

Anthony Antoniello

Geoff Burns

Karen Connolly

James Gilmore

Robert Nelson

Mark Sandham

Michael Westort





**REPORT OF THE POLICE DEPARTMENT**

**SUMMARY OF WORK DONE BY THE DEPARTMENT**

Incidents Logged		16,480
Arrests		290
Protective Custody Detainments		69
Motor Vehicle Accidents Investigated		232
Citations Issued		808

2

**MONIES RECEIVED BY THE DEPARTMENT**

Court Fines		2,382.7
FID, Pistol Permits		7,887.5
Reports		821.00

**ANIMAL CONTROL**

Fines Issued		175.00
Total Calls and Complaints		1226
Dogs/Cats Impounded		146
Animal Bites Investigated and Quarantined		25

I would like to express my appreciation to all members of this Department for their professionalism and dedication throughout the year.

On behalf of the Scituate Police Department, I would like to thank the citizens of Scituate and all Town Officials, Boards, Committees, and Departments for their assistance and cooperation.

Respectfully submitted,

W. Michael Stewart  
*Chief of Police*

REPORT OF THE FIRE DEPARTMENT

The following is a summary of the work done by the Fire Department in calendar year 2013:

2

FIRES.....82

RESCUE AND EMS INCIDENTS .....1,981

HAZARDOUS/SPILL/LEAK .....363

SERVICE CALLS .....318

GOOD INTENT CALLS.....161

FALSE CALLS.....342

OTHER CALLS.....9

TOTAL INCIDENTS .....3,256

ALS TRANSPORTS TO AREA HOSPITALS.....822

BLS TRANSPORTS TO AREA HOSPITALS.....462

MUTUAL AID RECEIVED FOR MEDICALS/ INCIDENTS ..284

MUTUAL AID GIVEN FOR MEDICALS/INCIDENTS .....167

INSPECTIONS.....888

PERMITS AND CERTIFICATES ISSUED:

OUTSIDE BURNING PERMITS: .....654

ALL OTHERS: .....635

The Fire Department is committed to providing the citizens and visitors of Scituate an effective, well trained team of professionals to protect their lives and property through fire prevention and education, emergency medical and rescue services, fire suppression and Emergency Management.

On behalf of the entire Scituate Fire Department, I would like to extend my appreciation and thanks to the residents of Scituate, the Town Officials, all Boards and Committees for their assistance and cooperation during this past year.

Respectfully submitted,

Richard A. Judge  
Fire Chief



## REPORT OF THE BUILDING COMMISSIONER/ ZONING ENFORCEMENT OFFICER

The Inspections Department is responsible for enforcing the State Building Code, the Gas and Plumbing Code, the Electrical Code, Weights and Measures regulations, State Disabilities regulations, FEMA floodplain regulations and the Town of Scituate Zoning Bylaws. During the year 2013, 789 building permits were issued representing over 35 million dollars of construction work in Scituate.

2

All places of public assembly including schools, churches, daycare centers, nursing homes, restaurants and private clubs are inspected at regular intervals to ensure compliance with public safety regulations. In addition, over 50 business establishments licensed by the Board of Selectmen are inspected annually for life-safety Code compliance.

It has been a pleasure serving the citizens of Scituate and the volunteer Town Boards throughout the year. I wish to acknowledge my Department Inspectors and my office staff, Maureen Galvin, Nicole Harris and Lindsey DeSimone for their indispensable role in making Scituate a safer place to live and a special thanks to Mike Davis and John Snyder for their help in the office. As always, I am most grateful to the Police and Fire Departments who provide invaluable support to us in our shared public safety mission.

During the year 2013, the Inspections Department returned \$463,301.00 in fees to the Town Treasurer.

Building Permits	\$348,346.00
Certificates of Inspection	880.00
Certificates of Occupancy	2,490.00
Electrical Permits	51,600.00
Gas & Plumbing	56,590.00
Weights and Measures Fees	3,395.00
Total Inspections Department Fees	\$463,301.00

Respectfully submitted,

Neil F. Duggan, *Building Commissioner/Zoning Enforcement Officer*

## BUILDING INSPECTORS

During the year 2013, 869 Building Permits were issued. All necessary inspections were made, as required by law.

Fees collected and submitted to the Town Treasurer  
\$348,346.00

Respectfully submitted,

Neil Duggan, *Building Commissioner*

Jesse Anthony, *Assistant Building Inspector*

## PLUMBING/GAS INSPECTORS

During the year 2013, 1,098 Plumbing and Gas Permits were issued. All necessary inspections were made, as required by law.

Fees collected and submitted to the Town Treasurer  
\$56,590.00

Respectfully submitted,

Phillip Von Iderstein, *Plumbing/Gas Inspector*

Todd Amelang, *Assistant Plumbing/Gas Inspector*

## WIRING INSPECTOR

During the year 2013, 814 Electrical Permits were issued.

Fees collected and submitted to the Town Treasurer  
\$51,600.00

All necessary inspections were performed.

Respectfully submitted,

Walter R. Faria, *Wiring Inspector*

Joseph Callis, *Assistant Wiring Inspector*

## SEALER OF WEIGHTS AND MEASURES

Sealer of Weights and Measures Fees collected for 2013 and submitted to the Town Treasurer

\$3,395.00

Respectfully submitted,

Bob Egan, *Sealer of Weights and Measures*



## REPORT OF THE HARBORMASTER

2

The Harbormaster is the managing authority over Scituate Waterways. He has one full-time assistant and one business manager, who provide operational and administrative support. He manages fourteen seasonal assistants who conduct patrols, search and rescue missions, enforce MGL CH90B and local ordinances, provide security for, and maintain all Town owned maritime facilities.

The Harbormaster has the overall responsibility for the operation, planning and administration of the Waterways Enterprise Fund. He provides fiscal and operational management of the municipal marinas, the commercial fish pier and oversees the allocation of moorings. He is responsible for the collection of fees for moorings, slips, dinghies, permits, and tie-ups.

In May, Michael Bearce was hired as the new full-time Assistant Harbormaster. Mike replaces Ed Gibbons who left the Department to pursue his career with the Scituate Police Department. We wish Ed the very best as we welcome Mike aboard.

Also in May, we initiated single-stream recycling at the Town's 2 municipal marinas; over 2.5 tons of trash was recycled!

A hot July afternoon provided the backdrop for Scituate's first In-Water Boat Show. Hundreds of visitors boarded an array of classic, wooden, and modern, state of the art vessels. Thanks to staff and volunteers the event was a rousing success.

Later in July the Scituate Harbormaster's Department hosted a regional training day for Harbormasters and Marine Units. Training in emergency towing, vessel de-watering and marine electronics provided standardized practices and camaraderie amongst the first responders.

We also continued our partnerships with the Department of Conservation and Recreation and the Seaport Advisory Council, securing funding for preliminary work on much needed dredging in the South River and a major rehabilitation of our commercial fish pier. We appreciate and value this partnership tremendously.



During FY13 the Waterways Enterprise Fund had \$944,094.08 in Expenditures and \$1,033,265.77 in Revenues.

I wish to thank the members of all Town Departments, members of all the boards, committees, and in particular the Waterways Commission for their support and assistance. I especially want to thank the entire staff of the Harbormaster's Office, their vigilance and dedication made boating in Scituate waterways a safe and pleasurable experience for everyone.

Respectfully submitted,

MARK V. PATTERSON  
Harbormaster

Harbormaster

Mark V. Patterson  
Assistant Harbormaster  
Michael Bearce  
Business Manager  
Jill Anne Buckley

Assistant Harbormasters

Robert Douglas  
Andrew English  
Eric Goede  
Robert Greek  
Colin McAuley  
Joseph McDonough

Assistant Harbormasters

Joseph R. Noble  
Leo Rosette  
Robert Scott  
James Sutherland

Marina

George Anderson, *Security*  
Peter Lincoln, *Security*  
Peter Roffo, *Security*  
Mark Brulport, *Maintenance*  
Michael Neil, *Maintenance*  
Chris Talbot, *Maintenance*  
Kevin Thurston, *Maintenance*

## REPORT OF THE SHELLFISH DEPARTMENT

Clam digging in Scituate has remained a winter and spring activity for most. The State Division of Marine Fisheries has recently extended the shell fishing season on the North and South Rivers by a month. Currently the flats in the rivers are opened from November 1st to May 30th. The North and South River Watershed Association has played a key role in water sampling and identifying sources of pollution in the river corridors. A reminder whenever there is a large rainfall event, the North and South River flats are usually affected by the lowered salinity and increased fecal coliform counts that accompany the large rainfall events. Clammers in the winter and spring months should be wary of closures after such events. These closures will be posted on the town's internet site.

Again this past June, due to the efforts of Mark Patterson and Dave Dauphinee, the town acquired 100 bushels of contaminated quahogs to relay in the North River. As of December, the DMF found that these shellfish had purified themselves sufficiently to be harvested.

A reminder that clamming licenses are only available at the Town Clerk's office. A copy of the current shellfish regulations and maps of the areas that are opened to shell fishing are available on the Town's website under the Town Clerk's homepage.

Respectfully submitted,

Joseph Strazdes  
Shellfish Constable



## REPORT OF THE WATERWAYS COMMISSION

2

The Waterways Commission meets monthly, in collaboration with the Harbormaster, to discuss initiatives and make recommendations to the Board of Selectmen to improve the recreational and commercial use of our waterways. We focus on the needs of our commercial fleet, recreational boaters, sportsmen, and everyone who takes advantage of our natural waterways resources. The following key initiatives and opportunities were addressed this year:

- Additional funding for renovation of the Town Pier has been secured, both from the town and Seaport Advisory, and the town hopes to start work in 2014.
- Continued to promote the importance of Scituate waterways at the state, regional and Federal level.
- Created an operational plan in which the new pumpout boat will be requested by boats in the harbor.
- Worked with the harbormaster on the annual waterways budget and the goals for the waterways commission.
- Worked with the harbormaster to provide a rinse off shower near the Scituate Maritime Center (SMC) and to enclose the dumpster area. Initiated a recycling program at both the Cole Parkway Marina and Scituate Marine Park (SMP).
- Supported the harbormaster with marketing, human resources and guidance for the first annual Scituate Boat Show during July 2013.
- Formulated changes to the Waterways Rules and Regulations regarding winter mooring sticks, the opening date for boats at the SMP, and the tagging and identifying floats in the harbor and the North/South Rivers. Appeared before the BOS to have the changes to the Rules and Regulations presented and approved.
- Formed a working group to discuss transient mooring rules and regulations which will encourage boaters to visit Scituate harbor and our rivers.
- Received \$50K from the Department of Conservation and Recreation to design the engineering plans for maintenance dredging at the entrance to the South River.
- Considered regridding the harbor for mooring layout efficiency for re-establishing the GIS system [a geographic information



system (GIS) lets one visualize, question, analyze, interpret, and understand data to reveal relationships, patterns, and trends] developed several years earlier to map the area with precision for best harbor mooring yield.

- Worked with the Marshfield Waterways Commission and Marshfield harbormaster on the dredging project of Sea Street Bridge in Humarock.
- Redesigned waterways website
- Appointed one new full member and two new associate members
- Secured the domain name for our harbor entrance sign, [www.VisitScituate.com](http://www.VisitScituate.com) so we can point visiting yachts people to our robust town and merchant websites to best utilize social media and smart phone marketing.
- The harbormaster's office took over management of the Scituate Maritime Center at the Scituate Marine Park on July 1, 2013.
  - The picnic area near the ramps to the docks has been improved through landscaping, rope fencing, and the addition four new picnic tables built as an Eagle Scout project by Eagle scout Carter Kupchella
  - Storage and restroom modifications were made to the building to provide storage for furniture. The work needs to be completed during the winter months of 2014 when the building is closed.
- Agreed to support a Crossroad4Kids effort in the harbor. This program inspires youth to develop their innate potential to become members of the next generation of diverse young leaders in Massachusetts, breaking the cycle of poverty and under-achievement and yielding systemic change in the communities where they live. The Scituate program will engage children, ages 7-18, in on-water activities during the summer of 2014.
- Agreed to support the Plymouth County dredge initiative which hopes to purchase a country dredge to be shared by the ten towns that make up Plymouth County. While still in the preliminary stage seeking support from all the towns along with funding, the hope is to get something started before the end of 2014.
- Sought and received CPC support for the continuation of the Harborwalk to go from the Town Pier out to Museum Beach.

The work will be performed by Scituate DPW and should be completed before the summer of 2014.

2

We look forward to our continued close working relationship with our Harbormaster, Mark Patterson, and advising the Board of Selectmen regarding ongoing waterways opportunities and issues. As always, we welcome town and public participation at our monthly meetings. Typically we meet on the first Wednesday of each month at 7:15pm at the Scituate Maritime Center.

Respectfully submitted,

Dick Eckhouse, *Chairman*

Peter Toppan, *Vice Chairman*

Mark Patterson, *Harbormaster*

*Commission Members:*

David Glancy

Bob McHugh

Fran McMillen

Larry Niland

Keith Walo

Brad White

*Associate Members:*

Tom Anderson, Brian Cronin, Jeff Frank, Michael Gibbons, Steve Guard, Don Hourihan, John Murphy, Bill Schmid, Mike Sullivan



# REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2013.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

As a result of a winter with average snow cover, the 2013 season began with dry conditions and below average number of spring mosquitoes. Detection and treating larval mosquitoes was limited with the spring brood, because of the low water table, lack of larvae. Over 10,000 acres were aerial laticided using the Project plane and ground larviciding using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on May 31, 2013 and ended on September 20, 2013. The Project responded to 13,692 spray requests for service from residents. As part of our West Nile Virus control strategy a total of 69,712 catch basins were treated with larvicide in all of our towns to prevent West Nile Virus (WNV).

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping and ground larviciding, and adult spraying in areas of concern to protect public health.

The first virus isolations identified, in Plymouth County was on June 25, 2013, by the Massachusetts Department of Public Health State Lab, a *Culex pipiens/restuans* complex, a bird biting species was found to have West Nile Virus (WNV) in the town of Whitman. The first isolate of Eastern Equine Encephalitis virus (EEEV) from a *Culex pipiens/restuans* complex, in the town of Hanover on July 29, 2013. The 2013 season had a total of 20 EEE positive pool (50 or less mosquitoes) isolates, and 48 WNV positive pools trapped in Plymouth County as follows:



WNV 48 positive pools

2

WNV_city/towns_2013		
CITY_TOWN	WNV_pos_pools	MOSQUITO DISTRICT
ABINGTON	2	Plymouth
BRIDGEWATER	11	Plymouth
BROCKTON	1	Plymouth
CARVER	1	Plymouth
HALIFAX	5	Plymouth
HANOVER	1	Plymouth
HANSON	1	Plymouth
HINGHAM	1	Plymouth
LAKEVILLE	4	Plymouth
MARION	2	Plymouth
MIDDLEBORO	3	Plymouth
PEMBROKE	1	Plymouth
PLYMOUTH	1	Plymouth
ROCHESTER	2	Plymouth
ROCKLAND	2	Plymouth
WAREHAM	1	Plymouth
WEST BRIDGEWATER	3	Plymouth
WHITMAN	3	Plymouth
2013 PCMCP	48	
TOTAL 18	CONFIRMED POSITIVE	
CITIES/TOWNS	POOLS	



EEE_city/towns_2013		
CITY_TOWN	EEE_pos_pools	MOSQUITO DISTRICT
CARVER	1	Plymouth
KINGSTON	1	Plymouth
HALIFAX	2	Plymouth
HANOVER	3	Plymouth
HANSON	2	Plymouth
HINGHAM	2	Plymouth
PLYMPTON	1	Plymouth
ROCKLAND	2	Plymouth
MATTAPOISETT	1	Plymouth
WEST BRIDGEWATER	3	Plymouth
WHITMAN	2	Plymouth
2013 PCMCP	20	
TOTAL 11	CONFIRMED POSITIVE	
CITIES/TOWNS	POOLS	

2

Based on guidelines defined by the Massachusetts Department of Public Health’s “Vector Control Plan to Prevent WNV and EEE in Massachusetts”, the season began with all 28 Plymouth County Mosquito Control towns at “Low Risk Level ” for WNV. The season ended with eleven Plymouth County towns, Abington, Brockton, Rockland, Whitman, Hingham, West Bridgewater, Bridgewater, East Bridgewater, Hanson, Plympton, Kingston, and Halifax. Marshfield and Carver at the “Moderate Level” for WNV.

The season began with eleven towns at the “Moderate Risk Level” for EEE virus, West Bridgewater , Bridgewater, Middleboro, Lakeville, Rochester, Mattapoisett, Plympton, Kingston, Halifax, Marshfield and Carver . The season ended with one town, Middleboro at “Critical Risk” level and eight towns at “High Risk” level, Hanover, Rockland, Whitman, Hanson, Plympton, Halifax, and West Bridgewater. The towns of Norwell, Pembroke, East Bridgewater, Bridgewater, Kingston, Carver, Lakeville, Brockton, Abington, Hingham, and Mattapoisett end the season at “Moderate Risk” level for EEE virus.



There was no aerial intervention to reduce human biting bridge vector mosquitoes and enzootic transmission of EEE in the state this year. There were two confirmed human cases of West Nile virus in Plymouth County. There was a fatal EEE human case in Norfolk County that had a travel history in Plymouth County, in the town of Whitman. One fatal EEE horse case was reported in Middleboro with an onset date of 18 September 2013. PCMCP ended its trapping program on 16 September and DPH finished trapping on 9 October.

The Project conducted a joint research project with Bristol County Mosquito Control Project. The goal of this project was to study ways to improve the effectiveness of spring larvicide applications through the use of some new techniques that have been recently developed. The research involved using a combination of the insecticides B.t.i. and B.s., both chemicals environmentally selective bacterial agent. The research was very successful and we were able to demonstrate improved efficacy.

The public health problem of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health, Massachusetts State Reclamation and Mosquito Control Board and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on The Plymouth County Mosquito Control Project website [www.plymouthmosquito.org](http://www.plymouthmosquito.org) and the Massachusetts Department of Public Health website at [www.state.ma.us/dph/wnv/wnv1.htm](http://www.state.ma.us/dph/wnv/wnv1.htm).

The figures specific to the Town of Scituate are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Scituate residents.

**Insecticide Application.** 1,439 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

During the summer 3,267 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

**Water Management.** During 2013 crews removed blockages, brush and other obstructions from 100 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito



breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Machine Reclamation. 450 linear feet of saltmarsh ditch was reconstructed in Scituate using the Project’s track driven excavator.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Scituate was less than three days with more than 363 complaints answered.

Mosquito Survey. Our surveillance showed that the dominant mosquitoes throughout the district were generally *Culiseta melanura* and *Coquilleltidia perturbans*. In the Town of Scituate the three most common mosquitoes were *Cs. melanura*, *Ae. cinereus* and *Ae. vexans*.

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.org](http://www.plymouthmosquito.org) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Anthony Texeira  
Superintendent

Commissioners:  
John Kenney, Chairman  
Michael F. Valenti, Vice-Chairman/Secretary  
Kimberly King  
Cathleen Drinan



## REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works has one Mission: Provide cost-effective services to the residents of Scituate. The forty-eight DPW team members are organized into the following divisions focused on delivering service to our residents:

**The Highway and Grounds Division** is led by Superintendent Mike Breen. The members of this team maintain all playing fields, playgrounds, parks, roadsides, the Town forest, and two public cemeteries. In addition they pave, patch, paint, plow, sand and sweep over 100+ miles of public roads in Scituate. In 2013, this 19-person team paved Cedar Street, Summer Street from Clapp Road to the Norwell Town line, Common Street, Common Lane, Chester Street, Stone Road, Roslin Road, Captain Peirce Road and sidewalk from the RR tracks to Ann Vinal Road, Old Oaken Bucket Road from intersection at Maple to the Norwell Town Line. In addition, they installed or repaired over 300 feet of new drainage; cleaned the culverts in Sand Hills, Jericho Road @ Bay Ridge, Lighthouse Road, Spaulding Road @ Otis Road, Scituate Ave, and Henry Turner Bailey (two areas); removed sand and stone over wash from marsh areas behind Inner Harbor Road and Town Way Extension; and repaired or rebuilt over 50 catch basins and manholes across the Town. The Division responded to more than 100 emergency calls for sinkholes, accident clean-up, traffic light failures, water breaks, downed trees, ocean over-wash, power outages, and carcass removals. Winter was a very tough time for the Division due to several major storms (beach over-wash, trees, and debris in the roads). There was a tremendous amount of heavy snowfall resulting in the need to treat roadways 15-18 times with straight salt and complete 5 plowing events of extended duration. Once spring arrived the crews made sure that the parks, playgrounds and cemeteries looked good for Memorial Day, Independence Day, and numerous other special public events throughout the remainder of the year. (Mrs. Christine Johnson retired in the fall after 14 years of service to the Town.)

**The Engineering Division**, led by the Engineering Supervisor Kevin Cafferty, provides technical engineering and project management services for the DPW and various boards and committees. During 2013 the Division (a) completed water systems upgrades on Gannett Road, Hatherly, Surfside, Seagate; (b) completed seawall wall repairs



on Oceanside/Turner breach created by the 2010 storm; (c) started improvements to the seawall at the Lighthouse with CPC Funds; (d) submitted to FEMA damage reports from the Sandy and Nemo Storms; (e) accelerated work on inflow and infiltration with the Sewer Department; (f) completed construction of the Musquashcut Pond sewer project; (g) managed the paving and drainage improvements on newly accepted Pine View Drive and Circle, Hickory Lane and Perisimmon Drive; (h) started a two phase project of raising the grade in the Peggotty Beach parking lot; and (i) started planning and engineering for the improvements to of 24 miles of water mains to eliminate "brown water".

### 3

**The Water Division**, led by Jim DeBarros, has the mission to (a) deliver fresh, tasty water at 40 psi to every household in Scituate, (b) provide accurate, timely bills, and (c) meet future growth needs by investing in water sources, infrastructure and conservation. During 2013 the Division delivered 602 million gallons of water to customers in Scituate: 70% drawn from wells, 22% processed from surface water and 8% purchased from Marshfield for Humarock residents. The restriction on the use of lawn irrigation systems connected to the public water supply had a significant impact on reducing the summer-time demand on the system; we once again avoided a summer water ban even though most neighboring towns found this necessary. Water main breaks dropped from 21 to 13 as the direct result of reduced pressure on the system. Twenty three new homes and several new businesses were added to the water system, 12 new hydrants were installed, the OOB Treatment Plant clearwell was inspected internally, and nearly 1/3 of a mile of aged water mains were rehabilitated along Pine View Circle, Steinbeck Place, and Rachel's Way. The elimination of rust-colored water issues remains our #1 improvement priority. The Water and the Engineering Divisions have retained a major engineering firm to begin replacement of 24 miles of badly corroded pre-1935 cast iron water mains throughout Town. Town Meeting funded this work in October. Construction will begin in the spring. We expect the total replacement to be completed within three years.

**The Transfer Station**, led by the Engineering Supervisor Kevin Cafferty, is focused on a dual mission of (a) managing the disposal of household waste in a responsible and cost effective manner and (b) continuing to improve our Town's Reputation as a recycle leader. In

2013, the Transfer Station sent 3,415 tons of Blue Bags to the "waste-to-energy burner" at SEMASS, 2,394 tons of "C&D" to be recycled by New England Recycling in Taunton and over 2400 tons of paper, plastic, glass and metal to be recycled. In addition the Transfer Station team helped citizens responsibly dispose of TVs, propane tanks, scrap metal, and mattresses. The Transfer Station enterprise ended the year with a positive cash flow for the 5<sup>th</sup> year in a row, funded their capital requirements and built Retained Earnings.

**The Sewer Division**'s mission is to (a) manage the cost-effective treatment of wastewater from the connected residences and (b) expand the capacity of the treatment plant by eliminating the sources of ground water entering the system. Supervisor Bob Rowland and his team of 7 people manage the 24/7 operations to meet all the stringent regulatory requirements. In 2013 the Sewer Division treated 434 million gallons of wastewater, 3.2 million gallons of septage, and removed 2.7 million pounds of sludge cake. During the year the Division connected 107 additional residences, inspected 170 manholes, and relined 516 feet of sewer laterals. The Division continued its work to reduce the leakage of ground and surface water into the sewer system ("I&I reduction.") The outside engineering firm hired to help with this work conducted closed circuit TV inspections looking for leaking house laterals to eliminate this source of non-revenue producing inflow. With the completion of the District 1A (Musquashcut Pond area) expansion project, the Division expanded municipal sewer coverage to 308 new Scituate customers. (Mr. Leo Fiori retired in the fall after 14 years of service as a mechanic in the Division.)

**Energy Projects:** The 3-megawatt solar array was constructed on top of the Driftway Landfill and began operation on September 24<sup>th</sup>. This project produces one half of the Town's municipal energy load, requires no maintenance cost, and reduces our "carbon footprint." The "ESCO" energy conservation project is underway; our energy partner (AMERESCO) is implementing energy efficiencies throughout our schools and public buildings.

Respectfully,

Albert Bangert, Director of Public Works





## **2013 ANNUAL REPORT**

1/20/2014

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fourteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman.** Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

In 2013, the SSRC raised **\$73,702.57**: \$63,000 from municipal member dues, \$5440 in sponsorships, \$5,215 in grant funding and a \$47.35 donation. Those funds pay for the services of the Executive Director and for waste reduction and recycling activities that benefit our member towns. In addition to technical assistance, these activities **saved /earned Member Towns \$159,000.**

### **MATERIALS MANAGEMENT**

**Regional Disposal contract** – The SSRC combined the purchasing power of its member towns with that of **thirteen towns on Cape Cod**. In 2009, the SSRC was invited to join a regional long term disposal contract negotiation, facilitated and **funded by the Cape Cod Commission**. The CCC retained the services of John Giorgio, Esq., of Kopelman and Paige to assist.

Several disposal companies were considered to service a ten year contract, to begin in January 2015. Tip fees being offered to individual towns during the process were about \$72/ton. The process enabled our towns to identify competitors that vied for the over 100,000 tons/year of aggregated municipal solid waste. It resulted in proposals starting at \$55/ton, with the elimination of the Annual Minimum Tonnage, that can save our towns at least **ten million dollars** over the durations of the contracts. It also facilitated the establishment of advanced waste technology in the region.

**Household Hazardous Waste Collections** - The SSRC bids a contract on behalf of its member Towns for Household Hazardous waste Collections. The current contract was awarded to PSC Environmental. Member Towns avoided a setup fee and paid significantly less than State Contract rates using both contracts, **saving our towns \$16,900**. They also saved staff time to bid, schedule and publicize collections. The Executive Director assists at most events, and administers the billing.

**1,794 residents** attended **ten collections** held in 2013. The contract also enabled **104 residents and businesses** to attend other Member Towns' collections using the **reciprocal arrangement**.

**Textiles** - The SSRC had introduced Bay State Textiles to the managers, and negotiated a doubling of the rebate to \$100/ton for used clothing and textiles. BST worked with SSRC to establish several School Box Programs in 2013. The twelve SSRC towns and school systems hosting this program



diverted 474 tons of material in 2013 and earned rebates and incentives of over \$50,000. In addition, the diversion of this material from disposal saved another \$28,000.

**Electronic Waste** - the SSRC did a request for Quotes for E-Waste, and received five quotes. The RFQ confirmed that the qualified vendor most of our towns were using offered the best rates.

**Mercury** - Covanta SEMASS extends free mercury recycling benefits to all SSRC members, even those that don't send their MSW to SEMASS. SEMASS directly pays for mercury bearing waste delivered to Complete Recycling Solutions in Fall River. The SSRC helped to get the direct pay accounts set up, and assists Member Towns in directing their material to avoid cost to the towns.

CRS direct billed SEMASS for over \$9,000 worth of mercury bearing waste recycling in 2013 for SSRC Member Towns.

**Compost and Brush** - The SSRC extended the contracts for **compost screening** and **brush grinding** with Daniels Recycling, Letourneau Wood Products, Inc., and New England Recycling, Inc. A few towns used these contracts in 2013.

**Grant assistance:** The SSRC assisted five of our towns in receiving \$108,494 in Sustainable Material Recovery grant for 2013 through MassDEP.

## **PUBLIC OUTREACH:**

**"Refrigerator door prizes"** - The SSRC produced 24,000 card stock 5"x8" handouts, thanks to grants from MassDEP and Covanta SEMASS, and the donated design work of David White Storyboards. The graphics depict items that are "too good" and "too bad for the trash", directing the reader to the SSRC website and phone for more information. They are being distributed at municipal facilities, hazardous waste and other events, and through local realtors. Website traffic jumped 58% over 2012, and phone inquiries doubled.

[http://ssrcoop.info/images/keep\\_us\\_out\\_of\\_the\\_trash\\_handout\\_front\\_comp.jpg](http://ssrcoop.info/images/keep_us_out_of_the_trash_handout_front_comp.jpg)

[http://ssrcoop.info/images/keep\\_us\\_out\\_of\\_the\\_trash\\_handout\\_back\\_comp.jpg](http://ssrcoop.info/images/keep_us_out_of_the_trash_handout_back_comp.jpg)

**Website** - [ssrcoop.info](http://ssrcoop.info) provides town-specific recycling information, household hazardous product collection information, SSRC meeting minutes and annual reports, press releases, a monthly newsletter, and links to other sites. It logged 4139 visits in 2013, 3154 which were first time visitors.

**Press Contacts** - The SSRC is a resource to the local press on waste reduction, recycling, and the proper disposal of hazardous waste, and is a presence in print, radio and cable media.

11/19/2013 [South Shore Recycling Cooperative lauds Merle Brown for fifteen years of service](#)

11/6/2013 [South Shore Recycling Cooperative, Member Towns awarded \\$475K DEP Grants](#)

11/1/2013 [Scituate students experience the power of hands-on learning](#) Patriot Ledger,

7/11/2013 [Senator Pacheco, Rep. Lewis, & Claire Galkowski of Westwood featured at Legislative Forum on Waste Reduction](#)

2/21/2013 [Turn your rags into riches for Middleboro; Turn castoffs to cash for Plymouth Schools](#)

**Resident Contacts** - Member municipalities referred at least 130 residents' and municipal departments' questions to the executive Director in 2013 via phone and email to answer questions, about everything from asbestos and iodine handling to concrete disposal.

**Public and Professional Presentations** - The Executive Director spoke at five professional conferences about SSRC activities:

- **MassRecycle's R3 conference**, Universal Recycling Bill
- **Northeast Resource Recovery Association conference**, Universal Recycling Bill
- **MassRecycle Legislative Forum** panelist, Universal Recycling Bill
- **Boston Area Sustainability Group**, textile recycling
- **Solid Waste Association of North America Southern NE Chapter** conference, Universal Recycling Bill

**Tours** - In 2013, the SSRC hosted a tour for our solid waste managers and residents at **Ras Tech** in Brentwood, NH, which processes and remanufactures asphalt roofing shingles.

**Kingston Transfer Station Grand Reopening** – the director spoke at this October celebration

**Marshfield Fair Recycling** - the SSRC supported **recycling** at the **Marshfield Fair** for the tenth consecutive year. While public education is the priority, six tons of material was also recycled and composted. Since inception, 56 tons of Fair waste has been diverted to higher use.

**Middleboro Krazy Days** – The SSRC exhibited and mingled with residents at this 2 day event

**Scituate 7<sup>th</sup> Grade Field Trip presentation**- the director staffed the recycling station during this October school outing, and taught the students why recycling is important

**Scituate Municipal Department waste audit, recycling training**- the director evaluated municipal building waste management, and gave department heads a class in why and how to reduce their waste

**Leading the Sustainable Wey**- the SSRC exhibited at this Weymouth school and community event

### **ADVICE, ASSISTANCE AND NETWORKING.**

The Executive Director's help is frequently sought by the solid waste managers. She maintains regular contact with them, updates them on current trends, and advises on specific needs each town has.

A sample of the assistance she provided and problems she helped solve in 2013 included:

- Attended committee/board meetings in **Abington, Duxbury, Hanson (3), Kingston, Norwell and Weymouth.**
- Convened meetings with **disposal service providers** to discuss proposals
- Collected, evaluated and shared **recycling and disposal cost, tonnage and fee data**
- Assisted **Scituate** in obtaining proposals for recycling services at the Marina
- Provided advice and help with a **wide range of issues** including curbside collection rate structure, Christmas tree recycling, propane tanks, textiles, a mercury spill, fluorescent tubes, school milk cartons and food waste management.
- Provide current index and regional **commodity pricing** for materials of interest to our managers.

**Newsletter** - The SSRC publishes monthly **Updates** filled with information of immediate interest to the South Shore solid waste community. The Updates are sent via email, and are posted online at [ssrcoop.info/index.php/news-a-media/news-media-newsletters](http://ssrcoop.info/index.php/news-a-media/news-media-newsletters)

**Monthly Meetings** - The SSRC provides **networking opportunities** and information sharing at our well-attended monthly meetings. Each meeting features a guest speaker. Solid waste collection, disposal, recycling service, outreach, pricing and proposed laws and regulations are discussed.



January - Harvest Power  
February - PSC Environmental  
March - Bay State Textile; Positive Effects, LLC  
April - Troupe Waste Services  
May - Secure-A-Lot; CRTRecycling  
June - New Bedford Waste Services  
August - Waste Zero (no quorum)  
September - Ras-Tech  
October - Covanta SEMASS  
November - Positive Effects, LLC; 15th anniversary  
December - Zero Waste Solutions


## **ADVOCACY**

- The Executive Director attends **policy meetings and conferences** hosted by MassDEP, Solid Waste Association of North America, Council of SEMASS Communities, MassRecycle, and the Northeast Resource Recovery Association. She acts as a liaison between the Board and the State organizations and reports relevant information back to the Board.
- In 2013, the SSRC Executive Director met with several legislators to discuss pending legislation, and testified at two Committee hearings at the State House.

The SSRC has been a strong and consistent voice with a growing coalition of organizations to move these cost saving measures forward both at the State House and in the recycling community.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,



Claire Sullivan Galkowski, Executive Director, South Shore Recycling Cooperative



# South Shore Recycling Cooperative Board of Directors 2013

TOWN	FIRST	LAST	C/O	POSITION
Abington	Susan	Brennan	BOH	Commissioner
	Sharon	White	BOH	Agent
Cohasset	Merle	Brown	citizen	SSRC Vice Chairman
	Mary	Snow		Highway Dept. Admin. Asst; SSRC Treasurer
Duxbury	Peter	Buttkus	DPW	Director
	Ed	Vickers	DPW	Assistant Director
Hanover	Victor	Diniak	DPW	Superintendent
	Steven	Herrmann	DPW	Foreman
Hanson	Deborah	Brownell	Recycling Committee	Appointee
	open			
Hingham	Randy	Sylvester	DPW	Superintendent
	Stephen	Messinger	Transfer Station	Foreman
Kingston	Paul	Basler	Streets, Trees & Parks	Superintendent
	Eugene	Wyatt	Recycling Committee	Appointee
	Douglas	Buitenhuys	Recycling Committee	Appointee
Middleboro	Christophe r	Peck	DPW	Director
	Andy	Bagas	DPW	Director
Norwell	Brian	Flynn	BOH	Agent
	Vicky	Spillane	Recycling Committee	Appointee
	Joanne	Dirk	Recycling Committee	Appointee
	Norm	Thoms	Recycling Committee	Appointee
Plymouth	Kerin	McCall	Environmental Mgmt.	Env. Technician
	Gregory	Smith	DPW	Solid Waste Coordinator
Rockland	Rudy	Childs	citizen	Appointee
	Stephen	Nelson	BOH	Commissioner
	Victoria	Diebel**	BOH	Commissioner
	Janice	McCarthy**	BOH	Agent
Scituate	Albert	Bangert	DPW	Director
	Kevin	Cafferty	DPW	Asst. Director ; SSRC Chairman
Weymouth	Robert	O'Connor	DPW	Director Emeritas; SSRC Secretary
	Kathleen	McDonald	DPW	Principal Clerk
Whitman	Bruce	Martin	DPW	Director
	Lou	D'Arpino	BOH	Health Inspector
	Elonie	Bazanson	DPW	Manager

*Italics indicate appointment through June 2013*  
 \*\* alternate

	Bay State Textile tons	BST rebates , avoided disp cost	SEMASS Hg reimb, CRS direct pmts	HHW cars	HHW reciprocity use	contract cost savings (State Contract comp)	HHW admin, on site staff time	HHW total value	disposal contract savings	Total
Abington	24.49	\$4,541	676.83	73	0	\$ 545.50	\$ 150.00	\$ 695.50		\$5,913
Cohasset	35.75	\$6,971		22	2	\$ 476.00	\$ 150.00	\$ 626.00		\$7,597
Duxbury	102.15	\$20,430	1099.31	64	20	\$ 584.00	\$ 150.00	\$ 734.00		\$22,263
Hanover	15.25	\$2,669	623.08	203	2	\$ 1,365.00	\$ 300.00	\$ 1,665.00	\$33,750	\$38,707
Hanson	12.63	\$1,958						\$ -		\$1,958
Hingham	39.76	\$8,151	1879.6	297	18	\$ 1,905.00	300.00	\$ 2,205.00		\$12,235
Kingston	24.39	\$3,659	1171.97	118	6	\$ 897.60	\$ 150.00	\$ 1,047.60		\$5,878
Middleboro	6.07	880.15		47	1	\$ 76.00	\$ 300.00	\$ 376.00		\$1,256
Norwell	0	\$0		27	17	\$ 472.00	\$ 150.00	\$ 622.00		\$622
Plymouth	63.79	\$11,069	1654.77	290	11	\$ 1,023.60	\$ 600.00	\$ 1,623.60		\$14,347
Rockland				35	10	\$ 484.00	\$ 150.00	\$ 634.00		\$634
Scituate	78.41	\$15,682	1111.07	129	3	\$ 1,136.25	\$ 150.00	\$ 1,286.25		\$18,079
Weymouth	63.25	\$14,150	747.21	419	6	\$ 4,153.72	\$ 600.00	\$ 4,753.72		\$19,651
Whitman	7.88	\$1,395	127.53	34	8	\$ 477.00	\$ 150.00	\$ 627.00	\$21,525	\$23,674
Total	473.82	\$78,180	\$9,091	1758	104	\$13,595.67	\$3,300.00	\$16,895.67	\$55,275	\$159,442





## REPORT OF THE SCHOOL COMMITTEE

2013 was a year of new beginnings. With the generous support of the town meeting attendees, the Scituate School Department was given \$750,000.00 to proceed with the Gates School Feasibility study which looks at the entire school system but primarily focuses on the future of the Gates Intermediate School. First, a school building committee was formed and after several meetings and presentations, selected an OPM (owner's project manager) Daedalus. Next, the MSBA (Massachusetts School Building Authority) and our town representatives including Daedalus selected the architect and design firm Dore and Whittier to lead us through the feasibility study and help us navigate the process of creating a new Gates.

2013 was also a time of new beginnings in instruction and visioning. Dr. Frank Locker, an educational consultant, led a group of educators, students, parents, and townspeople on a three day workshop to create a new vision for the Scituate Public Schools. Not only is this an important step in the MSBA process, but it is also vital so that the school system has a focused direction in the years to come. From this work emerged Scituate Public Schools' new accountability plan which will direct our schools' efforts and resources for the next five years.

Our dedication for moving ahead in technology lead to the creation of a new "Bring Your Own Device to School" policy which allows students to bring their own internet accessible electronic devices to school to be used in classroom instruction. This will allow the educational experience in Scituate to escape the walls of the classroom and to connect to the world in real time. We also have developed and placed 21<sup>st</sup> century classrooms in each school, as well as intensified our use of Aspen, a student information site that is accessible by parents, so that school and home contacts can be easier and timelier. A new Scituate School Website makes access to important information and links clearer and more efficient, and we continue to strive to keep Scituate students current in 21<sup>st</sup> century skills with a new emphasis on project based learning which requires up to date technology.

Some of Scituate's schools have been selected to test out the new PARCC assessments this spring as a precursor to the roll out of the new national PARCC assessment which is tied to the Common Core Standards. A new state mandated educator evaluation system has rolled out this year. All educators in the Scituate school System will follow new guidelines and policies concerning instruction, professional development, and communications with school and family. This process is very time consuming and data intense.

The Scituate Public Schools' policy manual is getting a new review, and obsolete or out of date policies and procedures will be removed or updated.

Under Superintendent McCarthy's guidance, important and necessary changes are taking place. It is an exciting time for the Scituate Public Schools, and with the continued support of the people of Scituate, the Scituate Public Schools will continue to strive for excellence.

4

Sincerely,

Richard Hebert  
Chairman  
Scituate School Committee



## REPORT OF THE SCITUATE SUPERINTENDENT OF SCHOOLS

The Year 2013 was a significant one for the future of the Scituate Public Schools. A new vision and strategic plan was developed that will guide the future of our schools for the next five to ten years, and perhaps beyond. The process of developing a new strategic plan began with a three-day visioning workshop in June under the direction of Dr. Frank Locker, an internationally known educational planner who has worked with many communities in developing a future vision of their school system and how facilities help to support that vision. The purpose of our work was twofold. First, since we were involved in a feasibility study with the Massachusetts School Building Authority on the future of the Gates Intermediate School, the vision would be the first step in developing an educational plan for Gates and our school system. Any future renovation or replacement of Gates must support that educational plan. Secondly, the current five-year strategic plan for the Scituate Public Schools was expiring and we needed to develop a new plan to drive decision-making and continuous improvement in our schools for the next five years.

4

The Visioning Team we assembled represented a cross section of our school community. The vision had to represent the collective hopes and dreams and diverse opinions of all members in order to ensure its ability to become embedded in our culture and be able to stand the test of time. Of the forty-seven individuals invited to participate, ten were students and ten were parents, representing over forty percent of the participants. Ensuring the voice of the prime beneficiaries of our educational program was captured in the vision was a paramount objective. A full vision report will be presented separate from this plan

Once a draft of a vision was complete, The District Leadership Team, consisting of the Superintendent, Assistant Superintendent, Business Manager, Director of Special Education, the METCO Director, six principals, three assistant principals, and eight department chairs/coordinators, and the President of the Scituate Teacher's



Association, underwent a two-day process to develop a new strategic plan. Using the Department of Elementary and Secondary Education's District Self-Assessment Tool, the district was able to determine its level of compliance with the six standards and twenty-three indicators generally believed to have the greatest impact on student achievement. The most recent MCAS scores were also analyzed. Through this process, two standards, Curriculum/Instruction and Assessment, were identified as target areas for improvement. Also identified was the need for the Scituate Public Schools to focus on our high needs subgroups if we expect to close achievement gaps and attain Level One status in the state's new accountability system.

Our new vision statement, given the acronym SEE for the Scituate Educational Experience, came from that visioning and strategic planning process. It reads as follows;

**4** *The Scituate Educational Experience fosters a culture that is inclusive, collaborative and supportive to promote genuine relationships intended to develop strong connections between and among students, the school, and the greater community. This culture harnesses and develops students' confidence, resilience and natural curiosities so they have the courage to creatively solve problems and overcome obstacles in reaching their full potential. The foundation of this experience is an agreed upon standards-based PK-12 curriculum, vertically and horizontally aligned across and between grade levels and schools. This rigorous and relevant curriculum is universally accessible to all students ensuring they graduate college, career and life ready. Research-based and differentiated instructional practices are uniformly employed by well-trained and highly skilled teachers across the district, further ensuring access to a common educational experience for all students. Curriculum and instructional practices are regularly reviewed by grade level, department, school, or district-based teams using data from common assessments and revised as needed to be responsive to the changing learning needs of students. Using a Project-Based Learning approach, teachers and students are highly engaged in interdisciplinary projects grounded in real-world*

*experiences that promote collaboration, communication, higher order thinking, and creative problem-solving skills. School facilities, structures and schedules are reimagined to create flexibility and adaptability to changing educational and community needs. The seamless integration of technology into teaching and learning has changed how, where and when students learn. The Scituate Public Schools values its staff, students, families, and community as partners in shaping this educational future that challenges the status quo, embraces innovation, and collaboratively creates a 21st Century educational program that ensures our students are well prepared to succeed and thrive as global citizens in a rapidly changing world.*

This new vision and strategic plan will help guide all educational, personnel, facility, and financial decisions we make over the next five to ten years. With well thought out goals and strategic objectives, we will ensure that resources are directed to ensure focused and optimal learning for all students. The plan is based on the simple premise that all children, regardless of street address or ability, should be exposed to the same high quality teaching and learning expectations so that they graduate college, career and life ready. This is no easy task and will take the collective effort of all stakeholders to ensure this happens.

One place where the vision became a tangible driving force was the MSBA Gates Feasibility Study. This year saw the formation of our school building project team, Daedalus Projects Inc. and Dore and Whittier Architects. Through the visioning process, Daedalus and Dore and Whittier have taken our ideas of best educational practice for the 21<sup>st</sup> Century and turned them into a school design that will be a model for future teaching and learning and ensure our students are well prepared for the ever changing and dynamic world they will enter into as graduates of the Scituate Public Schools.

Educationally our schools are performing well, however we cannot rest on our past success. New national standards, the Common Core, have been developed in ELA and Math requiring our schools to revise curriculum standards. The school district is currently in the process of



a major five-year curriculum revision process in all subject areas using the Understanding by Design (UbD) approach. We are also incorporating 21<sup>st</sup> Century knowledge and skills into our curriculum. It is no longer sufficient for our students to have traditional content knowledge and the basic reading, writing and numeracy skills, but rather also have the necessary skills to be college and career ready for the jobs of the future. The ability to communicate, collaborate, and critically and creatively solve-problems should be essential skills required of all graduates. The new standards will also bring forward a new assessment replacing MCAS in 2015. This new assessment, known as PARCC, will expand testing to all grades from third through eleventh. In addition, students will not only be required to demonstrate content knowledge on a traditional paper and pencil test, but will be asked to take an online performance-based assessment.

#### 4

We continue to maintain our efforts in building security and technology, thanks to community support for our capital plan. Our school's security system was significantly revised over the past two years and completed in 2013, ahead of schedule and under budget. The system ensures controlled access to our buildings during the school day and twenty-four hour monitoring through video surveillance. Although no amount of technology can make a school one hundred percent secure, Scituate has come a long way from the recent days of uncontrolled access to our school buildings.

Speaking of technology, the Scituate Public Schools continue to move forward as a leader in technology innovation in public education. A major investment in technology infrastructure and educational technology tools, along with providing adequate support staffing, have allowed teachers to begin to transform the way they teach and students learn. The majority of our classrooms are now outfitted with LCD projectors and document cameras, while many others have SMART boards, E-Beam technology, clicker response systems, and other technology tools. We even established six model classrooms of the 21<sup>st</sup> Century that are fully equipped with the latest in technology and furniture that supports collaborative and flexible teaching and learning.



Policies have changed to allow students in Grade 7 through 12 to bring their own technology to school and use it for educational purposes. Laptops and tablets have been purchased to ensure all students have equal access to technology. A new district website and use of social media have transformed the way we communicate with our public. The schools of Scituate’s future are not the schools of its past and we are ensuring that our children have the tools and skills necessary to prepare them well for both college and career.

In closing, I share with you our school district goals for the next five years. By committing to these goals and ensuring adequate resources are directed to this plan, I have no doubt that the Scituate Public Schools will continue making steady progress and become not only one of the top performing school districts in Massachusetts, but that our students will be able to compete with any students nationally and globally in being prepared for college, career and life in the 21<sup>st</sup> Century.

**2013-2018 Scituate Public School District Improvement Goals**



1. By September 2018, 100% of the Scituate Public Schools Curriculum will be horizontally and vertically aligned across and between grades and schools, and aligned with state frameworks to provide a guaranteed, comprehensive, accessible, relevant, and rigorous 21st Century educational program as evidenced by published written UbD curriculum guides, observable classroom instruction, and proficiency on state assessments.
2. Through an instructional program emphasizing high expectations for all students, Project-Based Learning (PbL), co-teaching, research-based instructional strategies, using data to inform instruction, and tiered systems of support, every student, by September 2018, will be exposed to an agreed upon, consistent approach to teaching and learning and will minimally complete and present one interdisciplinary project to

meet a community need, thereby demonstrating mastery of the agreed upon standards-based PK-12 curriculum and grade-level proficiencies.

3. By September 2018, teams of teachers across all grades and/or departments will collaboratively create, implement and monitor between four to eight common benchmark assessments, as well as two district-determined measures, to guide instruction, provide next step strategies to promote student growth, and measure teacher impact on student learning.
4. By September 2018, schedules and structures will be researched and recreated to provide sufficient flexibility to maximize the most efficient and effective use of student learning time and provide time for staff collaboration and professional development within and outside of the school day and year.
5. We will develop comprehensive facility and technology plans so that by September 2018 we have created, or planned for the creation of, schools where technology is seamlessly integrated into teaching and learning and students and teachers are able to collaborate, communicate and creatively solve problems using 21st Century knowledge and skills.
- 6.

On behalf of all the dedicated educators of the Scituate Public Schools I thank the citizens for their generous and continued support of our schools, staff and children, and I pledge to work tirelessly to ensure that our school district's best days remain yet to come.

Sincerely

John E. McCarthy  
Superintendent of Schools

## DIRECTORY

### Scituate School Committee

Mr. Richard Hebert, Chairman  
21 Walnut Avenue  
Scituate, MA 02066  
781-545-7277

Mr. Michael Long, Vice Chairman  
12 Summit Avenue  
Scituate, MA 02066  
781-413-5495

Ms. Robyn Levirne, Secretary

Mrs. Brenda L. Bowen  
28 Stockbridge Road  
Scituate, MA 02066  
781-545-6823

Mr. Michael C. Hayes  
35 Allen Place  
Scituate, MA 02066  
781-545-3705

### School Administration

John E. McCarthy  
Superintendent of Schools  
606 Chief Justice Cushing Highway, Scituate  
781-545-8759, x311

Jill Proulx, Ph.D.  
Assistant Superintendent of Curriculum, Instruction and Staff Development  
606 Chief Justice Cushing Highway, Scituate  
781-545-8759, x321

Paul G. Donlan, B.S.  
Director of Business and Finance  
606 Chief Justice Cushing Highway, Scituate  
781-545-8759, x300



**School Administration**

Dianna Mullen

Director of Special Education

606 Chief Justice Cushing Highway, Scituate

781-545-8759, x322

**Scituate High School**

Robert Wargo

Principal

606 Chief Justice Cushing Highway

Scituate

781-545-8750

**Gates Intermediate School**

Sarah Shannon.

Principal

327 First Parish Road

Scituate

781-545-8760

**Cushing Elementary School**

Mary Ohrenberger, C.A.G.S.

Principal

One Aberdeen Drive

Scituate

781-545-8770

**Hatherly Elementary School**

Mari-An Fitzmaurice, M.A.

Principal

72 Ann Vinal Road

Scituate

781-545-8780

**Jenkins Elementary School**

Jennifer Arnold

Principal

54 Vinal Avenue

Scituate

781-545-4910

**Wampatuck Elementary School**

Linda Whitney

Principal

266 Tilden Road

Scituate

781-545-8790

Kayla Agan	Aren Capodanno	Grace Duffey *	Kathleen Harrigan
CharlesAhl*	Tucker Ciessau	ReginaDwyer	Melissa Harris
Fiona Amelang	Melanie Coan	Taylor Eckstrom	Sara Haskell
Madelyn Anthony *	Dylan Collins	MollyFarrell	MichaelHassett *
Ashley Avila	Grady Comeau	AndrewFiddler*	TheresaHebert*
Griffin Baker	Daniel Cooney	Sarah Finnegan *	Emily Hermance *
Hailey Banks *	Patrick Cooney	CaitlinFitzmaurice	KathrynHewitt*
Paul Barnes	JenniCoppola *	Matthew Flanagan	Audrey Hoffman
Hope Barrow	Robert Corbin III	Ross Flieger-Allison *	Hannah Hoffman *
Nicole Begnal *	CourtneyCottle	RebeccaFoote*	SarahHoffman *
Gideon Berstein	Samantha Coughlan	Colleen Ford	HenryHolmes *
Teresa Besse	David Cox	WilliamFord	Connor Horgan *
Katherine Black *	Scott Crowley	RyanForde	TrevorHorgan
JoshuaBlacker	StevenCrowley*	John Foster *	Jane Humphrey *
CallaBouchie	Thomas Cuneo	Katelyn Fougere *	GregoryHurley
Clifford Bowe	Brady Cunningham	Megan Fountaine	Jillian Hutt
John Brady	JosephDaileader*	Emma Freeman	John Kahrs *
Olivia Branton *	ChristopherDeAngelo *	Benjamin Garman *	AmandaKaskiewicz*
Thomas Brennan	Andrew Del Grosso	Cara Gaziano *	Molly King
EmilyBrown*	Mark Del Grosso	Evan Geary	JosephKoelsch *
Christopher Buckell	AleceDemetriades	Matthew Gentile *	Zachary Koziel
Daniel Buckley	ScottDesmond	PatriciaGerbis	Carter Kupchella *
Hannah Buckley *	ArielDickerman*	Connor Gibbons	EmilyLaw*
Michael Bulman	Patrick Dixon	Abigail Granigan	NikiLazaris
BridgetBurke*	Elizabeth Doherty *	Audrey Grandmont	Christopher LeClair
MichaelCaliri	MichelaDoherty*	AlexanderGunn	TylerLewis
Darian Callahan	AndrewDon	RileyGuyette	MatthewLeyva
Michael Cangemi	Molly Driscoll *	BrandonHagen *	AndrewLinker*

## 2013 Class Members

Gregory Logue	Ryan Najarian *	Reilly Sheridan *	Nicholas Walker
Gabriela Lopez *	Cornac O'Halloran	Nicholas Shooshan	James Walkins
Micaela Lovering	Luke O'Malley *	Hannah Smalls	Jody Walls
Daniel Lynch	Julianna O'Sullivan	Anna Smith *	Tess Walter *
Marie MacCune *	Taran O'Toole	Christopher Smith	Kelsey Werner
Sean MacDonald *	John Page	Desiree Snyder *	John White *
Kristi MacEachern	Shaia Palmer *	Robert Sommer	Marisa White
Alejandro Macedo *	Brigitte Pare *	Curtis Spalt	Elizabeth Whitehouse *
Kaylee Mahoney *	Matthew Peterson	Robert Stanton	Nikki Yang *
Kristina Mahoney *	Cal Pettinelli *	Michael Stewart	Henry Young
Carolyn Malone	John Pinkham	Hannah Stokes *	Lindsay Zappolo
Peter Marathas *	Jane Polito	Madison Stone *	
Grace Marhoffer	Eleanor Quenzer *	Sheila Strong *	
Claire Markham	John Ralston	Hunter Sullivan	
Marisa Marshalka *	Chelsey Riccardi	Roisin Sullivan *	
Danielle Martin	Emily Richard *	Paul Svensen	
Kelly Martin *	Christopher Robotham *	Joseph Sweeney	
Khari Mason	John Rosen	Christopher Sylvester	
David Mavilia	Arthur Rosenquist	David Sylvester	
Brendan May *	Stephen Rothstein	Anna Talbot	
Bradford McCluskey * Kylie McCue	William Russell *	Elizabeth Tedeschi * Kylie Toney	
Julia McIntosh	Shannon Ryan Zoe Ryan *	Justice Trask Keaton	
Matthew McRea	Dante Sacchitella Junaid	Trevena	
Christopher Michaud Annie Miller *	Sadek Rachel Sandham	Briana Trifiro * Patrick Twohig	
Jeffrey Murray	Tyler Serra Morgan Sheehan	Kaurianna Tyler Daniel Versace	

\* Members of the National Honor Society have a four year average of A- or higher.

Members wear gold tassels.



2013 Scituate High School Scholarships	
SCHOLARSHIP	FORMAL NAME
American Legion George H. Mealy Post #118	Barrow, Hope
American Legion George H. Mealy Post #118	Ford, Colleen
American Legion George H. Mealy Post #118	Zappolo, Lindsay
Ann Peters Scholarship	Smalls, Hannah
Barker Tavern Scholarship	Polito, Jane
Brendan Ryan Memorial Scholarship	Driscoll, Molly
Brendan Ryan Memorial Scholarship	Walter, Tess
C.O.R.S.E. Scholarship	Fountaine, Megan
C.O.R.S.E. Scholarship	Granigan, Abigail
C.O.R.S.E. Scholarship	McLevedge, Jessie
C.O.R.S.E. Scholarship	Yang, Nikki
Carol Vollmer Scholarship Fund	Hebert, Theresa
Carol Vollmer Scholarship Fund	Hermance, Emily
Christopher Cook Scholarship	Haskell, Sara Beth
Christopher Cook Scholarship	Hebert, Theresa
Conway Insurance Agency, Inc	MacDonald, Sean
DAR Scholarship	Sommer, Robert
EDUCE Foundation Scholarship	Lazaris, Niki
Ellen Brown Memorial Scholarship	Branton, Olivia
Ellen Brown Memorial Scholarship	Cangemi, Michael
Ellen Brown Memorial Scholarship	Fiddler, Andrew
Ellen Brown Memorial Scholarship	Sommer, Robert
First Parish Social Justice Scholarship	Stokes, Hannah
Friends of Scituate Commission on Disabilities Award	Cooney, Patrick
Friends of Scituate Commission on Disabilities Award	Dwyer, Regina
Friends of Scituate Commission on Disabilities Award	Flanagan, Matthew
Friends of Scituate Commission on Disabilities Award	Grandmont, Audrie

SCHOLARSHIP	FORMAL NAME
Friends of Scituate Commission on Disabilities Award	Leyva, Matthew
Friends of Scituate Commission on Disabilities Award	McCue, Kylie
Friends of Scituate Commission on Disabilities Scholarship	McLevedge, Jessie
Friends of Scituate Commission on Disabilities Scholarship	Yang, Nikki
Friends of Scituate Recreation Scholarship	Burke, Bridget
Friends of Scituate Recreation Scholarship	Dickerman, Ariel
Friends of Scituate Recreation Scholarship	Freeman, Emma
Friends of Scituate Recreation Scholarship	Haskell, Sara Beth
Friends of Scituate Recreation Scholarship	McCluskey, Brad
George "O'bie" O'Brien Memorial Scholarship	White, Jack
George and Ruth Kelly Family Scholarship	Blacker, Joshua
George and Ruth Kelly Family Scholarship	Monahan, Madeline
Gregory Moynahan Memorial Scholarship	Gaziano, Cara
Gregory Moynahan Memorial Scholarship	Walker, Nicholas
Gregory Moynahan Memorial Scholarship	White, Jack
Gulf River Association Scholarship	Foote, Rebecca
Harbour Insurance Agency Scholarship	Begnal, Nicole
Harbour Insurance Agency Scholarship	King, Molly
Harbour Insurance Agency Scholarship	O'Toole, Tarran
Hingham Federal Credit Union Scholarship	Hermance, Emily
Hingham Federal Credit Union Scholarship	Stewart, Michael
Hingham Federal Credit Union - Horace Mann Scholarship	Ralston, John
Irene M Kiniry Memorial Scholarship	Kaskiewicz, Amanda
Jessica Lee Stark Memorial Scholarship	Driscoll, Molly
John David Reidy, Jr. Memorial Scholarship	Dickerman, Ariel
John David Reidy, Jr. Memorial Scholarship	Mahoney, Kaylee
John David Reidy, Jr. Memorial Scholarship	Talbot, Anna
Joseph C. Driscoll Memorial Scholarship	Foster, John
Knights of Columbus Scholarship	Brady, John
Knights of Columbus Scholarship	Collins, Dylan



SCHOLARSHIP	FORMAL NAME
Knights of Columbus Scholarship	Don, Andrew
Knights of Columbus Scholarship	Driscoll, Molly
Knights of Columbus Scholarship	Ford, Colleen
Knights of Columbus Scholarship	Martin, Danielle
Knights of Columbus Scholarship	Mavilia, David
Leroy E. Fuller Scholarship	Agan, Kayla
Leroy E. Fuller Scholarship	Freeman, Emma
Lester Gates Memorial Scholarship	Dickerman, Ariel
Loretta Quinlan Student Scholarship	Tedeschi, Elizabeth
Louis C. Vanderstreet, Jr. Memorial Scholarship	White, Marisa
Mary E. LeClair Memorial Scholarship	Kaskiewicz, Amanda
McSweeney & Ricci Memorial Scholarship	Holmes, Henry
McSweeney & Ricci Memorial Scholarship	Yang, Nikki
Mount Hope Improvement Society Scholarship	Capodanno, Aren
Mount Hope Improvement Society Scholarship	Hutt, Jillian
Mount Hope Improvement Society Scholarship	Palmer, Shaia
Murray Northey Fund Scholarship	Harrigan, Kathleen
Murray Northey Fund Scholarship	Hurley, Gregory
Murray Northey Fund Scholarship	Stone, Madison
Murray Northey Fund Scholarship	Sullivan, Hunter
Paul and Eleanor Young Fund Scholarship	Hoffman, Sarah
Paul Williams Memorial Scholarship	Hurley, Gregory
Pilgrim Festival Chorus Scholarship	Fiddler, Andrew
PJ Steverman Memorial Scholarship	Russell, William
Regina E. Burrows Scholarship	Polito, Jane
Richard C. Minehan Memorial Scholarship	Lopez, Gabriela
Richard C. Minehan Memorial Scholarship	Miller, Annie
Rotary Club of Scituate Scholarship - Alden H. Mitchell	MacCune, Marie
Rotary Club of Scituate Scholarship - Alden H. Mitchell	Trevena, Keaton
Rotary Club of Scituate Scholarship - Jared E. Fitzgerald	Zappolo, Lindsay



SCHOLARSHIP	FORMAL NAME
Sally Bailey Brown Scholarship	DelGrosso, Mark
Sally Bailey Brown Scholarship	DelGrosso, Andrew
Satuit Masonic Lodge Scholarship	Stone, Madison
Satuit VFW Post 3169 Scholarship	Ford, Colleen
Satuit VFW Post 3169 Scholarship	Mahoney, Kaylee
Satuit VFW Post 3169 Scholarship	Martin, Danielle
Sci-Coh 8th Grade Coaches Scholarship	Comeau, Grady
Sci-Coh 8th Grade Coaches Scholarship	Daileader, Joseph
Sci-Coh 8th Grade Coaches Scholarship	Gaziano, Cara
Sci-Coh 8th Grade Coaches Scholarship	Rosen, John
Scituate Arts Association Scholarship	Anthony, Madelyn
Scituate Beach Association Scholarship	Brady, John
Scituate Beach Association Scholarship	Gaziano, Cara
Scituate Beach Association Scholarship	Richard, Emily
Scituate Federal Savings Bank Scholarship	Driscoll, Molly
Scituate Firefighters Scholarship	Ford, Colleen
Scituate Firefighters Scholarship	Gerbis, Patricia
Scituate Firefighters Scholarship	Hermance, Emily
Scituate Firefighters Scholarship	Holmes, Henry
Scituate Firefighters Scholarship	Stewart, Michael
Scituate Firefighters Scholarship	Strong, Sheila
Scituate Health Services Scholarship	Finnegan, Sarah
Scituate Health Services Scholarship	MacEachern, Kristi
Scituate Little League Scholarship	Cangemi, Michael
Scituate Little League Scholarship	Don, Andrew
Scituate Little League Scholarship	Fiddler, Andrew
Scituate Little League Scholarship	Gibbons, Connor
Scituate Little League Scholarship	LeClair, Christopher
Scituate Police Relief Association Scholarship	Ford, Colleen
Scituate Police Relief Association Scholarship	Mavilia, David

SCHOLARSHIP	FORMAL NAME
Scituate Police Relief Association Scholarship	Stewart, Michael
Scituate Soccer Club - Ryan Fay Scholarship	Marshalka, Marisa
Scituate Soccer Club Scholarship	Logue, Greg
Scituate Teachers Association Scholarship	Bouchie, Calla
Scituate Teachers Association Scholarship	Don, Andrew
Scituate Teachers Association Scholarship	Fiddler, Andrew
Scituate Teachers Association Scholarship	Gaziano, Cara
Scituate Teachers Association Scholarship	Hebert, Theresa
Scituate Teachers Association Scholarship	Hoffman, Sarah
Scituate Teachers Association Scholarship	Kaskiewicz, Amanda
Scituate Teachers Association Scholarship	Ryan, Zoe
Scituate Woman's Club Scholarship	Horgan, Connor
Scituate Woman's Club Scholarship	Tedeschi, Elizabeth
Scituate Youth Center Scholarship	Bulman, Michael
Scituate Youth Center Scholarship	Cangemi, Michael
Scituate Youth Center Scholarship	Coppola, Jenni
Scituate Youth Center Scholarship	Cox, David
Scituate Youth Center Scholarship	Fontaine, Megan
Scituate Youth Center Scholarship	Logue, Greg
Scituate Youth Center Scholarship	Martin, Danielle
Scituate Youth Center Scholarship	Miller, Annie
Scituate Youth Center Scholarship	O'Toole, Tarran
Scituate Youth Center Scholarship	Richard, Emily
Scituate Youth Center Scholarship	Rosen, John
Scituate Youth Center Scholarship	Ryan, Zoe
Scituate Youth Center Scholarship	Svensen, Paul
Service Master Unsung Hero Award	Ahl, Charles
Service Master Unsung Hero Award	Burke, Bridget
Shawn Patterson Memorial Scholarship	Brady, John
Shawn Patterson Memorial Scholarship	Harris, Melissa



SCHOLARSHIP	FORMAL NAME
Shawn Patterson Memorial Scholarship	Russell, William
Shawn Patterson Memorial Scholarship	Walker, Nicholas
South Coastal Bank Scholarship	Comeau, Grady
South Coastal Bank Scholarship	Holmes, Henry
South Shore Summer Theater Scholarship	Branton, Olivia
South Shore Summer Theater Scholarship	Clark, Jason
South Shore Summer Theater Scholarship	Doherty, Michela
South Shore Summer Theater Scholarship	Duffey, Grace
Stan Thompson Bowling Club Scholarship	Hassett, Michael
Stewart Family Memorial Scholarship	Sacchitella, Dante
Susan M. Owens Memorial Scholarship	Yang, Nikki
The Bates House Scholarship	Bowe, Clifford
The Bates House Scholarship	Coppola, Jenni
Thespian Society Scholarship	Branton, Olivia
Thespian Society Scholarship	Dickerman, Ariel
Thespian Society Scholarship	Duffy, Grace
Thespian Society Scholarship	Eckstrom, Taylor
Thespian Society Scholarship	Humphrey, Jane
Thespian Society Scholarship	Law, Emily
Thespian Society Scholarship	Pinkham, John
Thespian Society Scholarship	Stokes, Hannah
Thespian Society Scholarship	Trifiro, Briana
Thespian Society Scholarship	Whitehouse, Elizabeth
Thomas Watson Memorial Scholarship	Fiddler, Andrew
Timothy Mahoney Memorial Scholarship	Miller, Annie
Tri County Music Association Scholarship	Fiddler, Andrew



## RETIREES

School Staff who resigned or retired in 2013 with ten years or more of service:

Lisa Dawber	11
Diane McCarthy	16
Marguerite Moynahan	18
Patricia Murphy	19
Mark Railton	28
Linda White	17
Jane Cheverie	19
Dorothy Cook	34
Judith Kalla	25
Regina Keller	15
Carol Wall	24

REPORT OF THE SOUTH SHORE REGIONAL SCHOOL DISTRICT

The South Shore School District is represented by eight appointed School Committee members from each town.

<i>Adele Leonard – Abington</i>	<i>Robert Molla – Norwell</i>
<i>Kenneth Thayer, Vice Chairman – Cohasset</i>	<i>Gerald Blake – Rockland</i>
<i>Robert Heywood – Hanover</i>	<i>John Manning, Chairman – Scituate</i>
<i>Christopher Amico – Hanson</i>	<i>Daniel Salvucci – Whitman</i>

During the 2013 year, the students of South Shore Vocational Technical High School continue to prosper as productive citizens in their community upon graduation. As changing economic demands continue to be placed before our students, it is the duty of South Shore to provide the best possible vocational education. We continue to appreciate the support of Scituate and our member communities.

On June 6, 2013, eight graduates from Scituate received diplomas and vocational certificates at graduation ceremonies held at the South Shore Music Circus. The following students graduated:

<i>Christopher Curley</i>	<i>Brandyn Martin</i>	<i>Andrew Rousseau</i>
<i>Jessica Gillen</i>	<i>Alyssa McWilliams</i>	<i>Kendra Toney</i>
<i>Paul Harrigan</i>	<i>Zachary Paul</i>	

In October 2013, the following member of the Class of 2014 from Scituate was awarded the John and Abigail Adams Scholarship:\

*Robert Richardson*

In 2013 we saw the retirements of our Director of Guidance, Pamela Titus (after 30 years), as well as Special Education teacher Jeanne Bumpus and Cosmetology instructor Claire Milligan. We have added a new Director of Guidance and Admissions position filled by Michael Janicki to replace the Director of Guidance position.

SSVT remains committed to careful planning, coupled with a bold vision to provide the local and regional economy with students who are excited about learning, committed to hard work, and ready to become responsible citizens.

I look forward to continued efforts on the part of the school district to promote the value of vocational technical education to Scituate youth because it is a viable pathway to college and career success.

Respectfully submitted,

*John T. Manning, Chairman*

Town Representative  
South Shore Regional School District Committee



## REPORT OF THE PUBLIC HEALTH DEPARTMENT

The Department of Public Health is pleased to present the citizens of Scituate with the report for the year 2013.

Russell Clark continued as Chairman of the Board of Health with board member Michael Vazza continuing to serve as well. Francis Lynch Esq. relocated to a position on the Zoning Board of Appeals in June. His dedication, compassion and legal skills were a tremendous asset to our department. The Board of Selectman appointed Stephen B. Pansey to the Board of Health in July.

### COMMUNITY:

Regular weekly testing of the six public beaches in Scituate began in mid-June. Unfortunately, every week in July, one to four beaches were closed due to high bacteria counts, but only for one day following retesting. Peggotty Beach and Egypt Beach were inspected based on seaweed complaints. As per the Town's Seaweed Policy, Egypt Beach had its seaweed removed following justification of the need.

The Board of Health staff strives to keep abreast of trends or changes in the field of public health. To that end the Director attended a number of seminars and meetings ranging from the Town's Community Rating System program, Scituate FACTS program initiatives and Mass Health Officials meetings on medical marijuana.

Staff also assisted in the planning of the Health Fair "Staying Alive" held in April at the Scituate Harbor Community Building. Over 170 people attended and there were 27 exhibits, including the Lion's eye mobile. The Board of Health provided information on sun protection, healthy eating, emergency preparedness and more. Our Public Health Nurse, Eileen Scotti, gave flu shots and performed blood pressure readings.

Permits were issued and inspections completed for Heritage Days, the Knights of Columbus Carnival and the "Fall into Scituate" festival held in North Scituate. Annual inspections of hot dog carts and ice cream trucks were also performed. Both the Director and Food Inspector Nelly Janga spent considerable time dealing with permitting



and inspections of the Farmer's Market that relocated to St. Mary's parking lot.

The Public Health Nurse conducted four flu clinics in 2013 for town residents.

Concerns about mosquito breeding were also raised as an issue during the past year and the Director provided information and advice to residents on dealing with this matter including legislative assistance.

The Department continues to collaborate with the Police Department and this year worked to obtain a Medicine Disposal Kiosk for unwanted and expired medicines, now located in the lobby of the Police Department. Funding was provided by the Scituate Health Organization.

## **EMERGENCY PREPAREDNESS**

The Director regularly attended SANDS and Scituate Coastal Coalition meetings. SANDS will be extending the "Map your Neighborhood" program to other town areas and some emergency preparedness funds have been allocated to creating materials for that project.

The Director also regularly conducted drills and provided updates on plan templates, and participated in Public Information Officer and Emergency Dispensing Site trainings with Region 4 B.

In August, the Director and Elena Cheverie from the Fire Department provided information on emergency preparedness and wrote articles for the Scituate Mariner.

In February Storm NEMO hit and basically immobilized the town. Coastal flooding resulted in opening of the shelter at the high school and manned by the Director, Scituate Fire Chief, the Medical Reserve Corp and Region 4B and CERT people for four days. Over 200 people were cared for with hot meals, nursing services, cots, blankets, showers and charging areas. There were approximately 70 pets that were also cared for. A few weeks later, Storm Saturn arrived and the shelter was opened for two nights and cared for three residents and their pets. After the storms, vulnerable areas were assessed for septic

system damage and notices were sent to 55 homes for exploratory, but abbreviated Title 5 septic inspections. The shelter committee met after the storms and analyzed the experience and what went well and identified areas of strengths and weaknesses to improve services. They also agreed to create a local shelter handbook.

Sciutate’s experience and response to these storms was the subject of a meeting topic at Region 4B, the annual Federal New England Medical Reserve Corp meeting, and training for the Middlesex Country Medical Reserve Corp.

**LEGAL**

The Steering Committee formed to address concerns related to the Town’s wind turbine met three times in January. The Board of Health approved noise testing around DEP established protocols. Both parties submitted possible contractors for the noise study and the RFP was sent to all. Three parties were interviewed at a public meeting and Tech Environmental was selected by the Board of Health whose work scope was then approved by DEP. Unfortunately, weather conditions have not been favorable for the testing. The residents requested a change in the wind direction from West to SW which the Board of Health approved.

The protocols call for “slow” measurements, a standard DEP uses to determine noise levels. The community group had requested “fast” measurement tests to determine levels of infrasound and a health study. Scituate Wind LLC is paying for the study under the required DEP measurements and the Board of Health supported a study under the DEP standards but a health study was beyond the scope of your local health department. The Board of Health does not expect to take further action until test results are available.

Food establishments with 100 or more seats were reminded of the new Fats, Oils and Grease regulations requiring larger and/or outside grease traps. Many establishments had failed to address the matter and they were reminded that their permits were up for renewal in December and compliance was expected. By December, most restaurants had compiled or were in the pre-approval process. All grease trap plans are reviewed by the Director and the Plumbing Inspector.



In other matters, the Board of Health received a presentation on the hazards of fluoride in drinking water by Sheryl Fitzgerald. She submitted information from other towns and states as well as from various studies. Local dentist Dr. Brad Parsons and Dr. John P. Fisher, D.D.S., Member, Board of Directors for Oral Health Coalition of Massachusetts and past President of the MA Dental Society gave testimony in favor of retaining fluoride in drinking water. After all the testimony, the Board voted not to make changes in the Town's fluoride levels at this time.

Sewage in coastal areas is regularly monitored by staff. This past year the Board of Health worked with Peggotty Beach residents and obtained non habitation agreements with selected owners along Town Way Extension.

The Board of Health approved two subdivisions this year, 305 Country Way with three lots and 40 Curtis Street with eight lots.

At the Superintendent of Schools request, a waiver was issued in accordance with the Children's Pesticide Act, to allow school fields to be sprayed during mosquito season.

### **ADMINISTRATION:**

5 The Board of Health inspected and approved the following new food establishments, JW Pizza, Creyo Yogurt, Scituate Lobster Pound, The Galley, Still Waters Wine and Gourmet and a remodeled and expanded Hatherly Country Club Snack Bar. A mobile food truck was also approved in Humarock.

The state is changing to electronic burial and death permits. Staff has been training on webinars provided by the state. A roll out date has not been set at this time.

The Board of Health approved one emergency sewer connection. During 2013, the Board held eighteen (18) meetings and public hearings on Title 5 variances and other concerns. In addition, 85 Septic System Plans were approved, 69 Perc Test applications were processed and 107 Burial Permits were issued.



A Hoarding Task Force was started with representatives from the Board of Health, Fire, Police, Council on Aging, South Shore VNA and the Norwell NBA. The task force will meet regularly and has already adopted a standard quick assessment tool.

Two separate cases of foodborne illness affecting three people each were investigated. Results in both cases were inconclusive.

After several months of work a new filing system was completed in Board of Health offices.

The Board acknowledges our department staff whose continued commitment and dedication to public service is a valuable asset to our community. Our staff includes: Jennifer L. Sullivan, Director of Public Health, Eileen Scotti, Public Health Nurse, Mary Montanari, Administrative Assistant, and our consultants, Nelly Janga, Barbara Thissell, Clint Watson and Ralph Cole for their services, as well as our town departments, officials and employees who have assisted with our efforts throughout the year.

The following is a report of the activities of the Board of Health staff:

Perc Applications	\$ 2,680.00
Perc Tests	\$20,360.00
Disposal Works Installers Permits	\$ 4,500.00
Sewage Disposal Applications	\$15,110.00
Pump and Haul Septage	\$ 600.00
Rubbish Removal	\$ 900.00
Miscellaneous/other	\$ 3,220.00
Swimming Pool Licenses	\$ 950.00
Revolving Food Permits, Reinspections and Temporary Food Permits	\$23,440.00
Flu Vaccine (Medicare Reimbursement)	\$ 2,303.10
<b>Total</b>	<b>\$74,063.10</b>

Food Inspections/re-inspections	257
Housing Inspections	14
Sewage System Inspections	162
Beach/Pool Inspections	89
Miscellaneous	27

**REPORTABLE DISEASE REPORTS FOR 2013**

Campylobacter	4
Giardia	1
Group B Strep	1
Hepatitis A	1
Anaplasmosis	2
Lyme Disease	71
Salmonella	3
Varicella	2

Health Conferences	31
Home Visits	77
Office Visits	66
Flu Clinics	4

Respectfully Submitted:

Russell Clark, Chairman  
Michael Vazza  
Steven Pansey

## REPORT OF THE VETERANS SERVICES DEPARTMENT

The Director/Agent exercises a high degree of responsibility and decision making in the daily administration and management of the Veteran Services Department.

The Veterans Services Agent is the person charged with taking applications for veterans' benefits and for providing financial and medical assistance to qualified needy veterans and their dependents. He acts as the veteran burial agent for proper internment of the deceased veterans in accordance with state regulations. His job is to serve local veterans and their dependents in whatever capacity he can.

Some of the services provided are:

- The disbursement of monetary and medical benefits under auspices of Public Law 115.
- Counseling, advising and assisting veterans and their dependents in procuring entitlements for which they may be eligible.
- Assisting in housing, employment, medical and educational needs for veterans and their families.
- Assist in job search and alcohol/drug rehabilitation.
- Attend the appeal process by veterans/dependents that are litigated through the Department of Veteran Services.
- Investigate circumstances of veterans/dependents applying for or receiving monetary or medical assistance.
- Coordinate with local nursing homes and elder care facilities to ensure veterans/widows are receiving proper treatment and entitlements.
- Assist in all patriotic events that take place in the community.
- Act as liaison between veterans and veteran's organizations and the elected officials in the Town of Scituate.
- Ensure all veterans graves and memorials are respected and maintained properly.
- Seeks out veterans/dependents in need or unaware of available benefits.
- Assist to arrange/provide transportation to veteran's hospitals or clinics.



- Make appropriate referrals for veterans/dependents to Social Security for SSI, SSD and Medicare.
- Be aware of all Department of Veteran Services practices and procedures as they pertain to veterans' and their dependents.
- Advocate on a local level for veterans and their dependents.

The Town has to ensure newly returning veterans, as well as our aging veteran population and their dependents continue to receive quality health, education benefits, housing and employment services to honor their service to our country. I would like to thank the Town's elected officials, Town's Administrator and her staff for all of their help and support during the year. Also all the Town departments, veterans' organizations, fraternal organizations and the citizens of Scituate for their support of this department during the year. As the Town's Veteran's Agent, my special thanks go to the department's extraordinary Assistant Veteran Service Officer, Ms. Christine Chessia. I am lucky to have her as part of the Veteran Services Department. Her level of expertise and knowledge is only matched by her capacity of caring for our Scituate veterans. I would also like to acknowledge the Scituate Department of Public Works for the ongoing support with the Town's two cemeteries and 33 monuments throughout the Town. Mr. Fran Lydon's continues to be instrumental in his meticulous maintenance of these highly deserving remembrances. The Town's Veteran Services Department will continue to diligently help our Town's veterans.

5

Respectfully submitted:

Donald S. Knapp  
Veterans Service Officer

## REPORT OF THE TOWN LIBRARY

The year of 2013 was a busy and exciting one for the Scituate Town Library. On December 14, 2013, the town voted to fund a renovated and expanded library facility. This was after a unanimous affirmative vote at Special Town Meeting on November 14, 2013. Both positive votes allow the library to move forward with a \$12 million proposed expansion and renovation plan. To help offset costs to the town, the library has received a competitive grant from the Massachusetts Board of Library Commissioners in the amount of approximately \$5,000,000. In addition, the Scituate Library Foundation has privately raised over \$600,000 to date and will continue to fundraise during the duration of the construction project. The library will spend 2014 planning for its eventual relocation to a temporary facility for construction period. Based on early estimates by the architect, the renovated facility could be open by the summer of 2016

The renovated and expanded facility will provide a great number of benefits to the town. First and foremost, nearly \$3 million in necessary and pending repairs will be made. This includes replacing the 35-year-old roof, adding energy efficient windows, and making repairs to out-of-compliance areas like the elevator and stairwell. It will also allow the library to take full advantage of its space by renovating all areas of the library to make them accessible and usable. There will be an approximately 8,000 square foot expansion to the library that will add additional reading and study space. The library will also be able to offer three distinct meeting facilities for use by town departments and community groups, as well as library programming. The expanded and renovated library will provide a state-of-the art facility to bring the library into the 21<sup>st</sup> century

In addition to the building project, the library continued to be a heavily-used town resource. Over 250,000 items were borrowed over the course of the year, and more than 150,000 visits were made to the library in the same period of time. The library continues to rely on its local network to extend the reach of its collection, and Scituate residents borrowed nearly 28,000 items from the 28-member libraries of the Old Colony Library Network, while lending back to those libraries over 31,000 items.



Programming continues to be an important service to the community, with everything from early literacy programming to computer education courses to lectures on the arts and literature. The library's relationship with the Scituate Arts Association remains strong, with a monthly rotating exhibit and at least six "Meet the Artist" lectures held every year. In most cases, the Friends of the Scituate Library provided all program funding for the vast array of programs offered to children, teens and adults. In total, nearly 15,500 people of all ages attended a program at the library this year. The Friends allocated \$25,000, to the library to fund programming, pay for special needs, and purchase materials and discounted museum passes.

Some of the library's most notable programs included a talk by local author Tom Hall, several job-related programs, computer sessions for learning about Facebook and Pinterest, and the annual Irish Music and Step program. For children, MamaSteph continues to be a popular draw. Diana Kane and Mike McKusker have both had successful and long-standing library programs. In addition, the library offers a number of librarian-led programs and book groups for adults, children, and teens. The library was lucky to co-host a number of programs sponsored by community groups like the NOAA Stellwagen Bank and the South Shore Astronomical Society.

The library also added a number of new electronic resources to its collection, such as Mango Languages (an online language-learning program), IndieFlix (a streaming independent film database), TumbleBooks (an interactive early literacy program for kids), and Zinio (downloadable magazines for a variety of devices). The library network's e-book resources continue to improve, and in the upcoming year a new catalog will be launched to the public to make browsing and borrowing faster and easier.

The library's meeting space continued to be heavily used, with over 560 meetings by outside groups taking place in this year.

In November of 2013, the library welcomed its newest staff member, Teen Librarian Dina Brasseur. Dina comes to Scituate from the Whitman Public Library, where she served as Head of Youth Services. She also spent seven years as a librarian in the New York Public Library.



The Scituate Library Foundation raised money for the library's renovation and expansion project through a variety of methods. One of their fundraisers was entitled "Go Fish", which raised over \$40,000 for the project. This fundraiser involved local artists, who painted 60 hand-carved wooden fish in unique and interesting ways. The fish were auctioned off in a silent and live auction that involved local sponsoring businesses and culminated in an event at the Scituate Country Club in August 2013.

This year, the library owes thanks to countless volunteers who donated their time to the library's renovation and expansion project. Special thanks to the Library Trustees, Foundation, and Friends, as well as all of those who helped at special events, spread the word about the project, and helped make the dream of a renovated and expanded library a reality. Thanks also to the library staff, who worked to help educate the public about the project while continuing to provide stellar service to the community. We also owe a debt of gratitude to the Town Administrator, Board of Selectmen, and Advisory Committee, who all spent time learning about the library project and helping the town make informed decisions. We are always grateful to the employees of the town, many of whom directly support the work that we do at the library by providing a solid infrastructure for the town to do its business.

Respectfully submitted,

Jessi Finnie  
Library Director

## REPORT OF THE RECREATION COMMISSION

The 2013 Recreation Commission was comprised of members Robert McCarry, Erik Richman, Stephen Svensen, David Smith and Chairman, Christopher Roberts. William Blake and Jamie Noonan serve as associate members. We would like to give a special thanks to Tatianna Maraj who stepped down from the Commission this year as our liaison to CORSE Foundation.

The Recreation Department's primary function is to provide recreational programming and opportunities to the residents of Scituate.

The department runs approximately 300 programs per year. This entails planning, staffing (155 seasonal employees as well as 200 volunteers...who volunteered over 3100 hours!!) and registering over 4500 participants per year. Our programs are 100% self-supported through user fees. The user fees not only pay for all associated costs with each program but also support the department (i.e. office supplies, office machinery, seasonal salaries). A division the Department's programming is dedicated to children, tweens and teens with special needs. This is an area of programming over the past six years the Department has fully embraced and developed with the partnership of the CORSE Foundation.

Last year, in response to the demand of the sailing community we expanded the Learn to Sail Community Program with an intermediate Mercury program as well as a level 2-420 race program. This past year we worked closely with Scituate High School in assisting them establish their new and first high school sailing team (utilizing the recreation department's equipment).

We applaud our entire summer staff for yet another remarkable summer.

6

Another important function of the Recreation Department is the lifeguard services. We would also like to commend the lifeguard staff for another exceptional season. In the pre-season, we had an aquatic expert train our guards and the other Town's emergency response departments (Police, Fire and Harbormaster) in ocean front emergencies. No doubt the lifeguards' certifications, the pre-service training and weekly in-services played a role in the success of this



summer! Beaches in Scituate are staffed from the end of June through Labor Day. All costs associated with the beaches are paid for through the Beach Sticker Revolving Account. Unfortunately due to various circumstances this year, we experienced a shortage in qualified lifeguards. Therefore, due to safety concerns, we were not able to offer lifeguard coverage at all beaches for the summer of 2013.

An additional significant role of the Recreation Department is the permitting of the Town's 17 athletic fields, bandstand, in-line skating rink, tennis courts as well as basketball courts. Each permit requires an application, along with a certificate of insurance naming the Town of Scituate as an additional insured and if applicable a confirmation from the State that the organization is CORI certified. We issued 200 permits last year.

The Recreation Commission is heavily involved with the permitted facilities upkeep and development. The Commission works closely with the Community Preservation Committee in the grant process. Specifically, last year with the change in the Community Preservation Act (CPA) law the Recreation Department worked closely with the Recreation Commission and the community at large putting together a multi-year plan for funding improvement and renovation to fields and parks.

Since CPC adoption, The Recreation Commission has written, submitted and approved eight grants (totaling over \$1.8 million).

The Friends of Scituate Recreation continued with their generous donations to sponsor many recreation activities throughout our community. The Scituate Community Sailing Program, Annual Egg Hunt, Summer Concert, the All-Night Graduation Party, Scholarships, Mr. C soccer program, Calls from the North Pole as well as Scituate Community Christmas are just a few of the programs they help support. We deeply appreciate their assistance and generosity.

In 2013, The "Friends" once again made a generous contribution to the Town by resurfacing and painting the PJ Steverman In-line Hockey Rink, which is one of the most used recreational facilities in the Town.

The Friends of Scituate Recreation and the Recreation Commission awarded their third annual "Mr. C" Community Spirit Award". This award goes to an individual who has significantly contributed his or her time to our community and specifically to the Scituate Recreation Department, while demonstrating good character, leadership and



enthusiasm. This year's award went to Ms. Elizabeth Callanan for her years of dedication and volunteering to our community especially with our special needs population. Betsy not only met the criteria but also has far exceeded it. He has truly made Scituate a better place to live!

We were honored to receive two awards in 2013; the "Compass Award" from the CORSE Foundation for leading by example and demonstrating compassion to children with special needs and their families and a Special Award from the Massachusetts Recreation and Park Association in recognition of dedication on behalf of Parks and Recreation.

We are fortunate to have the staff we do and the support that surrounds our department. We are committed to continue to meet the recreational needs of the residents of Scituate. We will continue to meet these needs in a safest and most affordable way.

We will continue to uphold our department's mission statement: *The Mission of the Scituate Recreation Department is to provide exceptional and creative programs, services and facilities (such as beaches, ball fields and playgrounds) that foster community spirit and involvement while enhancing the quality of life for all people in Scituate.*

As of November 2013, the Recreation Department was fortunate enough to have two Co-Directors leading the Department on a daily basis: Jennifer Vitelli and Maura Glancy. This very progressive structure will continue the tradition of the most current and diverse programs & offerings to all ages as well as offering top notch leadership.

Other changes to the structure and personnel of the department included the departure of long time and dedicated Registrar, Esther Blacker. This departure created an opening which was immediately filled by long time and dedicated department volunteer and counselor, Nick Lombardo.

On behalf of all of us, we would like to thank the tireless contributions of all the Town Departments, volunteers and citizens who assist us in our programs, in addition to those involved in other Town and youth organizations; it is due to all those efforts that make our community the wonderful place it is.

In closing, we would like to express our sincere gratitude to the Department's office staff for their constant dedication and efforts. They embrace each day in a positive manner and have been essential to the success of the Department.

Respectfully submitted,

Christopher D. Roberts, Chairman, Recreation Commission



## REPORT OF THE HISTORICAL SOCIETY

This was another very busy and productive year for the Scituate Historical Society.

The February Blizzard of 2013 was a high impact event for the Society. There was some structural damage at the Lighthouse, but the bigger problem there was the loss of power and subsequent freeze up and water leak that severely damaged two ceilings and floors. We had the damage repaired quickly. Fortunately the Gallagher family, keepers of the light, found the leak as soon as it happened and they were able to mitigate further damage. A backup generator is now in place at the Lighthouse so that should solve the problem in the future. There was also a water leak at our headquarters, but we were able to contain the damage and no severe damage occurred.

Town meeting approved Community Preservation projects including the installation of the widow's walk on the roof at the Little Red Schoolhouse and re roofing at the schoolhouse, the preservation of two journals by the last Federal keeper at the Lighthouse, the preservation of the Bates family gravestones, and preservation work at Lawson Tower. The preservation of the journal is now complete and work is proceeding well at the Little Red Schoolhouse. The Bates gravestones and Lawson tower work will be done in the spring of 2014.

In May the pocket park at the Stockbridge Gristmill was formally dedicated as well as the Eagle Scout project done there by Patrick Doyle. The gristmill was also run that day and corn was ground for the first time in many years.

6

June is always a busy month for the Society. All grade three school children from Scituate visit our sites. Also in June we held the War of 1812 ceremony at the Lighthouse which commemorated the battle between the British naval ship Shannon and the American warship Chesapeake.

On a very warm Saturday in July we held an in the water antique and classic boat show. This was a collaborative effort between the Society



and the Scituate Harbormaster. Over three hundred people attended the event. The following weekend we had speakers from the Stellwagen National Marine Sanctuary in Scituate give a fascinating talk on the loss of the Steamer Portland in the 1898 Portland Gale.

Also in July we debuted a new historical novel written by Scituate author Richard Wainwright titled *The Tale of the Scituate Lightkeeper's Daughter*. The novel takes place at Cedar Point and Scituate Light. All proceeds from the sale of the book go to furthering our efforts.

All of the Society's and town owned historical sites were open on Heritage Days weekend. It takes fifty volunteers to man all of these sites and I am greatly appreciative of all of their efforts. We opened all sites three additional times this year as well and many other times by special request.

In August we opened a ship model exhibit under the direction of Bruce Bent, one of our docents at the Maritime & Irish Mossing Museum. There were over twenty models in the exhibit that attracted large amounts of visitors.

In mid August we sold the Cottage Farm located at 678 First Parish Rd. This home was donated to the Society by Evan Crosby in January 2013. The home was built in 1669 and still retains many of the original architectural features from that period. This property was donated to the Society by Evan with the agreement that when the Society sold the property certain preservation restrictions would be placed in the deed. We are truly grateful for this very generous gift by Evan.

Repairs are always ongoing and this year painting of doors, windows and trim were completed at the Cudworth House, Mann House, and the Lighthouse.

By popular request we held a special lecture series at the GAR Hall that was very well attended. We also released a new book, *Legendary Locals* at the Scituate Library.

One of the most important projects done this year is the new seawall revetment project at the Lighthouse funded with Community Preservation funds. This new revetment will provide excellent protection for the Lighthouse and Lighthouse Park. It passed its first major test with the storm in early January of 2014.

Throughout the year we have made the Little Red Schoolhouse and the GAR Hall available to town committees, boards, and commissions for meeting space. The Scituate Schools have also used our buildings for meeting space during the year.

It takes a large group of dedicated volunteers to run the Society and I want to take this opportunity to thank them for all their efforts again this year. On a final note we lost three dedicated volunteers this year, Charlie Stenbeck, Phil Weeks, and Barbara Leavitt. They will certainly be missed

Respectfully submitted,

David Ball



## REPORT OF THE HISTORICAL COMMISSION

The Scituate Historical Commission is responsible for the preservation, protection, and enhancement of the historical and archeological resources in the Town of Scituate. The Commission undertakes studies, prepares preservation plans, advises the Town and pursues a range of other actions to protect the community's historic resources. The Historical Commission is subject to Massachusetts General Law Chapter 40 Sec. 8D.

Highlights of activities that took place during 2013 include:

- Organized the Commission by electing as Chair – Doug Smith, Vice-Chair – Arthur Beale. Elizabeth Miessner, Stephen Litchfield and Reid Oslin serve as Commissioners. Michael Cuneo serves as an Associate Commissioner. Harvey Gates serves as liaison to the Community Preservation Committee.
- Prepared Community Preservation Committee recommendations and ratings on applications pertaining to historic resources.
- Secured the listing of the Men of Kent Cemetery on the National Register of Historic Places.
- Prepared a report the Massachusetts Historical Commission and the Agricola Corporation regarding the impact of a Telecommunications Antenna Monopole on Tilden Road on the Egypt Litchfield Houses Area. This was in response to Section 106 National Historic Preservation Act of 1966 review sent by the Massachusetts Historical Commission.
- Began the restoration of the North Scituate Railroad Passenger Canopy with completion expected in 2014.
- Secured the passage of a Demolition Review By-Law to protect significantly historic structures in Scituate. The By-Law went into effect on July 1, 2013.



- Reviewed information on the Hunter's Pond Dam Rehabilitation or Removal on Mordecai Lincoln Road, MHC# RC 54655 and the impact on the Mordecai Lincoln Mill.
- Responded to various inquires by local citizens regarding historic structures, burial site questions, bridges, markers, and buildings.
- In addition, a partial listing of historical resources is in the Town of Scituate is now available by connecting to the Town of Scituate web site and visiting the Historical Commission web page.

I would like to thank Selectman John Danehey for his support of the Commission as the Selectman. I also want to thank my fellow Commissioners for their efforts and hard work.

I would like to note the cooperation of the Scituate Historical Society in assisting the Historical Commission with its work. As a community, we should be tremendously proud of the historical assets of Scituate and make every effort for their long term preservation.

Respectfully submitted,

Doug Smith  
Chair  
Scituate Historical Commission

## BEAUTIFICATION COMMISSION

Two-thousand thirteen was a year of planting for the Beautification Commission. Last year we took over responsibility for the beds in front of Town Hall, and this year we funded the first phase of refurbishing them. This included removing some overgrown shrubbery and planting a variety of evergreens for color and textural effects in a portion of the main bed. We also replaced a large Concolor fir in the lawn in front of Town Hall that had been felled by strong winds during a winter storm.

In addition, Commissioners organized a major replanting of the Railroad Crossing Islands. It has been five years since they were first planted and over that time, two species have failed to thrive. After much research, a new plant, Salvia “New Dimension Rose,” was chosen to replace dianthus where it has disappeared from the islands. Some sedums were replanted while we continue to search for a substitute that will be more resilient.

The Commission undertook some new challenges as well. We participated in the Scituate Schools Science Spectacular, opened for the first time to community organizations. It was a good opportunity to draw attention to Beautification’s goals and programs in a scientific context.

We have added “Community Awareness of Invasive Japanese Knotweed” as one of our goals. Knotweed has rapidly become ubiquitous in Scituate. We are dealing with an infestation of this pest in one of our former Adopt-a-Lot locations. A new, environmentally safe product called A.D.I.O.S. was donated to us by NSRWA to attempt to eradicate it. We were able to treat a few of the plants in our target area. We look forward to spring to see if our efforts were effective.

We have established a Facebook page to stay current with the way people communicate today. It will help us connect with potential volunteers in the future.

Our regular programs continued to enjoy widespread support throughout the community. Facing new and unpredictable weather patterns that bring too much rain and cold temperatures when they are planting flowers and then provide no rain during the hottest months and through the fall, our Caretakers, nevertheless, maintained 30 Adopt-a-Lots and 6 traffic islands around Town in beautiful, colorful

condition once again. They are a singularly dedicated group of gardeners and we thank them for their work.

Our gratitude also goes to our community-minded Ship Shape Day volunteers, who collected nearly 11 tons of trash after a particularly stormy winter. We provided reflective safety vests to our volunteers along with grabbers, which we offer for a refundable deposit. As in recent years, the participation of members of Sustainable Scituate and DPW employees was vital to the success of this event.

I wish to express my sincere thanks to the members of the Commission for their continued dedication to our mission and goals, and their good-natured approach to meeting the challenges that we face.

Respectfully Submitted,

Donna Bangert, Chairman



## REPORT OF THE ECONOMIC DEVELOPMENT COMMISSION

The mission of the Economic Development Commission is to enhance the existing business community, attract new business, attract new customers, and encourage re-development and new development as may be advisable in order to increase the Town's tax revenues, income, job base, and overall economic health.

The commission was created in 2011 and consists of seven town residents who have been appointed by the Board of Selectmen.

A majority of the original EDC members have turned over in the past year, and four new members have recently joined the commission.

In addition to re-constituting the commission with four new members, accomplishments in 2013 include:

- Completing Phase I of the MAPC Market Study. Phase II of the study will be completed by fiscal year-end.
  - Early analysis from Phase I has already proven valuable to multiple stakeholders including the town Planning Board, and the developer who initially proposed an expansion of the business overlay district at Greenbush on behalf of one of the local businesses
- EDC support and active campaigning for establishment of a meal tax and an Economic Development Stabilization Fund
- Outreach to the Planning Board, Chamber of Commerce, and Harbor Merchants Association and ongoing efforts to improve coordination between town business groups
- Ongoing inventory of public lands

2014 will be a year in which the EDC continues to conduct outreach efforts to existing businesses, engages local stakeholders in business development summits, and most importantly, transitions its focus from study and analysis to implementation and achievement.

Respectfully Submitted,

Chris McConaughey  
Chairman, Economic Development Commission

Colin McNiece – Vice Chairman  
Monte Newman – Secretary  
Ann Burbine  
John Cranston  
Jack Gates  
Daniel Marques

## INFORMATION TECHNOLOGY

The department mission statement is as follows:

“Leverage technology to meet the goals and needs of the business both tactically and strategically by expanding services and achieving economies of scale through network connectivity, application availability, and optimization.”

The IT Department continues to work with many other departments in the planning and successful implementation of initiatives that create added value to both the employees and the residents of the Town of Scituate.

Highlights for Fiscal Year 2014 include:

Implementation of a new Domain ScituateMa.gov

Implementation of hosted Exchange Server using new email domain @ScituateMa.gov and migrating users from deprecated

@town.scituate.ma.us to new @ScituateMa.gov

Implementation of new website using new domain

[www.ScituateMa.gov](http://www.ScituateMa.gov)

Roll out of standardized tablet solutions to Water Department, Police Department, Town Administration, Selectmen, and Engineering to support several initiatives in mobile computing.

Printing solutions continue to be standardized allowing for increased performance, reliability, functionality, and serviceability while creating both predictable and reduced costs.

Continued migration of users from deprecated hardware and applications to standard hardware platform and application landscape consisting of Windows 7 and Office 2010.



Implementation of a GIS enabled town wide permitting system is underway with the first phase scheduled for completion at the beginning of April 2014

A harbor wide outdoor public wireless network will begin implantation in the Spring of 2014 .

I would like to take this opportunity to thank the staff of the departments of the Town of Scituate for their shared vision and commitment to leverage technology and continue innovation in serving the public. In addition, I would like to thank the members of the Board of Selectmen and Advisory Council, and for their continued support.

Respectfully Submitted

William H Sheehan  
Information Technology Director

# **2013 ELECTED OFFICIALS**

<i>Office</i>	<i>Name</i>	<i>Term Expires</i>
MODERATOR	Richard P. Bowen	2014
SELECTMEN	Shawn Harris, Chair	2014
	John F. Danehey	2016
	Richard W. Murray	2015
	Martin J. O'Toole	2016
	Anthony V. Vegnani	2014
ASSESSORS	Alfred Avila, Chair	2016
	Todd D. Glowac	2015
	Steven M. Guard	2014
TOWN CLERK	Kathleen A. Curran	2015
SCHOOL COMMITTEE	Brenda Lee Bowen, Chair	2014
	Michael Hayes	2014
	Richard Hebert	2016
	Robyn L. Levirne	2016
	Michael Thomas Long	2015
PLANNING BOARD	William F. Limbacher, Jr., Chair	2014
	C. Eric Mercer	2016
	Stephen Roy Pritchard	2016
	Robert B. Vogel	2014
	Richard William Taylor	2015
	Robert John Greene, Alternate	2016
LIBRARY TRUSTEES	Kevin R. Carleton	2016
	Jay A. Swartz	2016
	Carol A. Sullivan-Hanley	2015
	S. Lee Vickers (resigned)	2015
	Christopher Mirarchi	2014
	Karen Canfield	2014
	Mary Ann O'Dell (Interim appointment)	2015
HOUSING AUTHORITY	Stephen W. Coulter, Chair	2016
	John Zigouras	2015
	Michael Collins	2017
	Theresa A. Martini	2018
	Elizabeth Judge (Interim appointment)	2014

## APPOINTED BY THE BOARD OF SELECTMEN

### AFFIRMATIVE ACTION OFFICER

Patricia A. Vinchesi, 2014  
*Town Administrator*

### AFFORDABLE HOUSING TRUST

Barbara Cox 2014  
John F. Danehey 2014  
John Hallin 2014  
Daniel Hoffman 2015  
Heather Kinney 2014  
Paul Lemieux 2014  
George Trafton 2015  
Ruth Wagner 2014

### AGENT OF VETERANS BENEFITS

Donald Knapp 2014

### ANIMAL CONTROL BOARD

Anthony Gentile, Jr. 2016  
Joan Hopkins 2015  
Bette Johnson 2014  
Dorothy O'Connor, *Chairman* 2014  
Nancy Towle 2014  
Martin J. O'Toole, *Liaison*

ARCHIVIST 2014

### BEAUTIFICATION COMMISSION

Donna Bangert, *Chairman* 2016  
Leslie Dienel 2015  
Stephen Dorsey 2015  
Joyce Farrell 2015  
Merrilyn Johnson 2015  
Kathy McCormack 2015  
Andrea Steele 2016  
John McLaughlin, Associate  
Anthony V. Vegnani, *Liaison*



## **BOARD OF HEALTH**

Russell Clark, <i>Chairman</i>	2014
Steven Pansey	2016
Michael Vazza	2015
Shawn Harris, <i>Liaison</i>	

## **BOARD OF REGISTRARS**

John Whittaker	2014
William J. Francis	2015
Laurie Withrow	2016
Kathleen A. Curran, <i>Town Clerk</i>	

## **BY-LAW REVIEW COMMISSION**

Mark Fenton	2015
Greg Harris, <i>Chairman</i>	2014
James O'Hearn	2014
Benjamin Spruill	2016
John F. Danehey, <i>Liaison</i>	

## **CABLE TELEVISION COMMITTEE**

Michael Davis	2014
Ed Fiddler	2016
Tracy Kiddie, <i>Chairman</i>	2015
Richard Long, <i>School Rep.</i>	2016
Patricia A. Vinchesi, <i>T. Admin.</i>	2015
Marie Diaz Fiddler, <i>Associate Member</i>	
Donald Smart, <i>Associate Member</i>	
Dan Taylor, <i>Associate Member</i>	
Martin J. O'Toole, <i>Liaison</i>	

## **CITIZEN'S REPRESENTATIVE TO THE SCHOLARSHIP COMMITTEE**

Judith Byrne-Ariel	2014
--------------------	------

## **COMMISSION ON DISABILITIES**

Anne Breen	2016
Jeffrey Dougan	2015
Christine Duane	2015
John McLaughlin	2015
Megan Sommer	2015
Robert Tarantino	2016

## COMMISSION ON DISABILITIES

Paige Tobin	2014
Robert Yorke	2016
John F. Danehey, <i>Liaison</i>	

## COMMUNITY PRESERVATION ACT COMMITTEE

Stephen Coulter, <i>Housing Authority</i>	2014
Lisa Fenton, <i>Chairperson "At Large"</i>	2014
Harvey Gates, <i>Historical Society</i>	2014
William Limbacher, <i>Planning Bd.</i>	2014
Robert McCarry, <i>Recreation Co-rep.</i>	2014
Joshua McKain, <i>"At Large"</i>	2014
Marla Minier, <i>"At Large"</i>	2014
David Smith, <i>Recreation Co-rep.</i>	2014
Frank Snow, <i>Conservation Comm.</i>	2014
Camille Wells, <i>"At Large"</i>	2014
Richard W. Murray, <i>Liaison</i>	

## CONSERVATION COMMISSION

Lisa Caisse	2016
Richard Harding	2015
Paul Parys	2014
William Schmid	2016
Penny Scott Pipes	2016
Frank Snow, <i>Chairman</i>	2015
Kevin Tufts	2014
Richard W. Murray, <i>Liaison</i>	

## CONSTABLES

Joseph F. Allen	2014
Michael Cheverie	2014
Andre Farhat	2016
Donald Ladd	2015
Michael C. Moore	2015
Richard E. Ramponi	2016
Todd Reardon	2016
Thomas Reilly	2015

## COUNCIL ON AGING

Dale Balog	2014
Gerard Fierimonte	2016

## **COUNCIL ON AGING**

James Harmon	2015
Richard Mitchell	2014
Joan Powers	2014
Audrey Reidy	2015
Meg Stillman	2014
Deborah Young	2014
Martin J. O'Toole, <i>Liaison</i>	

## **CUSTODIAN OF TAX TITLE PROPERTY**

Pamela Avitabile	<i>Treasurer/Collector</i>
------------------	----------------------------

## **CUSTODIAN OF VETERANS GRAVES**

Donald Knapp	2014
--------------	------

## **ECONOMIC DEVELOPMENT COMMITTEE**

Ann Burbine	2016
John Cranston	2016
Jack Gates	2015
Daniel Marques	2014
Chris McConaughy	2015
Colin McNiece	2014
Monte Newman	2014
Richard W. Murray, <i>Liaison</i>	

## **FAIR HOUSING OFFICER**

Patricia A. Vinchesi, <i>T. Admin.</i>	2014
--	------

## **FENCE VIEWER**

Paul Murphy	2014
-------------	------

## **FIELD DRIVER**

Neil Duggan	2014
-------------	------

## **FINANCIAL FORECAST COMMITTEE**

Pamela Avitabile
David Capelle
Maura Curran
Paul Donlan
Stephen Jarzembowski
Michael Long



**FINANCIAL FORECAST COMMITTEE**

Nancy Holt

Anthony V. Vegnani, *Chairman*

Patricia A. Vinchesi, *Town Administrator*

**HISTORIC COMMISSION**

Arthur Beale 2016

Reid Oslin 2015

Stephen Litchfield 2014

Elizabeth Miessner 2015

Douglas Smith, *Chairman* 2016

Harvey Gates, *Associate*

John F. Danehey, *Liaison*

**LICENSING AGENT**

Sergeant Gerald O'Brien 2014

**LOCAL AUCTION PERMIT AGENT**

Patricia A. Vinchesi, *T. Admin.* 2014

**LOGAN AIRPORT COMMUNITY  
ADVISORY COMMITTEE**

Gary Banks

**MASSACHUSETTS BAY TRANSPORTATION  
AUTHORITY REPRESENTATIVE**

Albert Bangert 2014

**METROPOLITAN AREA  
PLANNING COUNCIL REPRESENTATIVE**

Patricia A. Vinchesi, *Town* 2016

*Administrator*

Albert Bangert, *Alternate Member* 2016

**NORTH RIVER COMMISSION**

Joseph P. Norton, Jr. 2014

Robert M. Flaherty, *Alt. Member* 2014

**PLYMOUTH COUNTY  
ADVISORY BOARD**

John F. Danehey 2014

## **PUBLIC BUILDING COMMISSION**

David Capelle	2016
Jacqueline Carr	2015
Edward V. DiSalvio, Jr., <i>Chairman</i>	2014
Michael Heger	2015
Carl Campagna	2016
Michael Hurley, <i>Associate</i>	
Jessi Finnie, <i>User Member, Library</i>	
Karen Canfield, <i>User Member Library</i>	
John P. Murphy, <i>User Member Safety Bldg.</i>	
Richard A. Judge, <i>User Member Safety Bldg.</i>	
Mark A. Thompson, <i>User Member Safety Bldg.</i>	
Michael Stewart, <i>User Member Safety Bldg.</i>	
Patricia A. Vinchesi,	
<i>Town Administrator, Ex. Officio</i>	
Shawn Harris, <i>Liaison</i>	

## **PUBLIC FACILITIES MASTER PLAN STEERING COMMITTEE**

Doug Anderson, *"At Large" Member*  
Ann Burbine, *"At Large" Member*  
William Blake, *Recreation Liaison Co-Member*  
Richard Hebert, *School Liaison Member*  
Robin Levirne, *School Liaison Member*  
Jacqueline Carr, *Public Building Comm. Liaison Member*  
Anne Breen, *Comm. on Disabilities Liaison Member*  
William Limbacher, *Planning Board Liaison Member*  
Marla Minier, *Library Liaison Member*  
Richard Mitchell, *Council on Aging Liaison Member*  
R. Craig Mutter, *"At Large" Member*  
Karen L. Pritchard, *"At Large" Member*  
Shawn Harris/ Richard W. Murray, *Liaisons*

## **RECREATION COMMISSION**

Robert McCarry	2015
Erik Richman	2015
Chris Roberts	2016
David Smith	2014
Stephen Svensen	2015
William Blake, <i>Associate</i>	
James Noonan, <i>Associate</i>	

**RECREATION COMMISSION**

Ralph Studley, *Associate*  
Shawn Harris, *Liaison*

**RENEWABLE ENERGY COMMITTEE**

Carrie Cullen Hitt  
William Limbacher  
Kathleen Loftus  
Bruce Meacham  
Justin Moran  
Paul T. Reidy  
Donald A. Salmond  
Jay Silva  
Donald Walter  
Junaid Yasin  
Richard W. Murray, *Liaison*

**SCITUATE CULTURAL COUNCIL**

Elizabeth Cranston	2014
Juliana Dunn	2015
Lisa Grize, <i>Chairperson</i>	2016
Patrice Maye	2016
Christine Peters	2014
Dee Dee Sprecher	2014
Betty Tufankjian	2015

**SEAWALL COMMITTEE**

James Bailey  
David Ball  
Steven Berlo  
Kathleen Cruickshank  
Leslie Dienel  
William Graham  
Tim Kelley  
Richard Turner  
Ruth Wagner  
Donald Blake, *Associate*  
Kenneth Conway, *Associate*  
Richard Eckhouse, *Associate*  
Russell Totman, *Associate*  
John F. Danehey, *Liaison*



## **SISTER CITY COMMITTEE**

William Clark  
Corrine Etienne  
Marie Flaherty  
Ann Marie Gean  
Barbara Gifford  
Emilie B. Green  
Virginia Hayes  
Patricia Jacquart  
James J. Kenney, Jr.  
Nicole Joyaux Kramer  
Beth Marat  
Pascal Marat  
David Noonan  
Eric Penanhoat  
Betty Tufankjian  
Carolyn Watcha

## **SOUTH SHORE COALITION**

Ann Burbine 2014

## **SOUTH SHORE RECYCLING**

Kevin Cafferty

## **SOUTH SHORE REGIONAL SCHOOL DISTRICT REPRESENTATIVE**

John T. Manning 2014

## **STATE ETHICS COMMISSION REPRESENTATIVE**

Patricia A. Vinchesi, *Town Administrator*

## **STREET ACCEPTANCE COMMITTEE**

Shawn Harris, *Chairman,*  
*Board of Selectmen*  
Mark Sandham, *Advisory Committee*  
William Limbacher, *Planning Board*  
Kevin Cafferty, *Department of*  
*Public Works*

**SURVEYOR OF LUMBER/  
MEASURER OF WOOD AND BARK**  
Albert Bangert 2014

**TOWN ACCOUNTANT/ FINANCE DIRECTOR**  
Nancy Holt Oct. 2016

**ASSISTANT TOWN ACCOUNTANT**  
Mary Sancinito 2014

**TOWN ADMINISTRATOR**  
Patricia A. Vinchesi

**TOWN COUNSEL**  
Murphy, Hesse, Toomey & Lehane, LLP

**TRAFFIC RULES AND  
REGULATIONS COMMITTEE**  
Dorothy Cook, *Chairman* 2014  
Alfred Elliot 2014  
Paul Fantasia 2014  
Kevin Cafferty 2014  
Mark Thompson 2014  
Shawn Harris, *Liaison*

**TREASURER/COLLECTOR**  
Pamela J. Avitabile

**VETERANS ADVISORY COUNCIL**  
Dennis Badore 2014  
Edward Covell 2014  
Vincent Fountaine 2014  
Richard Johnson 2014  
Joseph Kelley, *Chairman* 2014  
Karen Kelley 2014  
Robert McHugh 2014  
John Miller 2014  
Martin J. O'Toole, *Liaison*

**WATER RESOURCE COMMITTEE**  
John Clarkeson, *Chairman* 2016

## **WATER RESOURCE COMMITTEE**

Martha Cook	2015
Becky Malamut	2014
Maura Quinn	2016
James DeBarros, <i>Supervisor, Water Div.</i>	
Albert Bangert, <i>DPW Director, Liaison</i>	
Richard W. Murray, <i>Liaison</i>	

## **WATERWAYS COMMISSION**

Richard Eckhouse, <i>Chairman</i>	2015
David Glancy	2016
Robert McHugh	2016
Fran McMillen	2015
Lawrence Niland	2014
Peter Toppan	2016
Keith Walo	2015
Bradford White	2015
Mark Patterson, <i>Harbormaster</i>	

## **WATERWAYS COMMISSION (continued)**

Richard Anastos, <i>Associate</i>	
Tom Anderson, <i>Associate</i>	
Brian Cronin, <i>Associate</i>	
Jeffrey Frank, <i>Associate</i>	
Michael Gibbons, <i>Associate</i>	
Steve Guard, <i>Associate</i>	
Donald Hourihan, <i>Associate</i>	
John Murphy, <i>Associate</i>	
William Schmid, <i>Associate</i>	
Michael Sullivan, <i>Associate</i>	
Richard W. Murray, <i>Liaison</i>	

## **ZONING BOARD OF APPEALS**

John Hallin	2014
Edward C. Tibbetts	2016
Sara J. Trezise, <i>Chairman</i>	2015
Frank Lynch, <i>First Alternate</i>	2015
Anthony Bucchere, <i>Second Alt.</i>	2016
John F. Danehey, <i>Liaison</i>	



**ADMINISTRATOR'S OFFICE**

Sheila M. Manning,  
*Assistant to the Town Administrator*

**SELECTMEN'S OFFICE**

Kimberley Donovan, *Ex. Secretary*  
Michele Seghezzi, *Senior Clerk*

**ACCOUNTANT'S OFFICE**

Nancy Holt, *Finance Director*  
Mary Sancinito, *Asst. Town Accountant*  
Ellen Talbot, *Bookkeeper*

**ANIMAL CONTROL OFFICER**

Kimberly D. Stewart

**ASSESSOR'S OFFICE**

Stephen Jarzembowski, *Director of Assessing*  
Therese Tufts, *Chief Clerk*  
Judith Gilligan, *Senior Clerk*  
Natalie MacDonald, *Clerk*

**CIVIL DEFENSE DIRECTOR**

Richard A. Judge, *Fire Chief*

**CONSERVATION**

Patrick Gallivan, *Agent*  
Carol Logue, *Secretary*

**FIRE DEPARTMENT**

Richard A. Judge, *Fire Chief*  
John P. Murphy, *Deputy Fire Chief*  
Linda Barich, *Chief Clerk*  
Brian V. McGowan, *Captain*  
William A. Sestito, *Captain*  
Alfred P. Elliot, *Captain*  
Mark A. Donovan, *Captain*  
David W. Egan, *Lieutenant*  
John F. Dolan, Jr., *Lieutenant*  
Sean Cashman, *Lieutenant*  
David E. Bortolotto, *Lieutenant*  
John H. Bulman  
Timothy J. Callahan  
Craig S. Carter

**FIRE DEPARTMENT**

Elena A. Cheverie  
Brian A. Clark  
Christopher M. Collins  
John J. Donohue  
Peter P. Downes  
Geoffrey K. Downing  
Thomas M. Doyle  
David L. Hermance  
Thomas G. Hernan  
Charles F. Hollis  
Richard J. Kelly  
Bradford H. Kent  
Francis J. Kiley  
Paul J. MacPherson  
Robert M. McDonough  
Donna M. McGrath  
Daniel I. Mendes  
Eric M. Norlin  
Matthew S. Regan  
Michael D. Regan  
John D. Reidy  
Patrick J. Reilly  
Robert G. Rizzotto  
Raymond D. Sanborn, Jr.  
Thomas P. Seery  
Barry R. Shea  
John F. Smith  
Daniel J. Sullivan  
James C. Sweeney  
Joseph W. West  
Richard Yanosick  
Louis A. Zaccaria

**FIRE DISPATCHERS**

Barbara M. DeWolfe  
Stephen J. Gotter  
James M. Healy  
John J. Healy, Sr.  
Anthony M. Caputo

**FOREST FIRE WARDEN**

Richard A. Judge, *Fire Chief*

**HARBORMASTER**

Mark V. Patterson

**HARBORMASTER**

**Assistant Harbormaster**

Michael Bearce

**Business Manager**

Jill A. Buckley

**Assistant Harbormasters**

Robert Douglas

Andrew English

Eric Goede

Robert Greek

Colin McAuley

Joseph McDonough

Joseph R. Noble

Leo Rossette

Robert Scott

James Sutherland

**Marina**

George Anderson, *Security*

Peter Lincoln, *Security*

Peter Roffo, *Security*

Mark Brulport, *Maintenance*

Michael Neil, *Maintenance*

Chris Talbot, *Maintenance*

Kevin Thurston, *Maintenance*

**HEALTH DEPARTMENT**

Jennifer F. Sullivan, *Director*

Mary Montanari, *Secretary*

Eileen F. Scotti, *Public Health Nurse*

**INSPECTIONS DEPARTMENT**

Neil F. Duggan, *Building  
Commissioner/ZEO*

Maureen Galvin, *Senior Clerk*

Nicole Harris, *ZBA Secretary*

Philip VonIlderstein, *Gas & Plumbing  
Inspector*

Walter R. Faria, *Wiring Inspector*

Joseph Callis, *Assistant Wiring Inspector*

Jessie Anthony, *Local Inspector*

Don Robbins, *Local Inspector*

Robert Egan, *Sealer of Weights &  
Measures*

**INSPECTOR OF ANIMALS**

Kimberly D. Stewart

**LIBRARY**

Jessi Finnie, *Director*

Antonia M. Snee, *Assistant Director*

Peter Struzziero, *Young Adult Services  
Librarian*

Susan M. Pope, *Adult Services Librarian*

Josephine VonIlderstein, *Children's Services  
Librarian*

Donna J. Abruzzi, *Technician*

Alice D. Beal, *Technician*

Susan I. D'Arcangelo, *Children's Room  
Asst.*

Juliana Donahue, *Temporary Technician*

Elizabeth M. Foster, *Temporary Technician*

Susan B. Frankel, *Technician*

Caroline Holland, *Temporary Technician*

Claire Kisker, *Children's Room Assistant*

Kathleen Marchetti, *Assistant Technician*

Mary Jo McNally, *Technician/Bookkeeper*

Kristin A. Norton, *Technician*

Sydney Peterson, *Technician*

Kelly Stein, *Technician*

Deborah Sullivan, *Temporary Technician*

Ann P. Zona, *Administrative Assistant/  
Program Coordinator*

**PLANNING DEPARTMENT**

Laura Harbottle, *Town Planner*

Karen Joseph, *Secretary*

**POLICE DEPARTMENT**

Brian E. Stewart, *Chief  
(retired June 30, 2013)*

W. Michael Stewart, *Chief  
(appointed September 15, 2013)*

Faith M. Elliot, *Chief Clerk*

Mary Fitzgerald  
*Prosecutions Clerk/Parking Clerk*

Alfred C. Coyle, *Lieutenant*

Michael J. O'Hara, *Sergeant*

James A. Gilmartin, *Sergeant*

Kenneth H. Bates, *Sergeant*

Paul M. Norton, *Sergeant*

Gerald J. O'Brien, *Sergeant*

Robert F. Rappold, Jr., *Detective*

Brian J. McLaughlin, *K-9 Officer*



### **Police Officers**

Victor C. Barrows  
James P. Bulman  
Domenic D'Arcangelo  
Edward F. Gibbons III  
Timothy J. Goyette  
Jeffrey A. Harrison  
Rawson R. Lowrance  
Frederick G. Malouf, III  
Suzanne K. McDonough  
Amanda O'Shea  
Jason W. Rhodes  
Natalie M. Quinn  
Alison M. Steverman  
Erik O. Steverman  
Kevin D. Talbot  
Mark A. Thompson  
William F. Whittier, III  
Arthur O. Wood, III

### **Permanent Intermittent**

Owen Kirkbride  
Jeffrey Cuilla  
Taylor Billings  
C. Brendan McAuley  
Bradford Coveney

### **Police Dispatchers**

Theresa M. Duggan  
James McCarthy  
Mary E. Rappold

## **PUBLIC WORKS DEPARTMENT**

Albert Bangert, *Director*  
Kevin Kelly, *Director of Facilities*  
Paula Barry, *Office Manager*

### **Engineering Division**

Kevin Cafferty, *Town Engineer*  
Sean McCarthy  
Daniel Smith

### **Highway & Grounds Division**

Michael Breen, *Superintendent*  
Christine Johnson, *Business Manager*  
Francis Lydon, *Grounds Foreman*  
Kevin Michalkiewicz, *Highway Foreman*  
George Cabozzi  
Rick Capone  
George Cook

Richard Fuller  
Thomas Greim  
Thomas Houghton  
Arthur Johannesen, Jr.  
Bruce Johnston, Jr.  
Mark Kundzicz  
Kevin Lydon  
George Mason  
Robert Patterson  
Michael Soper  
Kevin Stanley  
Thomas Smith

### **Sewer Division**

Robert Rowland, *Superintendent*  
Kimberly Dami, *Clerk*  
Philip Bailey  
William Branton  
Michael Sullivan  
Howard Tufts  
Christopher Young

### **Transfer Station**

Bruce Johnston, Sr. *Foreman*  
Paul Goncalves, *Security*  
Patrick Kelly  
Douglas Patterson

### **Water**

James DeBarros, *Superintendent*  
Heather Santosuosso, *Senior Clerk*  
Nora Finnegan, *Clerk*  
Michael Dwight, *Foreman*  
David Flaherty  
William Johndrow  
Eric Langlan  
Neil Mahoney  
Richard Mosca  
Scott Trickler  
Wallace Young

## **RECREATION**

Jennifer M. Vitelli, *Director*  
Maura Glancy, *Recreation Assistant*  
Jean Sullivan, *Clerk*

## **SENIOR SERVICES**

Florence Choate, *Director*  
Jennifer Gerbis, *Outreach Coordinator*



**SENIOR SERVICES**

Quincie-Ann Cutler,  
*Transportation Coordinator*  
Jill Johnson, *Administrative Assistant*

**SHELLFISH CONSTABLE**

Joseph Strazdes

**SUPERINTENDENT OF  
INSECT AND PEST CONTROL**

George W. Story

**TOWN CLERK'S OFFICE**

Priscilla Mullin, *Senior Clerk*  
Ann Rouleau, *Records Clerk*

**TREASURER/COLLECTOR'S OFFICE**

Julia Kelley, *Assistant Treasurer/Collector*  
Karen Crowell, *Clerk/Bookkeeper*  
Sharon Govoni, *Clerk/Bookkeeper*  
Kimberley Fonseca, *Clerk/Bookkeeper*

## INDEX

Advisory Committee .....	150
Appointments:	
Selectmen .....	226
Town Administrator .....	236
Assessors, Board of.....	47
Beautification Committee .....	219
Building Commissioner/ZEO .....	151
Building Inspector.....	156
Community Preservation Committee.....	141
Conservation Commission .....	144
Dedication .....	1
Economic Development Commission.....	221
Elected Officials.....	225
Fire Department .....	154
Gas Inspector .....	156
Harbormaster.....	157
Historical Commission.....	217
Historical Society.....	214
Information Technology .....	223
Library Director .....	207
Memoriam, In .....	1
Planning Board.....	147
Plumbing Inspector .....	156
Plymouth County Mosquito Control Project .....	163
Police Department.....	153
Public Health Department.....	199
Public Works, Department of .....	169
Recreation Commission .....	210
Registrar of Voters .....	134
Schools	
School Committee .....	179
South Shore Regional School District.....	198
Superintendent.....	181
Directory.....	187
Graduating Class .....	189
Awards.....	191
Retirees.....	197
Scituate Statistics .....	2
Sealer of Weights and Measures.....	156
Selectmen, Board of.....	5
South Shore Recycling Cooperative .....	172
Shellfish Department .....	159
Telephone Directory .....	Back Cover

Town Accountant.....	11
Town Administrator.....	7
Town Clerk .....	44
Election Results .....	135
Annual Town Meeting, April 9 <sup>th</sup> 2013 .....	52
Special Town Meeting, April 9 <sup>th</sup> 2013 .....	115
Special Town Meeting, November 4 <sup>th</sup> 2013 .....	121
Vital Statistics.....	51
Treasurer/Collector .....	48
Veterans Services.....	205
Waterways Commission .....	160
Wiring Inspector .....	156







**TOWN OF SCITUATE**  
**AREA CODE 781**

**POLICE DEPARTMENT**

<b>EMERGENCY</b> .....	<b>911</b>
Business .....	545-1212
Code Enforcement (Animal Control).....	545-8709
Animal Shelter .....	545-8703

**FIRE DEPARTMENT**

<b>EMERGENCY</b> .....	<b>911</b>
Business .....	545-8748
Fire Chief .....	545-8749

**TOWN OFFICES**

Fax Number .....	545-8704
Accountant .....	545-8710
Administrator .....	545-8741
Archives.....	545-8745
Assessor.....	545-8712
Board of Health .....	545-8725
Building Inspector/Zoning.....	545-8716
Clerk.....	545-8743
Conservation Commission.....	545-8721
Council on Aging (27 Brook St) .....	545-8722
Harbormaster (100 Cole Pkwy) .....	545-8724
Library (85 Branch St).....	545-8727
Parking Clerk.....	545-5125
Planning Board .....	545-8730
DPW Administration .....	545-8731
DPW Engineering .....	545-8732
DPW Grounds.....	545-8733
DPW Highway.....	545-8734
DPW Landfill.....	545-8729
DPW Water.....	545-8735
DPW Waste Water .....	545-8736
Recreation .....	545-8738
Selectmen .....	545-8740
Treasurer/Collector .....	545-8718
Deputy Tax Collector .....	545-5125
Veterans.....	545-8715

**SCITUATE PUBLIC SCHOOLS**

Administration Offices.....	545-8759
Superintendent of Schools.....	x311
Personnel .....	x312
Business/Finance.....	x300
Curriculum, Instruction & Staff Development.....	x321
Student Support Services .....	x322/379
Early Childhood .....	x354
School Lunch Program.....	x356
Transportation Office.....	x306
Scituate High School .....	545-8750
Scituate High School Guidance .....	545-8754
Gates Middle School.....	545-8760
Cushing Elementary School.....	545-8770
Hatherly Elementary School.....	545-8780
Jenkins Elementary School.....	545-4910
Wampatuck Elementary School.....	545-8790